

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 5th NOVEMBER 2015 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

Present: Councillors N. Butler, Mrs R. Ginn*, Mrs F. Haigh, R. Knight, Miss H. Ralston*, T. Rickett, D. Searle, I. Wassell*, and Mrs S. Wilton

* denotes absence

In attendance: Sue Kemp, Parish Clerk
Ross McCartney, Parish Council staff

PET/075/15 PUBLIC FORUM

There were three members of the public present. Through a spokesman the public expressed their objection to planning application DC/15/2329 on the grounds of loss of amenity space. The spokesman commented that Horsham District Council (HDC) had failed to maintain the play area and it was because of that, that it was in the dilapidated condition it was now. Further that such a sale, would set a precedent for similar sales throughout the town and the District.

PET/076/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from Councillors Mrs Ginn, Ralston and Wassell

PET/077/15 DECLARATIONS OF INTEREST

Councillor Rickett declared a **Disclosable Pecuniary Interest** in planning application DC/15/2308 (agenda item 9), as the property was next door to his.

PET/078/15 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of 1st October 2015 were agreed and signed by the Chairman as being a true record

PET/079/15 CHAIRMAN'S ANNOUNCEMENTS

(a) Coltsfoot Drive Post Office

Members noted the modernisation and up-grading of the Post Office with extended hours and facilities. It was noted that the new Post Office would open on 26th November 2015

(b) Asset of Community Value – the Fountain Inn

Members noted that the community nomination for the premises had been rejected and the land was now included in HDC's list of land nominated by unsuccessful community nominations

(c) Electronic Parishes

Members noted that Ross McCartney would be attending an HDC meeting on 12th November to gain an update on this issue. Members noted that a further Report would be made to the Committee in due course, also detailing how the Parish Council might deal with electronically received plans

(d) Planting at Roffey Corner

Members noted that HDC were undertaking a re-planting scheme at this location to replace the previously failed one. The materials to be used would be low grasses and heathers, for colour.

IT WAS RESOLVED

To note the Chairman's Announcement

PET/080/15 COMMITTEE BUDGET MONITORING to 30.9.2015 and COMMITTEE BUDGET 2016/2017 (first draft)

Members noted receipt of the Budget Monitoring information up to 30.9.2015.

Members also noted receipt of the first draft of the 2016/2017 Committee Budget

IT WAS RESOLVED

- (a) To note the Committee Budget Monitoring information to 30.9.2015**
- (b) To approve the first draft of the 2016/2017 Committee Budget**

PET/081/15 RE-NAMING OF EVELYN LANCASTER HOUSE

Members noted receipt of the Clerk's Report as to the background of the Evelyn Lancaster House name and the current proposal for a 're-branding' of Skylark House. Members considered that the proposed name was incorrect in ornithological terms and put forward 'Kingfisher House' as these had been seen in the locality.

IT WAS RESOLVED

That the name 'Kingfisher House' be put forward to Horsham District Council

PET/082/15 PLANNING APPEALS

Members noted receipt of the Clerk's Report detailing –

- (a) one appeal against refusal of planning permission in respect of DC/15/0953 (20, Park Farm Close)
- (b) two appeal decisions DC/15/0058 (23, Willow Road) and DC/15/0071 (17, Conifers Close) both of which had been dismissed

IT WAS RESOLVED

To note this section of the Clerk's Report

PET/083/15 PLANNING APPLICATIONS

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990, from HDC, since 1st October 2015, and considered each application in turn

IT WAS RESOLVED

That the Committee's comments on each planning application be forwarded on to Horsham District Council

PET/084/15 PLANNING DECISIONS

Members noted receipt of the schedule of planning decisions made by Horsham District Council

