

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
HELD ON THURSDAY 1<sup>st</sup> OCTOBER 2015 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**Present:** Councillors N. Butler, Mrs R. Ginn\*, Mrs F. Haigh, R. Knight, Miss H. Ralston, T. Rickett\*, D. Searle\*, I. Wassell\*, and Mrs S. Wilton

\* denotes absence

**In attendance:** Sue Kemp, Parish Clerk  
Nicola Bulbeck, Administration Officer  
David Beaken, Roffey Millennium Hall staff

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**PET/061/15 PUBLIC FORUM**

There was one member of the public present. There were no comments or questions from the floor

**PET/062/15 APOLOGIES FOR ABSENCE**

Apologies for absence were received and noted from Councillors Mrs Ginn, Rickett, Searle and Wassell

**PET/063/15 DECLARATIONS OF INTEREST**

There were no Declarations of Interest made

**PET/064/15 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting of 10<sup>th</sup> September 2015 were agreed and signed by the Chairman as being a true record

**PET/065/15 CHAIRMAN'S ANNOUNCEMENTS**

Members noted receipt of the Clerk's Report with regard to the administration of the Committee, in respect of filing and archiving plans and new-style documentation.

**IT WAS RESOLVED**

To note the Chairman's Announcement

**PET/066/15 COMMITTEE BUDGET MONITORING to 30.9.2015 and  
COMMITTEE BUDGET 2016/2017 (first draft)**

Members noted the comments of the Clerk and that it was too near to the end of the second quarter for up-to-date Budget Monitoring information.

Further, that at this stage in the Budget process, it was unlikely that the Committee Budget would increase beyond its usual level of £4,000. Members noted that a further Report would be available at the next Committee meeting.

**IT WAS RESOLVED**  
**To note the Clerk's comments**

**PET/067/15 ELECTRONIC PARISHES – NO LONGER RECEIVING PAPER PLANS**

Members noted receipt of the Clerk's Report and the text of a draft email to be sent to Horsham District Council (HDC), declining the invitation to be an Electronic Parish on a range of grounds. Following discussion

**IT WAS RESOLVED**  
**That the Parish Council's views as contained in the draft text be passed to Horsham District Council**

**PET/068/15 BOLLARDS AT LAMBS FARM ROAD**

Members noted receipt of the Clerk's Report that this matter was still outstanding and setting out an overview of the current situation. Following discussion

**IT WAS RESOLVED**  
(a) **To note this section of the Report**  
(b) **That the project be abandoned at the present time**  
(c) **That the situation be monitored when the new take away food outlet opens in Lambs Farm Road**

**PET/069/15 PARKING ISSUES AT FITZALAN ROAD**

Members noted receipt of the Clerk's Report. Members expressed concerns as to undertaking a similar project as Lambs Farm Road with the probability of no outcome. Following discussion

**IT WAS RESOLVED**  
**That the resident concerned be advised to contact County Councillor Jim Rae**

**PET/070/15 HIGHDOWN WAY PLAY AREA**

Members noted receipt of the Clerk's Report and noted the Clerk's comments regarding potential difficulties on commenting on a planning application not yet submitted. Members expressed the view that should a planning application be made, they would wish to see a condition attached prohibiting building on the land. Following discussion

**IT WAS RESOLVED**

**That the Committee would not comment on a planning application not yet received**

**PET/071/15 PLANNING APPEALS**

Members noted that there were no matters relating to Appeals before this Committee meeting

**PET/072/15 PLANNING APPLICATIONS**

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990, from HDC, since 10<sup>th</sup> September 2015, and considered each application in turn

**IT WAS RESOLVED**

**That the Committee's comments on each planning application be forwarded on to Horsham District Council**

**PET/073/15 PLANNING DECISIONS**

Members noted receipt of the schedule of planning decisions made by Horsham District Council

In respect of application DC/14/2430, Members noted that the tenant of the Fountain Inn had unexpectedly handed in his notice on 25<sup>th</sup> September and the pub was now closed. Embers noted that there was no intention on the part of Hall and Woodhouse to re-open the pub.

