

**NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
THURSDAY 21<sup>st</sup> SEPTEMBER 2017 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA**

**1. Public Forum**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier

**3. Declaration of Interests**

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of the interest will be included in the Minutes.

Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), Members are reminded that they must now withdraw from the meeting chamber after making representations or asking questions.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber; unless they have received a dispensation.

**5. Chairman's Announcements**

There are no Chairman's announcements.

**6. Tree Wardens**

Report attached.

**7. Tree Charter Tree**

There is an opportunity to apply for a Tree Charter tree. There is a choice between Beech, Hornbeam, Wild Cherry, Sessile Oak and Scots Pine. The Tree Wardens recommend a Wild Cherry to replace the Rowan removed by the Riverside Walk at North Heath Lane. Should the tree be planted in that location volunteers would be

required to plant, water and look after it as it could be vulnerable to damage. If successful the trees will be dispatched by The Woodland Trust up to 15<sup>th</sup> November 2017.

#### **8. Development north of Horsham**

Notes from a meeting on 8<sup>th</sup> September 2017. A wish list of community facilities is attached.

#### **9 Financial Review**

From 1<sup>st</sup> April 2017 to 31<sup>st</sup> August 2017

There is a £2,215 spend against a budget of £2,000 in revenue. Expenditure is in respect of a transport report relating to the development north of the A264 and bollards for the grass verge on Lambs Farm Road. There is £8,250 in an Earmarked Reserve for Planning.

#### **10. Budget**

It is suggested that £2,000 be set aside in the budget 2018/19 to cover any small levels of expenditure that may be required such as bollards, reports etc.

#### **10. Planning Appeals**

There were no Planning Appeals to 14<sup>th</sup> September 2017.