

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 10th SEPTEMBER 2015 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

Present: Councillors N. Butler, Mrs R. Ginn, Mrs F. Haigh, R. Knight, Miss H. Ralston, T. Rickett, D. Searle*, I. Wassell, and Mrs S. Wilton

* denotes absence

In attendance: Stephen Rennie, Committee Clerk

Sue Kemp, Parish Clerk
Eamonn Flynn, Premises Manager
Nicola Bulbeck, Administration Officer

PET/050/15 PUBLIC FORUM

There was one member of the public present. There were no comments or questions from the floor

PET/051/15 APOLOGIES FOR ABSENCE

Apologies for absence were received and noted from Councillor D. Searle

PET/052/15 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of 6th August 2015 were agreed and signed by the Chairman as being a true record

PET/053/15 DECLARATIONS OF INTEREST

There were no Declarations of Interest made

PET/054/15 CHAIRMAN'S ANNOUNCEMENTS

(a) Notice of Planning Appeal

Members noted that notice of a planning appeal by way of Householder Written Representations had been lodged in respect of DC/15/1038 at 12, Pondtail Close

(b) Appeal Decision

Members noted that an Appeal Decision Notice had been received in respect of DC/15/0498 at 95, Blenheim Road; with the appeal being allowed and planning permission granted

- (c) **Temporary Traffic Regulation Order – Old Holbrook**
Members noted receipt of this Order affecting between Morris Farm and Berheleys for up to two weeks.
- (d) **Asset of Community Value application – Fountain Inn**
Members noted that a fresh application to list the pub as an Asset of Community Value had been made by CAMRA (Campaign for Real Ale)
- (e) **Parking at Fitzalan Road**
Members noted that a complaint had been received from a member of the public regarding parked vehicles on the pavement opposite the shops. Members noted that this would be subject to a further Report at the next Committee meeting
- (f) **New Premises Licence – Shelleys Budgens, Holbrook**
Members noted that a consultation was underway regarding this new Premises Licence for the sale and supply of alcohol by retail for consumption off the premises, Monday to Sunday 07.00 to 22.00 hours; with the premises open to the public Monday to Sunday at the same times

IT WAS RESOLVED
To note the Chairman's Announcements

PET/055/15 ELECTRONIC PARISHES – NO LONGER RECEIVING PAPER PLANS

Members noted receipt of the Committee Clerk's Report. Members commented on numerous difficulties regarding the Planning area of the District Council's web site. Such comments centred on the ability to view plans and the lack of usability. Following discussion

IT WAS RESOLVED

- (a) **That the Parish Council would not be in agreement to being an electronic parish until such times as the concerns and issues were resolved satisfactorily**
- (b) **That the Parish Council's views be passed to Horsham District Council**

PET/056/15 BOLLARDS AT LAMBS FARM ROAD

Members noted the Committee Clerk's Report that this matter was still outstanding

IT WAS RESOLVED
To note this section of the Report

PET/057/15 PLANNING APPLICATIONS

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990, from Horsham District Council, since 6th August 2015, and considered each application in turn

IT WAS RESOLVED

That the Committee's comments on each planning application be forwarded on to Horsham District Council

PET/058/15 PLANNING DECISIONS

Members noted receipt of the schedule of planning decisions made by Horsham District Council

IT WAS RESOLVED

To note the schedule of planning decisions

PET/059/15 DATE OF NEXT MEETING

Thursday 1st October 2015 - scheduled

PET/060/15 COMMITTEE CLERK

The Parish Clerk, in the absence of the Chairman and Vice-Chairman of Council; and on behalf of staff and Councillors made a presentation to Stephen in recognition of his eleven years' service to the Parish Council.

