

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 3rd NOVEMBER 2016 AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Councillors N. Butler, Mrs R. Ginn*, Mrs F. Haigh, R. Knight*, M. Loates*, R. Millington, Miss H. Ralston, T. Rickett, D. Searle, R Turner, I. Wassell*, and Mrs S. Wilton

* denotes absence

In attendance: Ross McCartney, Trainee Parish Clerk

PET/201/16 Public Forum

The meeting was attended by one member of the public.

PET/202/16 Apologies for absence

The Committee received apologies and reasons for absence from Councillors R. Knight and I. Wassell. Councillor M. Loates gave retrospective apologies. Councillor Mrs. R. Ginn did not attend and did not give apologies.

PET/203/16 Declarations of Interest

There were no Declarations of Interest.

PET/204/16 Minutes

The Minutes of the meeting held on 29th September 2016 were agreed and signed by the Chairman as a true record.

PET/205/16 Chairman's Announcements

There were no Chairman's Announcements.

PET/206/16 Heath Way parking issues and safety

A resident had raised strong concerns regarding parking in the roads surrounding North Heath Primary School. These included commercial vehicles, mobile homes and vehicles under repair. This had been reported to West Sussex Highways and Sussex Police. The resident requested that the Parish Council raise this on behalf of local residents.
It was RESOLVED to notify both West Sussex County Councillor Members regarding this issue.

PET/207/16 Britaniacrest Proposed Planning Application at Wealdon Brickworks for Recycling and Incineration Unit.

Peter Catchpole, the County Councillor for Holbrook had raised concerns regarding the short timeframe residents will have to respond to the application for the above when it is released.

It was RESOLVED to set up a working party to review the planning application at Wealdon Brickworks for Recycling and Incineration Unit.

PET/208/16 Consultation**Horsham District Council (HDC) – Statement of Community Involvement.**

The Statement of Community Involvement (SCI) is a statutory document which sets out the ways in which the council will engage with residents, communities, businesses, local organisations and other groups to ensure as many people have a say in planning decisions that affect them. The SCI provides guidance on how the planning system works and how HDC proposes to inform, consult and involve people in the Horsham District (excluding the South Downs National Park).

A copy of the document can be found on HDC's website at:-

https://www.horsham.gov.uk/__data/assets/pdf_file/0019/40492/Draft-Statement-of-Community-Involvement-2016.pdf.

Chapter 3: page 12 relates specifically to Parish Councils. HDC has stated that it will 'take a "bottom- up" approach and focus on local issues identified at Parish level'. (3.15)

It was RESOLVED that the Committee would not comment on the 'Statement of Community Involvement' consultation originated by HDC.

PET/209/16 Planning appeals

REASONS FOR APPEAL	Refused planning permission
APPLICATION REFERENCE	DC/16/0827
WARD	Roffey North
APPLICATION	Erection of 2 no 3 bed semi-detached houses to the rear of 76-78 Rusper Road utilising existing vehicular access onto Rusper Road
SITE	Land To The Rear of 76 - 78 Rusper Road
APPELLANT	Mrs Anjali Karpal (C/o Fulcrum Design)
PC COMMENTS	No objection – provided that West Sussex County Council, as the Highway Authority, is satisfied with the vehicle movement arrangements both on the site and entering and exiting the site.
APPEAL DECISION	LODGED

It was RESOLVED note the above planning appeal.

PET/210/16 Planning applications

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 29th September 2016 and considered each application in turn.

It was RESOLVED that the committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).

PET/211/16 Planning decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/212/16 Date of next Meeting

Thursday 8th December 2016 at 7.30pm – scheduled.

There being no other business, the Chairman closed the meeting at 8:39 p.m.

.....Chairman

.....Dated

NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
3rd NOVEMBER 2016

Final list.

DC/16/1970	ROFFEY NORTH
Site Address: 49 Farhalls Crescent	
Proposal: Resubmission of previously approved application DC/15/1198 (Extension to provide space for elderly relative) to replace existing flat roof above porch and lounge window with pitched roof	
Applicant: Miss Kelly Bradley	
Parish Council Comment	
No Objection	
HDC Decision	

DC/16/1997	ROFFEY NORTH
Site Address: Land at Rear of 80 and 82 Rusper Road	
Proposal: Erection of a pair of semi detached houses with rooms in the roof	
Applicant: Mr Clinton Gadd	
Parish Council Comment	
Objection – Concerns of back land filling, overdevelopment and inadequate access for vehicles and parking.	
HDC Decision	

DC/16/2004	HOLBROOK EAST
Site Address: 9, Lanyon Close	
Proposal: Loft conversion with dormer	
Applicant: Ms G Istonova	
Parish Council Comment	
HDC Decision	REFUSED

DC/16/2043	HOBROOK EAST
Site Address: 14 Reapers Close	
Proposal: Single storey front and rear extensions	
Applicant: Mr and Mrs Catlow	
Parish Council Comment	
HDC Decision	PERMIT

DC/16/2075	HOLBROOK WEST
Site Address: 2 Owlscastle Close	
Proposal: Erection of a two storey side extension	
Applicant: Mr Paul Garrard	
Parish Council Comment	
Objection – On the grounds of terracing.	
HDC Decision	

DC/16/2092	HOLBROOK EAST
Site Address: St Marks Church Hall North Heath Lane	
Proposal: Installation of new window in the southwest elevation of the church hall	
Applicant: St Marks Church	
Parish Council Comment	
HDC Decision	PERMIT

DC/16/2110	HOLBROOK EAST
Site Address: 19 Foxglove Avenue	
Proposal: Erection of a single storey rear extension and garage conversion	
Applicant: Mr Affleck	
Parish Council Comment	
No Objection.	
HDC Decision	

