

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
HELD ON THURSDAY 13<sup>TH</sup> APRIL 2017 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

**Present:** Councillors N. Butler, Mrs R. Ginn\*, Mrs F. Haigh, R. Knight\*, M. Loates, R. Millington\*, T. Rickett, D. Searle, R Turner, I. Wassell, and Mrs S. Wilton.

\* denotes absence

**In attendance:** Ross McCartney, Trainee Parish Clerk  
Pauline Whitehead - BA(Hons) FILCM, Parish Clerk (for part of the meeting)

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**PET/268/17 Public Forum**

There were two members of the public present. Neither spoke nor made representations.

**PET/269/17 Apologies for absence**

The Committee received apologies and reasons for absence from Councillor R. Millington and Councillor R.Knight. Councillor R. Ginn did not attend and did not send apologies.

**PET/270/17 Declarations of Interest**

There were no Declarations of Interests made.

**PET/271/17 Minutes**

The Minutes of the meeting held on 2<sup>nd</sup> March 2017 were agreed and signed by the Chairman as a true record.

**PET/272/17 Chairman's Announcements**

**(a)** The application for The Holbrook Club - DC/16/2855 was considered at Horsham District Council's (HDC) Development Control Committee on the 21st March 2017. Councillor T. Rickett was in attendance to highlight North Horsham Parish Council's objection to the application.

**(b)** Southwater Parish Council issued a notification that they are referring the planning application at Hop Oast, which relates to the Horsham Football Club, to the Secretary of State along with The Holbrook Club planning application that is enabling the site. There are concerns regarding a reduction in Section 106 contributions and affordable housing quotas.

**(c)** Horsham Society has created a Final Draft for the Design Brief for Horsham and it is proposed that this will be included in the Horsham Town Blueprint Neighbourhood Plan. Whilst this document relates to Horsham Town it has many principles that may apply to North Horsham and could become a useful reference document in the future.

**PET/273/17 Amended Planning Application DC/16/1677**

The proposed submission and a Technical Note reviewing the A264 cycle and pedestrian crossings on Land North of Horsham was circulated to all Councillors. See Annex 1.

**It was RESOLVED to agree the response to amended planning application DC/16/1677 – land north of Horsham and to submit it to Horsham District Council**

**PET/274/17 Collaborative working on the development North of Horsham**

Councillors met informally with Cllr J Mack from Colgate Parish Council prior to the meeting to explore the shared concerns about highways matters (especially relating to the A264) that may impact on the communities of Colgate and North Horsham.

**It was RESOLVED to work with Colgate Parish Council on highway matters which affect both parishes.**

**PET/275/17 Planning appeals**

**Appeal Decisions**

**(a)** DC/16/0827 – Erection of 2 no 3 bed semi-detached houses to the rear of 76-78 Rusper Road utilising existing vehicular access onto Rusper Road, appeal reference APP/Z3825/W/16/3161124. The appeal was dismissed. The main issues were the effect of the proposed semi-detached dwellings on the character and appearance of the existing site and surrounding area; and the effect of the proposed dwellings on the living conditions of neighbouring occupiers at 80 Rusper Road and 90 & 92 Littlehaven Lane with particular regard to privacy, outlook and light.

**(b)** DC/16/2191 – First floor extension together with internal and elevation alterations, to provide an additional bedroom with en-suite. Retrospective application for Gate Post associated with previous application DC/15/1594 at Littlehaven Cottage Rusper Road, appeal reference APP/Z3825/D/17/3167435. The appeal was dismissed due to the proposal's effect on the character and appearance of the host dwelling and its surrounding area.

**It was RESOLVED to note the information regarding Planning Appeals.**

**PET/276/17 Planning Applications**

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 2<sup>nd</sup> March 2017 and considered each application in turn.

**It was RESOLVED that the committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).**

**PET/277/17 Planning decisions**

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

**It was RESOLVED to note the schedule of planning decisions.**

**PET/278/17 Date of next Meeting**

**The next meeting is scheduled for Thursday 4<sup>th</sup> May 2017 at 7.30pm, however, as this is the date of the County Council elections there was concern that the meeting may not be quorate. The Planning Committee would be notified in advance if the meeting was cancelled.**

There being no other business, the Chairman closed the meeting at 8:17 p.m.

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL**  
**SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION**  
**13<sup>th</sup> APRIL 2017**

**List to 6<sup>th</sup> April 2017**

<b>DC/17/0400</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 9 Lanyon Close	
<b>Proposal:</b> Loft conversion with side dormer	
<b>Applicant:</b> Ms Gabriela Istomova	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0414</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> Orange Telecommunications Mast WSS7119 North Heath Lane Industrial Estate North Heath Lane Horsham West Sussex RH12 5QE	
<b>Proposal:</b> The removal of the existing 10 metre high replica telegraph pole, the installation of a 12.5 metre high Phase 5 monopole, supporting electrical equipment and associated development	
<b>Applicant:</b> H3G UK Limited & EE Limited	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0415</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 18 Brook Road	
<b>Proposal:</b> First floor side and rear extensions - amendments to DC/16/1413	Deferred from previous Planning meeting.
<b>Applicant:</b> Mr and Mrs Grubb	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0438</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 34 Littlehaven Lane	
<b>Proposal:</b> Erection of a single storey rear extension	
<b>Applicant:</b> Miss V Taylor	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0444</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 75 Heath Way	
<b>Proposal:</b> Surgery to 2 x Oak Trees	
<b>Applicant:</b> Susan Burgess	
<b>Parish Council Comment</b>	
No Objection subject to comments from the HDC tree officer.	
<b>HDC Decision</b>	

