

10th June 2016

## **NOTICE OF A MEETING OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE**

Councillors are respectfully summoned to attend a meeting of the Planning, Environment and Transport Committee to be held on **Thursday 16<sup>th</sup> June 2016** at 7.30pm at Roffey Millennium Hall for the transaction of the business on the agenda below.

Ross McCartney  
Trainee Parish Clerk

### **Committee Members**

Councillors N. Butler, Mrs R. Ginn, Mrs F. Haigh, R. Knight, M. Loates, R. Millington, Miss H. Ralston, T. Rickett, D. Searle, R Turner, I. Wassell, and Mrs S. Wilton

### **AGENDA**

#### **1. Public Forum**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

#### **2. Apologies for absence**

**Recommendation:-To accept apologies for absence.**

#### **3. Declaration of Interests**

**Recommendation:- To receive any Declarations of Interest from Members of the Committee.**

#### **4. Minutes**

**Recommendation:- To approve and sign the Minutes of the Committee Meeting held on 19<sup>th</sup> May 2016.**

5. **Chairman's Announcements**  
Recommendation:- To receive Chairman's Announcements.
6. **Planning Documents**  
Recommendation:- To circulate Planning Lists on a weekly basis.
7. **Tree Officer**  
Recommendation:- To nominate a Tree Officer.
8. **Section 106 Applications**  
Recommendation:- To consider how the Parish Council can have a greater involvement in applications.
9. **Planning Appeals**  
Recommendation:- To note information regarding Planning Appeals.
10. **Planning Applications**  
Recommendation:- To consider Planning Applications received since 19<sup>th</sup> May 2016.
11. **Planning Decisions**  
Recommendation:- To note the Schedule of Planning Decisions made by Horsham District Council in respect of previous applications.
12. **Date of next Meeting – Thursday 7<sup>th</sup> July 2016 (scheduled)**