

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
HELD ON THURSDAY 21<sup>ST</sup> JUNE 2018 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

**Present:** Committee Members

Holbrook East:- Cllr. Mrs R. Ginn, Cllr. Mrs F. Haigh, Cllr T. Rickett BEM.

Holbrook West:- Cllr. R. Knight, Cllr. R. Millington\*, Cllr. I. Wassell.

Roffey North:- Cllr. J. Davidson\*, Cllr M. Loates (Vice Chairman), Cllr D. Searle\*.

Roffey South:- Cllr Mrs J. Gough, Cllr. R Turner (Chairman), Cllr. Mrs S. Wilton.

\*denotes absence

**In attendance:** Ross McCartney, Committee Clerk

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**PET/456/18 Public Forum**

There was 1 member of the public present at the start of the meeting, Mr. Friswell. 2 more members of the public arrived, just before item 6 was discussed. 1 spoke regarding WSCC/015/18/NH stating if the community achieve a 20% improvement in recycling rates the application for the incinerator won't be financially beneficial.

**PET/457/18 Apologies for absence**

The Committee received apologies and reasons for absence from Cllr R. Millington, Cllr D. Searle and Cllr J. Davidson.

**PET/458/18 Declarations of Interest**

Cllr R. Turner declared a personal interest in application DC/18/1015 – 4 Fenby Close as the applicant was known to him. Cllr I. Wassell declared a personal interest in DC/18/0948 – Land to the front of the Holbrook Club North Heath Lane, being a member of the club and DC/18/1047 – Rockwell 44 Pondtail Road as the applicant is known to him.

The Committee Clerk alerted the committee that the applicant for DC/18/0711 – The Castle was a close relative and therefore would leave the room for the duration of this application.

**PET/459/18 Minutes**

The Minutes of the Committee Meeting held on 24<sup>th</sup> May 2018 were agreed and signed by the Chairman as a true record.

*The meeting was adjourned for Mr Friswell from Horsham Society to explain how some well used footpaths in the parish are not registered as definitive rights of way and his efforts to get them registered. Two of these are on Parish Council owned land. A progress report by the Horsham Society was circulated to the committee (Appendix A). With agreement of the committee item 6 of the planning agenda was moved to this point in the meeting.*

#### **PET/460/18 Chairman's Announcements**

- (a) A Tree Preservation Order (#1505) has been served on the 16<sup>th</sup> May 2018 for Land west of 14 Durfold Road, Horsham (map attached).
- (b) A Traffic Regulation Order has been made for Bluebell Close (see attached).
- (c) Cllr Searle represented North Horsham Parish Council at the Warnham Brickworks Community Liaison Committee Meeting on 11<sup>th</sup> June 2018.
- (d) The Horsham District Council response to the Ministry of Housing, Communities and Local Government Consultation "Supporting housing delivery through developer contributions" May 2018 has been circulated to the Committee for information.

#### **PET/461/18 Unregistered footpaths on Parish Council land**

Horsham Society has expressed concern that 17 footpaths in North Horsham's built up area are not registered as definitive rights of way by West Sussex County Council. This means that they could be closed to the public in the future. If a footpath/ pathway has been used for more than 20 years there is a right for the public to use it. The Horsham Society is collecting evidence from residents to try to get as many of the footpaths as possible registered. Two of the footpaths are on Parish Council land across Amberley Open space and along the Riverside Walk off North Heath Lane. **It was RESOLVED to recommend full council to support designation of the 17 footpaths listed by Horsham Society and to register Amberly Close (Appendix A – page iv, reference no. 46) and Riverside Walk off North Heath Lane (Appendix A – page iv, reference no. 77) with WSCC and their Definitive Map.**

#### **PET/462/18 North Horsham Development Parish Liaison Meeting**

Notes attached.

**It was RESOLVED:**

- **To receive the notes of the meeting held on May 2018**
- **To invite AIRS to the next Planning Meeting to explain Community Land Trusts in detail and invite all Councillors.**
- **To nominate Cllr Gough to approach the Bohunt Worthing school for a visit as the Bohunt Education Trust are to be the providers of a secondary school in North Horsham.**

#### **PET/463/18 Horsham contra flow cycling**

NHPC has been invited to attend a meeting with WSCC to discuss views on proposals to introduce contra flow cycling in several roads where a 'one way' traffic order currently exists. Other invitees to the meeting are; parish councils, neighbourhood councils, district councillors, county councillors and Horsham District Cycle Forum. Areas to be discussed that are within NHPC are Godwin Way and Fitzalan Road - possible carriageway extension of contra flow and Compton's Lane/ Crawley Road - removal of the existing narrow traffic island with illuminated sign (Note, this is said to be a lower priority and may not progress if funding is not sufficient to implement all parts of this proposal).

