

**NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
THURSDAY 04 AUGUST 2016 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA**

**3. DECLARATIONS OF INTEREST**

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of the interest will be included in the Minutes.

Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), Members are reminded that they must now withdraw from the meeting chamber after making representations or asking questions.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber; unless they have received a dispensation.

**5. Chairman's Announcements**

**(a) The strategic housing land availability assessment**

The strategic housing land availability assessment (SHELAA) 2016 updated between 1<sup>st</sup> April and 20<sup>th</sup> May 2016 has been received for information.

**(b) Cycle lanes on Parsonage Road**

An e-mail was received on 21st July 2016 from the Lead Professional – Highway Design, Implementation Team, Strategic Planning, Residents Services Directorate, West Sussex County Council (WSCC) regarding cycle lanes on Parsonage Road. The e-mail was in response to a letter sent on 13th July 2016 sent on behalf of the North Horsham Parish Council Planning, Environment and Transport Committee. The letter outlines the process undertaken prior to the decision to remove the cycle lanes from Wimblehurst Road to the level crossing and the reasons for the decision. See extract from the e-mail below:-

“Together, the safety auditor and I concluded that the removal of the cycle lanes would actually be an improvement in safety terms. The proposal includes the removal of a pedestrian refuge island from the design and a slight reallocation of road spaced at the right turn lane refuge in order to take out the pinch points. It is proposed to retain the cycle route signing, and new painted cycle symbols will be added to the centre of the all traffic lanes to warn drivers of the presence of cyclists and imply a level of priority for cyclists that the narrow lanes took away.”

A copy of the letter and response was sent to Horsham Cycle Forum.

**6. Earles Meadow Vehicular Access**

West Sussex County Council Highways Manager has responded to a letter sent by the Chairman of the Earles Meadow Residence Association regarding concerns about the Moorhead Roundabout and Health and Safety issues.

**7. Street Naming**

Horsham District Council has suggested that the development be named after the name of the former pub on the site and they have therefore put forward the alternative names of 'FOUNTAIN CLOSE' or 'FOUNTAIN GROVE' for the new road concerned.

**8. Section 106**

Horsham District Council has submitted plans for a new play area at Manor Fields, Roffey, with the possibility of being funded under section 106. Plans circulated to the Planning Committee.

**9. Planning Appeals**

There are currently no Notices of Appeal or Appeal Decisions to note.

**10. Planning Applications**

List attached.

**11. Planning Decisions**

List attached.

**12. Date of next Meeting – Thursday 8<sup>th</sup> September 2016 (scheduled)**