

2<sup>nd</sup> September 2016

## **NOTICE OF A MEETING OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE**

Councillors are respectfully summoned to attend a meeting of the Planning, Environment and Transport Committee to be held on **Thursday 8<sup>th</sup> September 2016** at 7.30pm at Roffey Millennium Hall for the transaction of the business on the agenda below.

Members of the Press and public are welcome to attend.

Ross McCartney  
Trainee Parish Clerk

### **Committee Members**

Councillors N. Butler, Mrs R. Ginn, Mrs F. Haigh, R. Knight, M. Loates, R. Millington, Miss H. Ralston, T. Rickett, D. Searle, R Turner, I. Wassell, and Mrs S. Wilton

## **AGENDA**

### **1. Public Forum**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

### **2. Apologies for absence**

**Recommendation:-To accept apologies for absence.**

### **3. Declaration of Interests**

**Recommendation:- To receive any Declarations of Interest from Members of the Committee.**

### **4. Minutes**

**Recommendation:- To approve and sign the Minutes of the Committee Meeting held on 4<sup>th</sup> August 2016.**

### **5. Chairman's Announcements**

**Recommendation:- To receive Chairman's Announcements.**

*The meeting will be adjourned for a brief presentation from Mr. J. Cottrell – Construction Manager, from the Castle Oak Group, on the removal of trees at Riverside Walk.*

- 6. Submitting a community highways scheme to West Sussex County Council**  
**Recommendation:- To consider submitting a cycle lane scheme on Parsonage Road to West Sussex County Council.**
- 7. Premises Licence**  
Premises licence application LI/16/0305/PREM for Max's Diner, The Chapel, Graylands Estate, Langhurst Wood Road, Horsham RH12 4QD.
  - Supply of alcohol by retail, for consumption on and off the premises, every day between 12.00hrs to 23.00 hours.
  - Recorded and live music every day between 9.00hrs and 23.00hrs**Recommendation:- To consider if the Committee wish to submit any comments to Horsham District Council.**
- 8. Proliferation of estate agent signs on public land**  
**Recommendation:- To consider action to reduce the number of estate agent signs on public land**
- 9. Planning Application- DC/16/1677 - North of Horsham Development.**  
**Recommendations:-**
  - (a) To provide a framework and timetable for considering the application.
  - (b) To agree any additional professional support up to the Ear Marked Reserve budget of £8,250 plus £4,000 revenue.
  - (c) To report back to the Parish Council in order to consider the final submission comment to HDC.
- 10. Removal of trees on Riverside Walk**  
**Recommendation:- To consider a request to remove trees on NHPC land at no financial cost to the Parish Council.**
- 11. Planning Appeals**  
**Recommendation:- To note information regarding Planning Appeals.**
- 12. Planning Applications**  
List attached.  
**Recommendation:- To consider Planning Applications received since 4<sup>th</sup> August 2016.**

**13. Planning Decisions**

**Recommendation:- To note the Schedule of Planning Decisions made by Horsham District Council in respect of previous applications.**

**14. Date of next Meeting – Thursday 29<sup>th</sup> September 2016 (scheduled)**