Cllr Ray Turner was approved as a delegate at the April 2018 Planning, Environment and Transport Meeting. Another delegate is allowed.

The meeting will be on Tuesday 26<sup>th</sup> June 2018 at County Hall North, Main Conference Room between 18:00 and 20:00.

**It was RESOLVED; Cllr M. Loates was nominated to join Cllr R. Turner at a meeting on 26<sup>th</sup> June 2018.**

**PET/464/18 Consultations**

(a) A Traffic Regulation Order for a 20mph speed limit on St Mark's Lane has been received, more information can be seen here: <https://www.westsussex.gov.uk/roads-and-travel/traffic-regulation-orders/live-consultations-for-traffic-regulation-orders/horsham-north-live-tro-consultations/>. The statutory consultation period ends 28<sup>th</sup> June 2018. **It was RESOLVED to submit NHPC support for the TRO to WSCC.**

**PET/465/18 Report on WSCC/015/18/NH- Proposed Recycling, Recovery and Renewable Energy Plant and Ancillary Infrastructure at the former Wealden Brickworks, Langhurstwood Road**

North Horsham Parish Council was represented at the West Sussex County Council Planning Meeting held on 19<sup>th</sup> June 2018 in Chichester when the Planning Application was considered.

The application was refused by WSCC.

**It was RESOLVED to note the decision by WSCC.**

**PET/466/18 Request for dog bin on Falklands Drive**

Dog owners throw dog waste into gardens and hedgerows in Falklands Drive causing smell and nuisance to residents. The resident has asked if the Parish Council would provide a dog bin.

**It was RESOLVED to commend the provision of a dog bin on Falklands Drive to HDC.**

**PET/467/18 Planning appeals**

<b>REASONS FOR APPEAL</b>	Refused planning permission
<b>APPLICATION REFERENCE</b>	DC/17/1923
<b>WARD</b>	Roffey South
<b>APPLICATION</b>	Part two storey and part single storey extension over existing building.
<b>SITE</b>	SL2 Signs 202 Crawley Road
<b>PC COMMENTS</b>	Objection due to the fact it's not in keeping with the longstanding character and street scene of Crawley Road and the subsequent adverse effect.
<b>APPEAL DECISION</b>	<b>DISMISSED</b>

**It was RESOLVED to note the dismissed appeal.**

**PET/468/18 Planning Applications**

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 24<sup>th</sup> May 2018 and considered each application in turn.

**It was RESOLVED that the Committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).**

**PET/469/18 Planning decisions**

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

**It was RESOLVED to note the schedule of planning decisions.**

**PET/470/18 Date of next Meeting**

The next meeting is scheduled for Thursday 19<sup>th</sup> July 2018 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.41 p.m.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL**  
**SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION**  
**21<sup>st</sup> JUNE 2018**

<b>DC/18/0390 – Amended plan</b>	<b>Roffey North</b>
<b>Site Address:</b> 2 Manor Road <b>Proposal:</b> Erection of 1no. detached two storey dwelling	<b>NHPC previous comment:</b> Objection on the grounds of overdevelopment. It was noted the application parking layout/provision was not clear.
<b>Parish Council Comment</b> Objection on the grounds of overdevelopment. It was noted the application parking layout/provision was still not clear.	
<b>HDC Decision</b>	

*The Committee Clerk left the meeting for the duration of this applications consideration.  
 Cllr R. Turner minuted this application.*

<b>DC/18/0711</b>	<b>Holbrook East</b>
<b>Site Address:</b> 12 The Castle <b>Proposal:</b> Erection of a side boundary fence.	
<b>Parish Council Comment</b> No objection in principle however, NHPC would like to see a reduction in the fence height.	
<b>HDC Decision</b>	

<b>DC/18/0840</b>	<b>Roffey North</b>
<b>Site Address:</b> 7 Agate Lane <b>Proposal:</b> Erection of a second storey rear extension over existing two storey element	
<b>Parish Council Comment</b> No objection.	
<b>HDC Decision</b>	

<b>DC/18/0948</b>	<b>Holbrook East</b>
<b>Site Address:</b> Land To The Front of The Holbrook Club North Heath Lane <b>Proposal:</b> Erection of a non-illuminated freestanding aluminium 'V' sign (Advertisement consent)	
<b>Parish Council Comment</b> No objection.	
<b>HDC Decision</b>	

<b>DC/18/1009</b>	<b>Holbrook West</b>
<b>Site Address:</b> 7 Peary Close	
<b>Proposal:</b> Erection of a first floor side extension over existing ground floor side projection.	
<b>Parish Council Comment</b> Objection due to overdevelopment of the site.	
<b>HDC Decision</b>	

*Cllr R. Turner left the meeting for the duration of this applications consideration.*

