

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 24TH AUGUST 2017 AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Committee Members

Holbrook East:- Cllr. Mrs R. Ginn*, Cllr. Mrs F. Haigh (Vice Chairman)*, Cllr T. Rickett.

Holbrook West:- Cllr. R. Knight, Cllr. R. Millington, Cllr. I. Wassell.

Roffey North:- Cllr. N. Butler*, Cllr. M. Loates*, Cllr D. Searle.

Roffey South:-Cllr. J. Day*, Cllr. R Turner (Chairman), Cllr. Mrs S. Wilton.

*denotes absence

In attendance: Ross McCartney, Committee Clerk

Vivien Edwards, Deputy Clerk

PET/318/17 Public Forum

There were no members of the public present.

PET/319/17 Apologies for absence

The Committee received apologies and reasons for absence from Cllr Martin Loates, Cllr. J. Day, Cllr Mrs F. Haigh and Cllr Mrs R. Ginn. No apologies or reasons for absence were received from Cllr N. Butler.

PET/320/17 Declarations of Interest

Cllr D. Searle declared a personal interest in item 6 on the agenda (under PET/323/17) being vice chairman of Horsham Town Community Partnership.

The meeting was adjourned to allow the Director of Perfect Start Day Nurseries to present a brief overview on Planning Application DC/17/1704, (41 Pondtail Road) and to answer any questions.

PET/321/17 Minutes

The Minutes of the meeting held on 20th July 2017 were agreed and signed by the Chairman as a true record.

With the agreement of the Committee, the Chairman moved application DC/17/1704: Change of use from Public House (Class A4) to Children's Day Nursery (Class D1); Single storey and first floor rear extensions; changes to elevations including addition of 2x front and 1x rear dormer windows; car and cycle parking; siting of external plant on rear elevation; and surfacing of garden area, (under PET/328/17) forward to this point of the meeting.

PET/322/17 Chairman's Announcements

Two concrete bollards, as agreed by the Planning Committee, had been purchased and will be installed in the grass verge outside One

Stop on Lambs Farm Road.

A response had been received from Tesco Estates regarding the Tesco Express on Redkiln Way. A Planning application (DC/17/1652) has been submitted with proposals to remove the car wash and provide additional car parking for customers. Upgraded pumps which deliver fuel faster and pay at pump options will be installed and a passing lane will be marked through the centre of the forecourt.

A resident had reported increased parking on the grass verge on North Heath Lane outside the Café at the Coltsfoot Drive shopping parade. The resident was advised to report this to West Sussex County Council and their County Councillor.

The Chairman of the Planning, Environment and Transport Committee and the Clerk had met with County Councillor Andrew Baldwin to further explore the possibility of erecting bollards on the left hand side of Fitzalan Road as it curves right into Godwin Way. The main concern is that cars parked on this area often block the pavement and force those in wheelchairs or those using pushchairs to walk in the road. Cllr Baldwin observed that it was a sporadic issue and would most likely be considered by West Sussex County Council as low priority especially in the current economic climate. However, he went on to advise that should the Parish Council wish to progress this further, evidence of the problem, along with genuine concerns from members of the local community would be required.

PET/323/17 Horsham Town Community Partnership (HTCP) Action Plan

HTCP had requested comments on their five year Action Plan which focuses on Horsham Park, Transport and Horsham Riverside Walk. The Transport Plan promotes 'joined up' information regarding the bus timetables and routes offered by various bus companies operating within the Horsham area. For example, it is very difficult for people to ascertain which bus they can get, where and when, if a bus does not go directly to their preferred destination. HTCP would like to produce a London Underground type map of the various bus routes in Horsham and how they connect.

HTCP would also like to establish a proficiency test for disability buggy users. It is not compulsory in the UK to have insurance for scooters under a weight of 150kg and with an aging population the use of mobility scooters is likely to increase.

It was RESOLVED to support the Transport aspects of the HTCP Action Plan.

PET/324/17 Great storm 1987

Cllr D. Searle had suggested to undertake a project to commemorate 30 years since the Great Storm in October 2017.

It was RESOLVED to support local groups in providing photographic evidence and memories of the Great Storm 1987 in the Parish of North Horsham. Cllr D Searle volunteered to assist in putting together a display.

PET/325/17 Infrastructure Delivery Plan (IDP)

List Attached. Horsham District Council had requested that the Parish Council identifies infrastructure or services that are required to support the delivery of the Council's Horsham District Planning Framework and Neighbourhood Development Plans. Projects listed are included in the North Horsham Parish Council Business Plan. The list will be considered by the Property Committees, Planning, Environment and Transport Committee and Finance Committee before being put forward to the full Council in September 2017.

It was RESOLVED not to add any additional projects to the IDP

PET/326/17 Development of former Novartis site, Parsonage Road/ Wimblehurst Road

North Horsham Parish Council has been invited to send a representative to a meeting with the leader of West Sussex County Council in Chichester to discuss issues that could arise for local residents when additional housing and the proposed science park is built. Whilst the site is in the parish, the focus of the meeting will be on Wimblehurst Road, which is not in the Parish, however, there is likely to be knock on effects to roads within North Horsham especially when traffic from the development north of the A264 uses North Heath Lane to access Horsham town.