DC/16/2122	HOLBROOK WEST
Site Address: 159 Heath Way	
Proposal: Demolition of existing garage and erection of a two storey side extension and single storey rear extension	
Applicant: Mr James Allen	
Parish Council Comment	
Objection – On the grounds of terracing.	
HDC Decision	

DC/16/2152	HOLBROOK EAST
Site Address: 21 Gateford Drive	
Proposal: First floor side extension	
Applicant: Mr Jim Edwards	
Parish Council Comment	
No Objection.	
HDC Decision	

DC/16/2165	ROFFEY SOUTH
Site Address: Land Parcel West of Belloc Court and Millais Court Manor Fields	
Proposal: Surgery x 1 Oak Tree	
Applicant: Mr Christopher Chapman	
Parish Council Comment	
HDC Decision	PERMIT

DC/16/2166	ROFFEY SOUTH
Site Address: Land Parcel West of Belloc Court and Millais Court Manor Fields	
Proposal: Surgery x 1 Oak Tree	
Applicant: Mr Christopher Chapman	
Parish Council Comment	
HDC Decision	PERMIT

DC/16/2167	ROFFEY NORTH
Site Address: 245 Crawley Road	
Proposal: Single storey side extension following demolition of existing structure	
Applicant: Lynn Wilson	
Parish Council Comment	
No Objection.	
HDC Decision	

DC/16/2191	HOLBROOK EAST
Site Address: Littlehaven Cottage Rusper Road	
Proposal: First floor extension together with internal and elevation alterations, to provide an additional bedroom with en-suite.	
Retrospective application for Gate Post associated with previous application DC/15/1594	
Applicant: Mr & Mrs Barry Steers	
Parish Council Comment	
No Objection.	
HDC Decision	

DC/16/2192	ROFFEY NORTH
Site Address: Comptons Court Comptons Lane	
Proposal: Surgery x 1 Thuja Tree	
Applicant: Courtney Green	
Parish Council Comment	
No Objection.	
HDC Decision	

DC/16/2194	ROFFEY NORTH
Site Address: 1 Reynard Close	
Proposal: Fell x 1 Cedar Tree	
Applicant: Otton	
Parish Council Comment	
No Objection.	
HDC Decision	

DC/16/2203	HOLBROOK EAST
Site Address: 2 Thatchers Close	
Proposal: Erection of a two storey side extension	
Applicant: Mrs Debbie Doherty	
Parish Council Comment	
No Objection.	
HDC Decision	

DC/16/2207	ROFFEY SOUTH
Site Address: Co-Op Welcome 2 - 4 Fitzalan Road	
Proposal: Erection of 2x internally illuminated fascia signs, 1x internally illuminated projector sign, 1x non illuminated wall mounted aluminium and vinyl panel	
Applicant: CO-OPERATIVE FOOD	
Parish Council Comment	
No Objection.	
HDC Decision	

DC/16/2208	ROFFEY NORTH
Site Address: 10 White Horse Road	
Proposal: Proposed two storey side/rear extension and internal alterations	
Applicant: Mr Chris Drinkall	
Parish Council Comment	
No Objection.	
HDC Decision	

DC/16/2212	ROFFEY NORTH
Site Address: One Stop Convenience Store 84 - 86 Lambs Farm Road Proposal: Erection of 1 x fascia sign, 2 x window graphics, 2 x ACM direct print panel, 1 x poster frame Applicant: Mr Darren Rigby	
Parish Council Comment	
No Objection.	
HDC Decision	

DC/16/2238	ROFFEY NORTH
Site Address: 5 Ashurst Close Proposal: Extensions to dwelling including single storey extension to rear and two storey and single storey extensions to side Applicant: Mr A R L Holder	
Parish Council Comment	
No Objection – As long as there isn't a possibility of vehicle incursion/s onto public footpath.	
HDC Decision	

DC/16/2313	ROFFEY NORTH
Site Address: 28 Greenfields Road Proposal: Two storey front/side extension and the replacement of the existing garden shed and extension of dropped kerb (amendment to approved application DC/16/1184) Applicant: Mr & Mrs S Law	
Parish Council Comment	
No Objection. However it was noted that within the application reference had been made to Horsham Blue Print with respect to a Neighbourhood Plan which is erroneous. North Horsham Parish Council has agreed to designate an area for a Neighbourhood Plan but the process is still being progressed. The error will be raised with HDC Officers.	
HDC Decision	

DC/16/2333	ROFFEY SOUTH
Site Address: 150 Comptons Lane Proposal: Variation of condition 3 to approved application DC/15/1575 Relating to approved materials Applicant: Mrs Simone Brown	Previous Comment on DC/15/1575: No Objection
Parish Council Comment	
No Objection.	
HDC Decision	

DC/16/2340	HOLBROOK WEST
Site Address: Fisher Clinical Services Uk Ltd Langhurst Wood Road	Previous Comment on DC/16/0564: No objection to building itself but grave concerns at resultant increase in traffic movements, danger to pedestrians etc. Support comments of Cycling Forum
Proposal: Variation of condition 1 to previously approved DC/16/0564 Relating to raising the building and changes to fenestration	
Applicant: c/o The Agent (Mr Joe Griffiths)	
Parish Council Comment No Objection.	
HDC Decision	

DC/16/2356	ROFFEY NORTH
Site Address: 50 Ringley Road	
Proposal: Fell x 1 False Acacia and Surgery x 1 Oak Tree	
Applicant: Mr Darren Bedford	
Parish Council Comment No Objection.	
HDC Decision	