

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 16TH JUNE 2016 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

Present: Councillors N. Butler, Mrs R. Ginn, Mrs F. Haigh, R. Knight*, M. Loates*, R. Millington, Miss H. Ralston, T. Rickett*, D. Searle, R Turner, I. Wassell*, and Mrs S. Wilton

* denotes absence

In attendance: Ross McCartney, Trainee Parish Clerk
Pauline Whitehead, BA(Hons) FILCM Parish Clerk
Vivien Edwards, Deputy Parish Clerk

Prior to the meeting the Committee observed a minute's silence to remember the tragic killing of Jo Cox MP.

PET/141/16 PUBLIC FORUM

There were no members of the public present.

PET/142/16 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors R. Knight, M. Loates and T. Rickett. No apologies were received from Councillor I. Wassell.

PET/143/16 DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

PET/144/16 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of 19th May 2016 were agreed and signed by the Chairman as being a true record.

PET/145/16 CHAIRMAN'S ANNOUNCEMENTS

(a) Fishers Clinical Service UK Ltd

Members noted that no representation was made on DC/16/0564, Fisher Clinical Services UK Ltd, Langhurst Wood Road, Horsham at the Development Control Committee on 7th June 2016 as the concerns of the Planning, Environment and Transport Committee have been well documented with Horsham District Council.

(b) 2, Plough Lane

Members noted that correspondence had been received from a resident regarding two applications for 2, Plough Lane. Members noted a response, agreed by the Chairman and Vice Chairman, had been sent explaining why there were different responses to each application.

(c) Suspended Bus Stops

Members noted the temporarily suspended bus stops, due to Health and Safety reasons, along the A264 between Horsham and Crawley: The Cherry Tree (eastbound), Park Road (eastbound), Holmbush Farm (eastbound). Members noted the suspension of the stated bus stops, which do not contain lay-bys or slip roads, was justified due to Health and Safety reasons.

(d) Derelict Home on Brushwood Road

Members noted the Chairman had received confirmation from Building Control that a recently vacated property in Brushwood Road would be refurbished and reverted back to its original standing by the legal owners of the property.

PET/146/16 PLANNING DOCUMENTS

Horsham District Council (HDC) circulate weekly lists to the Parish Council, the contents of which are then collated by the Clerk to provide the list of Planning Applications. The weekly lists could be circulated to the Planning Committee to give early notice of applications that are coming through the system.

IT WAS RESOLVED

That weekly lists are to be circulated to Members of the Planning Committee.

PET/147/16 TREE OFFICER

Cllr R. Turner gave a verbal report of what the role of Tree Officer entails and noted that training was available. Cllr Turner announced it would not be appropriate for him to continue as current Tree Officer as it could cause conflict with his role as Chairman of the Planning, Environment and Transport Committee. Cllr D. Searle suggested notifying Horsham Green Gym, a local conservation group regarding this matter.

IT WAS RESOLVED

That members of the Committee would help to source a suitable person/s for the role. The matter will also be highlighted to other Councillors.

PET/148/16 Section 106 applications

The Clerk of the Parish Council, Mrs P. Whitehead, gave a verbal report regarding applications for 106 money after a discussion with HDC to ascertain if the Parish Council could have a greater involvement and find out the appropriate process.

IT WAS RESOLVED

To note that a formal meeting has been arranged on the 23rd June 16 with HDC Officers to discuss Section 106 applications.

PET/149/16 PLANNING APPEALS

Members noted that there were no Notices of Appeal or Appeal Decisions to note.

IT WAS RESOLVED

To note that there were no Planning Appeals.

PET/150/16 PLANNING APPLICATIONS

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 19th May 2016, and considered each application in turn.

IT WAS RESOLVED

That the committee's comments on each planning application be forwarded on to HDC.

PET/151/16 PLANNING DECISIONS

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

IT WAS RESOLVED

To note the schedule of planning decisions subject to clarification of the decision noted on DC/16/0827 76-78, Rusper Road.

PET/152/16 DATE OF NEXT MEETING

Thursday 7th July 2016 at 7.30pm – scheduled.

There being no other business, the Chairman closed the meeting at 8.20pm

.....Chairman

.....Dated

NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
16th JUNE 2016

DC/16/0594	HOLBROOK EAST
Roffey Football Club, Bartholomew Way The installation of 4 floodlight poles supporting 5 luminaires each Roffey Football Club	
Parish Council Comment No objection but stringent litter controls should be applied to the conditions.	
HDC Decision	

DC/16/0890	HOLBROOK EAST
Rosedene, 10 North Heath Lane Erection of a front porch Mr. & Mrs. Walters	
Parish Council Comment No Objection	
HDC Decision	

DC/16/0984	ROFFEY SOUTH
40, Howard Road +Pitched roof over existing flat roof to the front of the dwelling Mr. L. Eaton	
Parish Council Comment No Objection	
HDC Decision	

DC/16/0996	HOLBROOK WEST
Morriswood, Old Holbrook Conversion of existing annex to ancillary residential accommodation Mr. Antony Hogben	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1008	HOLBROOK EAST
10, Highdown Way Variation of Condition 3 to previously approved application DC/15/2329 (Change of use from play area to residential garden) to allow the land to be used as garden for 10 Highdown Way and for 8 Uppark Gardens Mr. Rob Fairs	
Parish Council Comment No objection for use as a residential garden. However request that no further construction is to be undertaken due to concern regarding loss of public amenity.	
HDC Decision	

DC/16/1064	HOLBROOK EAST
29, Gateford Drive First floor extension over existing single storey garage to front elevation Mr. Swan	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1071	HOLBROOK EAST
9, Rook Way Single storey rear extension Mr. & Mrs. Mason	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1079	HOLBROOK WEST
Orange Telecommunications Mast WSS7119, North Heath Lane, Industrial Estate Phase 4 monopole with wrap around diplexor cabinet at base and Pogona cabinet to be installed Miss. Victoria Parsons	
Parish Council Comment No Objection	
HDC Decision	

DC/16/1108	HOLBROOK WEST
4, Gorse End Surgery 2 x Oak Trees Mr. Harrod	
Parish Council Comment	
No Objection – Subject to approval by the HDC Tree Officer.	
HDC Decision	

DC/16/1126	ROFFEY SOUTH
1, Belloc Court, Manor Fields Fell 1 x Oak Tree, Surgery 2 x Holly Trees and 1 x Sycamore Tree Mrs. Collier	
Parish Council Comment	
Objection to fell 1 x Oak Tree, unless it is diseased to a great extent in which case NHPC request that it be replaced with a replacement Oak Tree or a native species. No Objection to Surgery 2 x Holly Trees and 1 x Sycamore Tree – Subject to approval by the HDC Tree Officer.	
HDC Decision	

DC/16/1159	ROFFEY NORTH
3, Allingham Gardens Rear single storey extension Mr. Potter	
Parish Council Comment	
No Objection	
HDC Decision	

DC/16/1198	ROFFEY NORTH
26, Willow Road Surgery 2 x Oak Trees Mr. Brian Potter	
Parish Council Comment	
No Objection – Subject to approval by the HDC Tree Officer.	
HDC Decision	

WSCC/028/16/NH	HOLBROOK WEST
Former Wealden Brickworks (Site HB), Langhurstwood Road Variation of condition 1 (amended site layout) and 25 (storage of imported wastes and processed materials) of WSCC/077/15/NH Britaniacrest Recycling Ltd	
Parish Council Comment No Objection – As long as vehicle movements and congestion is kept to a minimum	
HDC Decision	