

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL  
HELD ON THURSDAY 9<sup>th</sup> JANUARY 2014 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**Present:** Councillors M. Brakes, G. Porter\*, Mrs K. Burgess, P. Burgess, N. Butler, Mrs R. Ginn\*, R. Knight, M. Loates, T. Rickett, Mrs P. Rutherford, D. Searle\*, M. Senior, S. Torn, R. Turner, Ms B. Walters\*, I. Wassell, R. Wilton and Mrs S. Wilton

\* denotes absence

**In attendance:** Sue Kemp, Parish Clerk

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The Chairman welcomed David Madden, Head of Care Home Development for Care UK; and Adrian Kearley, Planning Consultant; who made a presentation with regard to the proposed re-development of Evelyn Lancaster House.

The presentation included the request to the Parish Council for the sale or lease of an area of land surrounding the existing building.

The Chairman commented that a formal proposal from Care UK should be submitted to the Parish Council for consideration; and, at the same time, an undertaking obtained that Care UK pay any legal costs incurred by the Parish Council, in this regard.

The Chairman thanked Mr Madden and Mr Kearley for attending the meeting.

The Chairman then welcomed PC John Walker and PS Chris O'Leary to the meeting, who spoke about the 'Think South Holmes - Think Family' project, which had recently started; and also on Police matters in Roffey.

The Chairman thanked PC Walker and PS O'Leary for attending the meeting.

**FC/089/14 PUBLIC FORUM**

There was one member of the public present. There were no comments or questions

**FC/090/14 APOLOGIES FOR ABSENCE**

Apologies for absence were received and noted from Councillors Searle and Ms Walters

**FC/091/14 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting of 14<sup>th</sup> November 2013 were agreed and signed by the Chairman as being a true record

**FC/092/14 COMMITTEE MINUTES**

The following Open Session Committee Minutes were presented to Council –

- (a) **Personnel Committee** – 21<sup>st</sup> November 2013
- (b) **Property Committee** – 5<sup>th</sup> December 2013
- (c) **Planning, Environment and Transport Committee** – 19<sup>th</sup> December (re-scheduled from 12<sup>th</sup> December 2013)
- (d) **Finance & Administration Committee** – 19<sup>th</sup> December 2013

Following consideration

**IT WAS RESOLVED**

**That the Committee Minutes be adopted**

**FC/093/14 ROFFEY COMMUNITY GROUP NOTES**

Members noted receipt of the notes of the Roffey Community Group meeting of 9<sup>th</sup> December 2013, and that there were no requests.

**FC/094/14 DECLARATIONS OF INTEREST**

There were no Declarations of Interest made

**FC/095/14 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman reported that the Council had suffered very little damage to Council property, part from one or two fallen trees and damage to the roof of the new shed at Holbrook Tythe Barn. The Chairman asked that the Council's thanks be recorded to the Premises Manager for his work over the Christmas break in ensuring that the properties were secure and undamaged.

**IT WAS RESOLVED**

**To note the Chairman's Announcement**

**FC/096/14 COMMITTEE AND COUNCIL BUDGETS – 2014/2015 – final draft**

Members noted receipt of the Clerk's Report and the final draft of the 2014/2015 Budget, which had been before all Committees. Members noted the changes to the allocation of the Council Tax Benefit Grant from central government to billing authorities and the reduction of the Tax Base; and how these had impacted the Budget. Following brief discussion

The Council expressed their congratulations to the Clerk on her work on the Budget.

**IT WAS RESOLVED**

**To approve the final draft of the 2014/2015 Budget**

**FC/097/14 PARISH PRECEPT FOR 2014/2015**

Members noted the Recommendation of the Finance & Administration Committee from the meeting of 19<sup>th</sup> December 2013, that the Precept requirement, based on the overall Council Budget, should represent no more than a 0.91% increase on the previous year. Members noted that following confirmation of the Tax Base, the Precept would be £271,392. Following discussion

**RECOMMENDATION**

**That the Parish Council's Precept for the financial year 2014/2015 be set at £271,392, representing a 0.91% increase**

**FC/098/14 SALE OF LAND AT NORTH HEATH HALL**

Members noted receipt of the Clerk's Report and the comments made in the presentation by Mr Madden and Mr Kearley earlier in the meeting. Following discussion

**IT WAS RESOLVED**

- (a) That legal advice be sought as to a potential lease or sale of the land**
- (b) That an Undertaking as to the payment of the Council's costs be sought, whether or not the matter proceeds**

**FC/099/14 DEVELOPMENT NORTH OF THE A264**

Councillor Torn advised Members that a Report consolidating Alternative Proposals were currently being worked on and was almost finalised. Following discussion

**IT WAS RESOLVED**

**That an additional full Council meeting be held, on a date to be arranged, when the Report was finalised, to enable discussion**

**FC/100/14 'THINK SOUTH HOLMES – THINK FAMILY' PROJECT**

Members noted receipt of the Committee Clerk's Report and the comments made by PC Walker and PS O'Leary. Members acknowledged the ways in which the Council may assist with the Project. Following discussion

**IT WAS RESOLVED**

**To note the Report and comments made and await further information**

**FC/101/14 COUNCIL MEETING DIARY – MAY 2014 to APRIL 2015**

Members noted receipt of the proposed diary of meetings for the forthcoming Council year.

**IT WAS RESOLVED**

**To approve the Council Meeting Diary for May 2014 to April 2015**

**FC102/14 ANNUAL MEETING OF ELECTORS 2014**

Members noted that this statutory meeting would be held on Monday 28<sup>th</sup> April 2014 at 7.30pm at North Heath Hall. Following discussion as to a Speaker for the evening

**IT WAS RESOLVED**

**That members of the Local Policing Team be invited to act as Speakers for the evening**

**FC/103/14 REPORTS FROM OUTSIDE ORGANISATIONS**

There were no Reports available

**FC/104/14 ACCOUNTS FOR PAYMENT**

Members noted the schedule of invoices for payment tabled at the meeting, totalling £122,387.44

**IT WAS RESOLVED**

**That the schedule of accounts, totalling £122,387.44, be approved and signed by the Chairman of Council**

**FC/105/14 DATE OF NEXT COUNCIL MEETING**

Thursday 20<sup>th</sup> March 2014 (scheduled)

There being no other business, the Chairman closed the meeting at 8.30pm

..... Signed

.....Dated