



North Horsham Parish Council

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13th September 2018

NOTICE OF A MEETING OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE

Councillors are respectfully summoned to attend a meeting of the Planning, Environment and Transport Committee to be held on **Thursday 20th September 2018** at 7.30pm at Roffey Millennium Hall for the transaction of the business on the agenda below.

Members of the Press and public are welcome to attend.

Ross McCartney
Committee Clerk

Committee Members

Holbrook East:- Cllr. Mrs R. Ginn, Cllr. Mrs F. Haigh, Cllr T. Rickett B.E.M.

Holbrook West:- Cllr. R. Knight, Cllr. R. Millington, Cllr. I. Wassell.

Roffey North:- Cllr J. Davidson, Cllr. M. Loates (Vice Chairman), Cllr D. Searle.

Roffey South:- Cllr Mrs J. Gough, Cllr. R Turner (Chairman), Cllr. Mrs S. Wilton.

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes.

Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

2. Apologies for absence

Recommendation:-To receive apologies for absence.

3. Declaration of Interests

See Clerk's Report.

Recommendation:- To receive any Declarations of Interest from Members of the Committee.

4. Minutes

Circulated previously.

Recommendation:- To approve and sign the Minutes of the Committee Meeting held on 23rd August 2018.

5. Chairman's Announcements

See Clerk's Report.

Recommendation:- To receive Chairman's Announcements.

6. Report from North Horsham Parish Council appointed Tree Wardens.

See attached report.

Recommendations:-

1. To note the report attached.
2. To advertise for an additional Tree Warden.

7 Traffic Regulation Order (TRO) for parking restrictions on roads off Lambs Farm Road

Recommendation:- To consider if the Committee wishes to initiate the process for submitting a TRO to restrict parking too near to the junctions of Lambs Farm Road, Farhalls Crescent, Morrell Avenue and Rough Way.

8. Land adjacent to 78 Crawley Road

Rubbish has started to build up in the past month after previously resolving the cleanliness issues of the land in April 2018.

Recommendation:- To write to Sussex Partnership Trust to ask the rubbish to be cleared away.

9. Strategic Housing and Economic Land Availability Assessment (SHELAA) – land designation.

137 and 139 Crawley Road, the Star pub and Millers Scrapyard are currently listed in the SHELAA as separate sites – see map attached.

Recommendation:- To confirm that the area in Crawley Road designated as part of the SHELAA is in line with the Parish Council's expectations.

10. Community Land Trust

See Clerk's Report.

Recommendations:-

1. To set up a small working party to commence an initial investigation into setting up a Community Land Trust as a means to having greater control of affordable housing in North Horsham.
2. The Planning Environment and Transport Committee to lead the initiative.
3. To invite the members of the public that have previously expressed interest to join the working party.

11. Grass verge near Roffey Corner

Cllr R. Turner has raised concern regarding damage to the grass verge near Roffey Corner by parked cars.

Recommendation:- To consider potential action to mitigate damage to the grass verges and address parking issues.

12. Planning Appeals

See Clerk's Report.

Recommendation:- To note information regarding any Planning Appeals.

13. Planning Applications

List of applications attached.

Recommendation:- To consider Planning Applications received since 21st August 2018.

14. Planning Decisions

List of decisions attached.

Recommendation:- To note the Schedule of Planning Decisions made by Horsham District Council in respect of previous applications.

15. Date of next Meeting

Thursday 25th October 2018 (scheduled).