

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 1st OCTOBER 2015 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

Present: Councillors N. Butler, Mrs R. Ginn*, Mrs F. Haigh, R. Knight, Miss H. Ralston, T. Rickett*, D. Searle*, I. Wassell*, and Mrs S. Wilton

* denotes absence

In attendance: Sue Kemp, Parish Clerk
Nicola Bulbeck, Administration Officer
David Beaken, Roffey Millennium Hall staff

PET/061/15 PUBLIC FORUM

There was one member of the public present. There were no comments or questions from the floor

PET/062/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from Councillors Mrs Ginn, Rickett, Searle and Wassell

PET/063/15 DECLARATIONS OF INTEREST

There were no Declarations of Interest made

PET/064/15 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of 10th September 2015 were agreed and signed by the Chairman as being a true record

PET/065/15 CHAIRMAN'S ANNOUNCEMENTS

Members noted receipt of the Clerk's Report with regard to the administration of the Committee, in respect of filing and archiving plans and new-style documentation.

IT WAS RESOLVED

To note the Chairman's Announcement

**PET/066/15 COMMITTEE BUDGET MONITORING to 30.9.2015 and
COMMITTEE BUDGET 2016/2017 (first draft)**

Members noted the comments of the Clerk and that it was too near to the end of the second quarter for up-to-date Budget Monitoring information.

Further, that at this stage in the Budget process, it was unlikely that the Committee Budget would increase beyond its usual level of £4,000. Members noted that a further Report would be available at the next Committee meeting.

IT WAS RESOLVED

To note the Clerk's comments

PET/067/15 ELECTRONIC PARISHES – NO LONGER RECEIVING PAPER PLANS

Members noted receipt of the Clerk's Report and the text of a draft email to be sent to Horsham District Council (HDC), declining the invitation to be an Electronic Parish on a range of grounds. Following discussion

IT WAS RESOLVED

That the Parish Council's views as contained in the draft text be passed to Horsham District Council

PET/068/15 BOLLARDS AT LAMBS FARM ROAD

Members noted receipt of the Clerk's Report that this matter was still outstanding and setting out an overview of the current situation. Following discussion

IT WAS RESOLVED

- (a) To note this section of the Report**
- (b) That the project be abandoned at the present time**
- (c) That the situation be monitored when the new take away food outlet opens in Lambs Farm Road**

PET/069/15 PARKING ISSUES AT FITZALAN ROAD

Members noted receipt of the Clerk's Report. Members expressed concerns as to undertaking a similar project as Lambs Farm Road with the probability of no outcome. Following discussion

IT WAS RESOLVED

That the resident concerned be advised to contact County Councillor Jim Rae

PET/070/15 HIGHDOWN WAY PLAY AREA

Members noted receipt of the Clerk's Report and noted the Clerk's comments regarding potential difficulties on commenting on a planning application not yet submitted. Members expressed the view that should a planning application be made, they would wish to see a condition attached prohibiting building on the land. Following discussion

IT WAS RESOLVED

That the Committee would not comment on a planning application not yet received

PET/071/15 PLANNING APPEALS

Members noted that there were no matters relating to Appeals before this Committee meeting

PET/072/15 PLANNING APPLICATIONS

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990, from HDC, since 10th September 2015, and considered each application in turn

IT WAS RESOLVED

That the Committee's comments on each planning application be forwarded on to Horsham District Council

PET/073/15 PLANNING DECISIONS

Members noted receipt of the schedule of planning decisions made by Horsham District Council

In respect of application DC/14/2430, Members noted that the tenant of the Fountain Inn had unexpectedly handed in his notice on 25th September and the pub was now closed. Members noted that there was no intention on the part of Hall and Woodhouse to re-open the pub.