There being no other business, the Chairman closed the meeting sat 8.03pm

.....Chairman

.....Dated

PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE

10th September 2015

SCHEDULE OF PLANNING APPLICATIONS

DC/15/1198

49, Farhalls Crescent
Extensions to provide space for elderly relative
Applicant: Mr Kelly Bradley

ROFFEY NORTH

APPLICATION PERMITTED PRIOR TO COMMITTEE MEETING

DC/15/1317

Parsonage Road
Fell 3 x Sycamore trees
Applicant: Mr Terry Elliott

HOLBROOK EAST

APPLICATION PERMITTED PRIOR TO COMMITTEE MEETING

DC/15/1543

Roffey Football Club, Bartholomew Way
Retention of ports cabin that was permitted by DC/11/1049 on a temporary basis
Applicant: Roffey Football Club

HOLBROOK EAST

COMMENT

NO OBJECTION

DC/15/1594

Littlehaven Cottage, Rusper Road
Removal of existing gate and replacement single sliding or double inwards opening
driveway gate plus a garden gate
Applicant: Mr Barry Steers

HOLBROOK EAST

COMMENT

NO OBJECTION

DC/15/1611

Graylands Estate, Langhurst Wood Road
Change of use from storage to three residential units with external elevation and roof
changes and ancillary layout alterations
Applicant: Mr Ashley Nicholson

HOLBROOK EAST

COMMENT

**Whilst having no objection the Parish Council would express its concern and
disappointment at the loss of industrial space**

NO OBJECTION

DC/15/1635

1-20, Oak Tree Way

Surgery to 1x Oak tree, Surgery to group of Holly trees and surgery to 1x Cherry tree

Applicant: Courtney Green

ROFFEY SOUTH

APPLICATION PERMITTED PRIOR TO COMMITTEE MEETING

DC/15/1636

2, Belloc Court, Manor Fields

Surgery to 3 x Sycamore trees

Applicant: Mr Palovic

ROFFEY SOUTH

COMMENT

NO OBJECTION

DC/15/1639

ROFFEY NORTH

8, Downsview Road

Replacement garden fence and gate

Applicant: Mr Antoine Antoun

COMMENT

The Parish Council would object to this application on the grounds that the application goes against the intended open plan nature of the estate by enclosing open space

OBJECTION

DC/15/1731

HOLBROOK WEST

9, Holbrook School Lane

Demolition of existing rear conservatory and erection of a single storey rear extension and loft conversion with front and rear dormers

Applicant: Mr & Mrs Atherton

COMMENT

NO OBJECTION

DC/15/1782

HOLBROOK WEST

21, Heath Way

Surgery to 2 Ash trees (T1 and T2) Tree preservation Order

Applicant: Mr Eamonn Flynn

COMMENT

Parish Council's own application

NO OBJECTION

DC/15/1787

Dragonswood, 33 Elgar Way

Erection of a vertical two storey extension and loft conversion with front and rear dormers

Applicant: Mr & Mrs Nicholas Lawson

ROFFEY SOUTH

COMMENT

The Parish Council would object to this application on the grounds that the application represents inappropriate and poor design for the locality and out of keeping with the street scene

OBJECTION

DC/15/1830

14-17 Moorhead Road

Replace existing windows to block of purpose built flats with double glazed white UPVC windows of same styles

Applicant: Mr Darren French

ROFFEY SOUTH

COMMENT

NO OBJECTION

DC/15/1845

63, Rusper Road

Ground and first floor extension to rear after demolition of existing single storey rear extension. New porch to front

Applicant: Mr T Birse

ROFFEY NORTH

SITE HISTORY

DC/15/0930 – Part single storey, part two storey rear extension with loft conversion including dormer to rear of property, and front porch extension

PREVIOUS COMMENTS: OBJECTION - The Parish Council considers that this application represents over development of the site and is of an over bearing nature for neighbouring properties. (18.06.15)

HDC OUTCOME: WITHDRAWN APPLICATION

COMMENT

NO OBJECTION

DC/15/1899

2, Nuthatch Way

First floor side extension part garage conversion

Applicant: Mr Kevin Williams

HOLBROOK WEST

COMMENT

NO OBJECTION

DC/15/1913

30, Shepherds Way

Demolition of existing conservatory and erection of replacement conservatory

Applicant: Mr M Trundle

ROFFEY NORTH

COMMENT

NO OBJECTION

DC/15/1959

ROFFEY NORTH

Aerial Masts North of Electricity Sub-Station, Parsonage Way

Prior notification to install electronic communications apparatus/development

Applicant: Scott Bracken

APPLICATION PERMITTED PRIOR TO COMMITTEE MEETING
