

Dear Councillor,

21st May 2010

You are hereby summoned to attend a meeting of the Finance and Administration Committee on **Tuesday 1st June 2010 at 7.30pm at Roffey Millennium Hall** for the transaction of the business shown on the agenda below.

Yours sincerely,

Sue Kemp – Parish Clerk

AGENDA

- 1. To elect a Committee Chairman for the forthcoming year**
- 2. Public Forum**
Members of the public are invited to put questions or draw relevant matters to the Committee's attention, prior to the commencement of business. This is for a period of up to 15 minutes and shall be limited to 3 minutes per person
- 3. To accept apologies for absence**
- 4. To approve and sign the Minutes of the meeting of 18th February 2010**
- 5. Chairman's Announcements**
- 6. To receive any Declarations of Interest from Members of the Committee**
- 7. To consider any questions from Councillors submitted under Standing Order No. 24**
- 8. To note Committee and Consolidated Council Budget Monitoring – to 31.3.2010**
- 9. To note the Report of the Internal Auditor**
- 10. To consider the final accounts for the year ended 31st March 2010**
- 11. To discuss future arrangements for the Council's Maintenance Vehicle**
- 12. To discuss the level of subscriptions made to outside organisations**
- 13. Date of next meeting – Thursday 29th July 2010**
- 14. Exclusion of the Press and Public**
To consider whether to exclude the Press and Public from the meeting during the consideration of the following items in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that they involve the likely disclosure of exempt information

15. To discuss payment issues relating to individual hirers

To: Councillors Mr A. Britten, Mr N. Butler, Mrs R. Garner, Mr S. Torn (Chairman), Mr R. Turner, Mr R. Wilton and Mrs S. Wilton
All other Councillors for information only