IT WAS RESOLVED

To note the schedule of planning decisions

PET/085/15 DATE OF NEXT MEETING

Thursday 10th December 2015 - scheduled

There being no other business, the Chairman closed the meeting sat 8.50pm

.....Chairman

.....Dated

NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
5th NOVEMBER 2015

DC/15/2109 *	HOLBROOK EAST
Novartis Pharmaceuticals UK Ltd Demolition of building 6 (coal hopper); building 7 (water treatment and sub-station); building 8 (boiler house); building 17 (solvent store); building 30 (solvent store; building 31 (waste management centre); building 32 (solvent drum store); and building 42 (research building) Mr John Yuill	
Parish Council Comment No Objection but would wish to see an effective Traffic Management Scheme in place, to include appropriate times of operation; and which would also apply to future development	
NOTE – Comment period ended by HDC	
HDC Decision	

DC/15/2118	HOLBROOK WEST
105, Cook Road Erection of a single storey extension Mr Gregory Hurst	
Parish Council Comment No Objection	
NOTE – Comment period ended by HDC	
HDC Decision	

DC/15/2125 *	ROFFEY SOUTH
80, Forest Road Surgery to 1 x Beech and 1 x Sycamore trees Mr Alex Gardner	
Parish Council Comment No Objection	
HDC Decision	

DC/15/2153	ROFFEY NORTH
All Saints Vicarage, Shepherds Way Proposed single storey extension to be erected in external space between existing study and garage to create a new side entrance to Vicarage for access by Church congregation visitors, keeping Vicar's family entrance separate from each other. Proposed extension to provide a new entrance lobby via a new entrance door into existing study via a new access door. Provision of new visitors' WC within proposed extension Diocese of Chichester	
Parish Council Comment No Objection	
HDC Decision	

DC/15/2199	HOLBROOK WEST
11, Millers Gate Surgery to 1 x Beech tree Mr Nathan Noye	
Parish Council Comment No Objection	
HDC Decision	

DC/15/2272	ROFFEY NORTH
47, Shepherds Way Proposed single storey rear/side extension and pitched roof to replace flat roof to front elevation Mr and Mrs McEwan	
Parish Council Comment No Objection	
HDC Decision	

DC/15/2291	ROFFEY NORTH
50, Bostock Avenue Conversion of single dwelling to 4 x bedsit flats Mr Ian Walker	
Parish Council Comment Objection to this retrospective application on the grounds of over-development of property and the impact of additional parking pressures, creating potential traffic conflicts, by increased occupancy of a single dwelling	
HDC Decision	

DC/15/2294	ROFFEY SOUTH
42, Roebuck Close Fell 2 x Oak trees. Surgery to 3 x Oak trees (TPO) Saxon Weald	
Parish Council Comment No objection but would be guided by the DA and would seek re-planting in place of any felled trees	
HDC Decision	

DC/15/2296	ROFFEY SOUTH
37, Wood End Surgery to 1 x Oak tree (TPO) Saxon Weald	
Parish Council Comment No Objection and would be guided by the DA	
HDC Decision	

DC/15/2308	HOLBROOK EAST
34, Bluebell Close Demolition of existing conservatory and construction of a single storey rear extension. Solar panels to main roof on rear elevation Mrs Rachel Evans	
Parish Council Comment No Objection	
HDC Decision	

DC/15/2319	HOLBROOK WEST
18, Millers Gate Surgery to 1 x Sycamore tree Mr Brad Sheehan	
Parish Council Comment No Objection	
HDC Decision	

DC/15/2325	ROFFEY SOUTH
Leechpool Cottage, Leechpool Lane Single storey rear/side extension by demolishing an existing extension and removing an unusable cold/damp conservatory using some of the existing footprint. A roof dormer (room in the roof) extension under permitted development rules. There will be two dormers facing the rear of the property Mr Bob Wort	
Parish Council Comment	
No Objection	
HDC Decision	

DC/15/2329	HOLBROOK EAST
10, Highdown Way Change of use from play area to residential garden Mr Rob Fairs	
Parish Council Comment	
Objection on the grounds of loss of amenity space	
HDC Decision	