**IT WAS RESOLVED**

**To note the schedule of planning decisions**

**PET/074/15 DATE OF NEXT MEETING**

Thursday 5<sup>th</sup> November 2015 - scheduled

There being no other business, the Chairman closed the meeting sat 8.47pm

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL**  
**SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION**  
**1<sup>st</sup> OCTOBER 2015**

<b>DC/15/1746</b>	<b>HOLBROOK WEST</b>
38, Wagtail Close Proposed ground floor front extension Mr and Mrs Fitsall	
<b>Parish Council Comment</b> Note - Permitted by HDC before Committee meeting	
<b>HDC Decision</b>	<b>PERMIT</b>

<b>DC/15/1896</b>	<b>HOLBROOK WEST</b>
The Pavilions, Graylands Estate, Langhurstwood Road External elevation changes including windows, doors, balconies and means of escape staircase for residential use Mr Ashley Nicholson	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/15/1909</b>	<b>HOLBROOK WEST</b>
48, Erica Way Demolition of existing conservatory and construction of single storey rear and side extension with flat roof and small pitch to front elevation Mr Alex Gardner	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/15/1920</b>	<b>ROFFEY NORTH</b>
Horsham Floorings and Furnishings, 137, Crawley Road The installation of roof mounted plant and associated plant enclosure, new guard rail, new shop front, ATM facility, ram raid bollards and the erection of a dwarf wall Sainsburys Supermarket Ltd	
<b>Parish Council Comment</b> No Objection – but concerns regarding increased traffic movements on the already busy Crawley Road and the potential for increased noise in a residential area	
<b>HDC Decision</b>	

DC/15/1921	ROFFEY NORTH
Horsham Floorings and Furnishings, 137, Crawley Road Erection of 4 x wall mounted poster signs, 2 x internally illuminated fascia signs, 2 x double sided internally illuminated projecting signs and 1 x non-illuminated walkway sign Sainsburys Supermarket Ltd	
<b>Parish Council Comment</b> Objection to projecting signs on grounds that (a) would alter the character of the area; (b) additional signage impacts on the street scene; and (c) the branding of the applicant supermarket tells its own story. No objection to other signs as detailed	
<b>HDC Decision</b>	

DC/15/1953	ROFFEY SOUTH
4, Ashdown Court Oak Tree Way Repositioning of the domestic boiler and flue and associated works (Full Planning for Listed Building) Mr Scott Allardice	
<b>Parish Council Comment</b> No objection	
<b>HDC Decision</b>	

DC/15/1954	ROFFEY SOUTH
4, Ashdown Court Oak Tree Way Repositioning of the domestic boiler and flue and associated works (Listed Building Consent) Mr Scott Allardice	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

DC/15/1956	ROFFEY SOUTH
67, Beech Road Two storey side extension and single storey rear extension Mr Alan Ward	
<b>Parish Council Comment</b> No Objection – but would like to see adequate parking provision within the application site	
<b>HDC Decision</b>	

<b>DC/15/1969</b>	<b>ROFFEY SOUTH</b>
20, Walton Drive Change of use of open space (parkland) to residential garden Mr Christopher Meeking	
<b>Parish Council Comment</b> Notes that this is a retrospective application and concerned that the original planning permission under DC/14/0477, was not complied with	
<b>HDC Decision</b>	

<b>DC/15/1973</b>	<b>ROFFEY NORTH</b>
Highbury, 4, Lambs Farm Road Surgery to 1 x HollyTree and 2 x Lime Trees Mr Carl Honeysett	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/15/1984</b>	<b>ROFFEY SOUTH</b>
Forest House, Forest Road Erection of 19 dwellings and associated access roads Millwood Designer Homes Ltd	
<b>Parish Council Comment</b> Objection – (a) outside built up area; (b) within an ANOB; (c) concerns regarding egress onto a busy road, on a bend and within a 30mph speed limit	
<b>HDC Decision</b>	

<b>DC/15/1991</b>	<b>HOLBROOK WEST</b>
14, Peary Close Retrospective application for the installation of a rear wood burner chimney Ms S. Vickers	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/15/1994</b>	<b>HOLBROOK EAST</b>
48, Serrin Way Surgery to 3 x Oak Trees Mr Simon Harris	
<b>Parish Council Comment</b> No Objection	
<b>HDC Decision</b>	

<b>DC/15/1997</b>	<b>ROFFEY NORTH</b>
94A, Rusper Road Erection of three bedroom dwelling Mr D. Lowe	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/15/2019</b>	<b>HOLBROOK WEST</b>
113, Pondtail Close Construction of single storey side extension. Rainwater pipe to new soakaway Mr Roger Wilson	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/15/2033</b>	<b>ROFFEY SOUTH</b>
47, Wood End Ground floor extension to front of property Mr Ben Capas	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/15/2046</b>	<b>ROFFEY NORTH</b>
17, Lambs Farm Close Erection of two storey side extension Mr Daniel Ward	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	