It was RESOLVED to agree that Cllr D. Searle represent North Horsham Parish Council at a meeting with the leader of West Sussex County Council to discuss issues that could arise for local residence.

PET/327/17 Planning appeals

There were no planning appeals.

PET/328/17 Planning Applications

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 20th July 2017 and considered each application in turn.

It was RESOLVED that the Committee's comments on each

planning application be forwarded to HDC (appended as part of the minutes).

PET/329/17 Planning decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/330/17 Date of next Meeting

The next meeting is scheduled for Thursday 21st September 2017 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.43 p.m.

.....Chairman

.....Dated

SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
24th AUGUST 2017

Final List

DC/17/1364	HOLBROOK WEST
Site Address: Weinerberger Ltd Warnham Brickworks Langhurst Wood Road Proposal: Proposed construction of first floor office over existing ground floor Applicant: Mr M Rose	
Parish Council Comment No objection	
HDC Decision	

DC/17/1524	HOLBROOK WEST
Site Address: 13 Cottingham Avenue Proposal: Proposed demolition of existing garden store. Erection of replacement single storey detached garden room with pitched roof, bi-fold doors and 2x rooflights to east elevation. Applicant: Mrs C Dodd	
Parish Council Comment No objection provided it will not be used as a separate dwelling.	
HDC Decision	

DC/17/1544	HOLBROOK WEST
Site Address: 10 Graylands Estate Langhurst Wood Road Proposal: Proposed demolition of existing units 10A and 10B. Proposed erection of one 468sqm and one 310sqm single storey B1 buildings, relocation of existing refuse store, alterations to existing access and associated landscaping works. Applicant: Mr A Nicholson	
Parish Council Comment No objection to the design or scale of the building. There are concerns in relation to the cumulative effect on traffic in Langhurst Wood Road.	
HDC Decision	

DC/17/1652	ROFFEY SOUTH
Site Address: Tesco Express Redkiln Way Proposal: Removal of existing hand car wash structure and alterations to car park layout Applicant: Mr S Dowler	
Parish Council Comment No objection	
HDC Decision	

DC/17/1704	HOLBROOK WEST
Site Address: 41 Pondtail Road	
Proposal: Change of use from Public House (Class A4) to Children's Day Nursery (Class D1); Single storey and first floor rear extensions; changes to elevations including addition of 2x front and 1x rear dormer windows; car and cycle parking; siting of external plant on rear elevation; and surfacing of garden area	
Applicant: Mr PClarke	
Parish Council Comment	
No objection	
HDC Decision	

DC/17/1712	HOLBROOK EAST
Site Address: 25 Burns Close	
Proposal: Removal of existing conservatory and erection of replacement two storey rear extension	
Applicant: Mr A Mills	
Parish Council Comment	
No objection	
HDC Decision	

DC/17/1717	ROFFEY NORTH
Site Address: 9 Downsview Road	
Proposal: Fell 1 x Oak	
Applicant: Mr S Greener	
Parish Council Comment	
No objection subject to the approval of Horsham District Council's Tree Officer that there are no alternatives to the felling of the oak as to secure the structural stability of the property. If removed request it to be replaced by suitable native species.	
HDC Decision	

DC/17/1723	ROFFEY SOUTH
Site Address: Tesco Express Redkiln Way	
Proposal: Proposed installation of 2x internally illuminated and 1x non-illuminated fascia sign, 1x internally illuminated gantry sign and 12x non-illuminated other signs (Advertisement Consent)	
Applicant: Mr S Dowler	
Parish Council Comment	
No objection provided there will be no adverse effect on the local residents.	
HDC Decision	

DC/17/1761	ROFFEY SOUTH
Site Address: 6 Acorns	
Proposal: Erection of single storey front extension	
Applicant: Mr Peter Long	
Parish Council Comment	
No objection	
HDC Decision	

DC/17/1788	HOLBROOK WEST
Site Address: 3 Gorse End	
Proposal: Erection of single storey side/ front extension	
Applicant: A and P Bell	
Parish Council Comment	
No objection	
HDC Decision	

DC/17/1789	HOLBROOK WEST
Site Address: Two Acres, Langhurst Wood Road	
Proposal: Installation of conservatory roof over existing front entrance porch.	
Applicant: Ms Peters	
Parish Council Comment	
No objection	
HDC Decision	

DC/17/1793	ROFFEY NORTH
Site Address: 9 Amberley Road	
Proposal: Erection of single storey side extension with pitched roof and rooflight to SE elevation (full application)	
Applicant: Mr and Mrs N Pepper	
Parish Council Comment	
No objection although considered it to be aesthetically inappropriate.	
HDC Decision	

DC/17/1806	ROFFEY NORTH
Site Address: 130 Rusper Road	
Proposal: Replacement of existing timber boundary fence with fence consisting of brick pillars and timber panels between.	
Applicant: Mr and Mrs T Taylor	
Parish Council Comment	
No objection	
HDC Decision	