IT WAS RESOLVED

To note the schedule of planning decisions

PET/074/15 DATE OF NEXT MEETING

Thursday 5th November 2015 - scheduled

There being no other business, the Chairman closed the meeting sat 8.47pm

.....Chairman

.....Dated

NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
1st OCTOBER 2015

DC/15/1746	HOLBROOK WEST
38, Wagtail Close Proposed ground floor front extension Mr and Mrs Fitsall	
Parish Council Comment Note - Permitted by HDC before Committee meeting	
HDC Decision	PERMIT

DC/15/1896	HOLBROOK WEST
The Pavilions, Graylands Estate, Langhurstwood Road External elevation changes including windows, doors, balconies and means of escape staircase for residential use Mr Ashley Nicholson	
Parish Council Comment No Objection	
HDC Decision	

DC/15/1909	HOLBROOK WEST
48, Erica Way Demolition of existing conservatory and construction of single storey rear and side extension with flat roof and small pitch to front elevation Mr Alex Gardner	
Parish Council Comment No Objection	
HDC Decision	

DC/15/1920	ROFFEY NORTH
Horsham Floorings and Furnishings, 137, Crawley Road The installation of roof mounted plant and associated plant enclosure, new guard rail, new shop front, ATM facility, ram raid bollards and the erection of a dwarf wall Sainsburys Supermarket Ltd	
Parish Council Comment No Objection – but concerns regarding increased traffic movements on the already busy Crawley Road and the potential for increased noise in a residential area	
HDC Decision	

DC/15/1921	ROFFEY NORTH
Horsham Floorings and Furnishings, 137, Crawley Road Erection of 4 x wall mounted poster signs, 2 x internally illuminated fascia signs, 2 x double sided internally illuminated projecting signs and 1 x non-illuminated walkway sign Sainsburys Supermarket Ltd	
Parish Council Comment Objection to projecting signs on grounds that (a) would alter the character of the area; (b) additional signage impacts on the street scene; and (c) the branding of the applicant supermarket tells its own story. No objection to other signs as detailed	
HDC Decision	

DC/15/1953	ROFFEY SOUTH
4, Ashdown Court Oak Tree Way Repositioning of the domestic boiler and flue and associated works (Full Planning for Listed Building) Mr Scott Allardice	
Parish Council Comment No objection	
HDC Decision	

DC/15/1954	ROFFEY SOUTH
4, Ashdown Court Oak Tree Way Repositioning of the domestic boiler and flue and associated works (Listed Building Consent) Mr Scott Allardice	
Parish Council Comment No Objection	
HDC Decision	

DC/15/1956	ROFFEY SOUTH
67, Beech Road Two storey side extension and single storey rear extension Mr Alan Ward	
Parish Council Comment No Objection – but would like to see adequate parking provision within the application site	
HDC Decision	

DC/15/1969	ROFFEY SOUTH
20, Walton Drive Change of use of open space (parkland) to residential garden Mr Christopher Meeking	
Parish Council Comment Notes that this is a retrospective application and concerned that the original planning permission under DC/14/0477, was not complied with	
HDC Decision	

DC/15/1973	ROFFEY NORTH
Highbury, 4, Lambs Farm Road Surgery to 1 x HollyTree and 2 x Lime Trees Mr Carl Honeysett	
Parish Council Comment No Objection	
HDC Decision	

DC/15/1984	ROFFEY SOUTH
Forest House, Forest Road Erection of 19 dwellings and associated access roads Millwood Designer Homes Ltd	
Parish Council Comment Objection – (a) outside built up area; (b) within an ANOB; (c) concerns regarding egress onto a busy road, on a bend and within a 30mph speed limit	
HDC Decision	

DC/15/1991	HOLBROOK WEST
14, Peary Close Retrospective application for the installation of a rear wood burner chimney Ms S. Vickers	
Parish Council Comment No Objection	
HDC Decision	

DC/15/1994	HOLBROOK EAST
48, Serrin Way Surgery to 3 x Oak Trees Mr Simon Harris	
Parish Council Comment No Objection	
HDC Decision	

DC/15/1997	ROFFEY NORTH
94A, Rusper Road Erection of three bedroom dwelling Mr D. Lowe	
Parish Council Comment No Objection	
HDC Decision	

DC/15/2019	HOLBROOK WEST
113, Pondtail Close Construction of single storey side extension. Rainwater pipe to new soakaway Mr Roger Wilson	
Parish Council Comment No Objection	
HDC Decision	

DC/15/2033	ROFFEY SOUTH
47, Wood End Ground floor extension to front of property Mr Ben Capas	
Parish Council Comment No Objection	
HDC Decision	

DC/15/2046	ROFFEY NORTH
17, Lambs Farm Close Erection of two storey side extension Mr Daniel Ward	
Parish Council Comment No Objection	
HDC Decision	