<b>DC/18/1015 – Amended plan</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 4 Fenby Close <b>Proposal:</b> Application to confirm that partially completed loft conversion and roof additions comply with the General Permitted Development Order 2015 (Certificate of Lawful Development - Existing)	<b>NHPC previous comment:</b> Objection, the parish council feel the applicant must keep to the original plan submitted (DC/17/2606) and the limits stated in class B and C of Part 1, schedule 2 of the Town &Country Planning (General Permitted Development) (England) Order 2015, as amended.
<b>Parish Council Comment</b> Objection, the parish council feel the applicant must keep to the original plan submitted (DC/17/2606) and the limits stated in class B and C of Part 1, schedule 2 of the Town &Country Planning (General Permitted Development) (England) Order 2015, as amended. This application would be an overdevelopment of the site and would overlook neighbouring properties with no obscured glass.	
<b>HDC Decision</b>	

*Cllr I. Wassell left the meeting for the duration of this applications consideration.*

<b>DC/18/1047</b>	<b>Holbrook West</b>
<b>Site Address:</b> Rockwell 44 Pondtail Road <b>Proposal:</b> Erection of a three storey side extension on south elevation, rear single storey extension on east elevation, first floor extension over existing ground floor on north elevation and front porch on west elevation. Installation of two front dormer windows and two rear dormer windows.	
<b>Parish Council Comment</b> No objection in principle however, it was noted it was very close to the boundary.	
<b>HDC Decision</b>	

<b>DC/18/1101</b>	<b>Roffey North</b>
<b>Site Address:</b> 17 Rowlands Road	
<b>Proposal:</b> Erection of a single storey rear/side extension.	
<b>Parish Council Comment</b>	
No objection.	
<b>HDC Decision</b>	

<b>DC/18/1111</b>	<b>Roffey South</b>
<b>Site Address:</b> 176 Crawley Road	
<b>Proposal:</b> Erection of an attached two storey, two bedroom dwelling	
<b>Parish Council Comment</b>	
Objection due to overdevelopment of the site.	
<b>HDC Decision</b>	

<b>DC/18/1117</b>	<b>Holbrook West</b>
<b>Site Address:</b> Scout Hut Peary Close	
<b>Proposal:</b> Variation of condition 8 to previously approved application DC/18/0017 (Demolition of existing former scout buildings and erection of 5 x 2 bed affordable dwellings and 3 x 1 bed affordable dwellings (including temporary accommodation) with associated car parking and landscaping). Amendments sought to change condition 8 from a pre-commencement to a pre-occupation condition.	
<b>Parish Council Comment</b>	
No objection	
<b>HDC Decision</b>	

<b>DC/18/1134</b>	<b>Holbrook East</b>
<b>Site Address:</b> 68 Gateford Drive	
<b>Proposal:</b> Erection of a single storey rear extension and first floor side extension over existing garage.	
<b>Parish Council Comment</b>	
No objection.	
<b>HDC Decision</b>	

<b>DC/18/1158</b>	<b>Holbrook East</b>
<b>Site Address:</b> 11 Bailey Close	
<b>Proposal:</b> Loft conversion involving installation of front and rear dormers and hip to gable roof extension	
<b>Parish Council Comment</b>	
Objection due to it causing impact on the street scene.	
<b>HDC Decision</b>	

<b>DC/18/1159</b>	<b>Roffey North</b>
<b>Site Address:</b> 30 Ringley Road	
<b>Proposal:</b> Fell 1 x Oak, 2 x Trees of unknown species.	
<b>Parish Council Comment</b>	
Objection to felling 1 x Oak and 2 x Trees of unknown species.	
<b>HDC Decision</b>	

<b>DC/18/1277</b>	<b>Roffey South</b>
<b>Site Address:</b> 10 Wellwood Close	
<b>Proposal:</b> Full application for the change of use of a 6 bedroom house of multiple occupation (HMO) (C4 CLASS) to an 8-bedroom house of multiple occupation (SUI GENERIS).	
<b>Parish Council Comment</b>	
Objection; the nature of use is situated in an inappropriate location and would increase pressure/cause issues with parking. It was also noted that the original HMO was not notified to North Horsham Parish Council.	
<b>HDC Decision</b>	

<b>DC/18/1294</b>	<b>Holbrook East</b>
<b>Site Address:</b> 209 Comptons Lane	
<b>Proposal:</b> Fell 1 x Maple	
<b>Parish Council Comment</b>	
No objection to felling as long as it is to be replaced with a suitable native species.	
<b>HDC Decision</b>	

<b>DC/18/1300</b>	<b>Holbrook East</b>
<b>Site Address:</b> Cedar House 8A Gateford Drive	
<b>Proposal:</b> Surgery 1 x Cedar	
<b>Parish Council Comment</b>	
No objection.	
<b>HDC Decision</b>	