<b>DC/17/0445</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> Morriswood Old Holbrook	
<b>Proposal:</b> Use of an existing swimming pool and changing rooms for a mixture of private and commercial purposes and use of associated land for ancillary parking.	
<b>Applicant:</b> Mr T Hogben	
<b>Parish Council Comment</b>	
No objection subject to repairs to potholes in the highway surface and installation of a passing place, supporting the comments made by West Sussex County Council.	
<b>HDC Decision</b>	

<b>DC/17/0453</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 18 Badgers Close	
<b>Proposal:</b> Erection of a first floor side extension to provide two single bedrooms and a shower room.	
<b>Applicant:</b> Mr and Mrs Malone	
<b>Parish Council Comment</b>	
Objection on the grounds of terracing.	
<b>HDC Decision</b>	

<b>DC/17/0471</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 5 The Castle	
<b>Proposal:</b> Erection of three rear dormers, two front rooflights and one front dormer to facilitate a loft conversion	
<b>Applicant:</b> Mr & Mrs Clarke	
<b>Parish Council Comment</b>	
Objection on the grounds it is not in keeping with the neighbouring properties and it may set a precedent for that road. North Horsham Parish Council are also in support of the neighbour's objections.	
<b>HDC Decision</b>	

<b>DC/17/0474</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 19 Butlers Road	
<b>Proposal:</b> Erection of porch to front elevation	
<b>Applicant:</b> Mr V Wilkinson	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0498</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 3 Owlscastle Close	
<b>Proposal:</b> Erection of a two storey side extension	
<b>Applicant:</b> Mr Tom Creswell	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0499</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 75 Ropeland Way	
<b>Proposal:</b> Erection of a single storey rear extension and conversion of garage into habitable room	
<b>Applicant:</b> Mr D Thomas	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0502</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 50 Ringley Road	
<b>Proposal:</b> Fell 1 x Oak Tree	
<b>Applicant:</b> Mr Peter Taylor	
<b>Parish Council Comment</b>	
No objection only if the tree is diseased, subject to HDC's tree officer and it is replaced with a suitable native oak tree. However, the application has no indication of the tree being diseased and would OBJECT to the application if this is the case.	
<b>HDC Decision</b>	

<b>DC/17/0503</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 20 Highdown Way	
<b>Proposal:</b> Demolition of existing garage, erection of a two storey side extension, conversion of conservatory to habitable room and erection of new garage/store	
<b>Applicant:</b> Mr S Ley	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0507</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 60 Oak Tree Way	
<b>Proposal:</b> Surgery to 1 x Purple Maple	
<b>Applicant:</b> Mr Tom Cox	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0542</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 14 Mallow Close	
<b>Proposal:</b> Proposed two storey side extension with internal alterations	
<b>Applicant:</b> Mr and Mrs Paul Maddren	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0571</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 3 The Willows	
<b>Proposal:</b> Fell 1 x Ash and Surgery to 2 x Ash Trees	
<b>Applicant:</b> Miss Helen Cousens	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0605</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Tree Tops Comptons Brow Lane	
<b>Proposal:</b> Single storey extension to rear of house.	
<b>Applicant:</b> Mr Alec Howard	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0610</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 15 Rowlands Road	
<b>Proposal:</b> Demolition of existing porch, erection of single storey addition to front and side to accommodate hallway, shower/wc and utility room	
<b>Applicant:</b> Mrs Kate Dold	
<b>Parish Council Comment</b>	
Objection on the grounds of overdevelopment, impact on the street scene and it is not in keeping with the neighbouring properties.	
<b>HDC Decision</b>	

<b>DC/17/0634</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 55 Amundsen Road	
<b>Proposal:</b> Removal of hedges and one tree along the southern boundary and erection of a 1.825m high fence	
<b>Applicant:</b> Mr Adam Pollard	
<b>Parish Council Comment</b>	
Objection on the grounds it is against the open plan nature of the site and the hedges are supposed to be a part of the general amenity.	
<b>HDC Decision</b>	

<b>DC/17/0663</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 2 Reynard Close	
<b>Proposal:</b> Demolition of existing garage and erection of new attached garage	
<b>Applicant:</b> Mr and Mrs R Simmons	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0689</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Little Orchard Comptons Brow Lane	
<b>Proposal:</b> Demolition of existing garage and erection of a single storey side extension, roof extension with former windows, a new rear conservatory and a free standing garden room	
<b>Applicant:</b> Michael Rutherford Maggie Breese	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0713</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 38 Shottermill	
<b>Proposal:</b> Proposed rear extension and first floor extension over the existing garage/study, new bay window and external flue pipe.	
<b>Applicant:</b> Mr & Mrs D Oram	
<b>Parish Council Comment</b>	
No Objection	
<b>HDC Decision</b>	

<b>DC/17/0754</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 5 Coniston Close	
<b>Proposal:</b> Erection of a log cabin within residential curtilage for use ancillary to the main dwelling	
<b>Applicant:</b> Mr Mark Richardson	
<b>Parish Council Comment</b>	
Objection on the grounds it is not in keeping with the location.	
<b>HDC Decision</b>	