



North Horsham Parish Council

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25th October 2018

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of North Horsham Parish Council to be held on **Thursday 1st November 2018 at 7.30pm** at Roffey Millennium Hall for the transaction of the business on the agenda below.

Members of the Press and public are welcome to attend.

Pauline Whitehead BA(Hons) FSLCC
Clerk to the Council

AGENDA

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

2. Apologies for absence

Recommendation:- To receive apologies for absence.

3. Minutes

See Clerk's Report

Recommendation:- To approve and sign the Minutes of the Council Meeting held on 6th September 2018.

4. Declarations of Interest

See Clerk's Report.

Recommendation:- To receive any Declarations of Interest from Members of the Council.

5. Committees and Working Parties

Minutes circulated separately.

Recommendation:- To receive and adopt the Minutes of -

(a) Property Committee - 18th October 2018.

(b) Planning, Environment and Transport Committees –20th September 2018 and 25th October 2018.

(c) Finance and Administration Committee – 11th October 2018.

(d) Personnel Committee – 4th October 2018.

6. Reports from Representatives on Outside Bodies

Recommendation:- To receive and note reports from representatives on outside bodies.

7. Reports from District or County Councillors

Recommendation:- To receive any report submitted.

8. **Chairman's Announcements – for noting only.**
See Clerk's Report.
Recommendation:- To receive the Chairman's announcements.
9. **Financial Matters**
Expenditure list for September 2018 (attached).
Recommendation:- To agree the expenditure list for September 2018.
10. **Community Land Trusts**
See Minutes of the Planning, Environment and Transport Committee Meeting 20th September 2018.
Recommendation:- To invite members of the Parish Council to set up a small working party to commence an initial investigation into setting up a Community Land Trust as a means to having greater control of affordable housing in North Horsham. The Planning Environment and Transport Committee will lead the initiative and members of the public that have previously expressed will be invited to join the working party.
11. **Future Pension provision for new caretakers**
See Minutes of the Finance and Administration Committee Meeting 11th October 2018.
Recommendation:-. to offer NEST pensions to future caretakers who are employed by North Horsham Parish Council.
12. **Horsham District Council Year of Culture 2019 Flag**
Recommendation:- To consider purchasing a Year of Culture flag at a cost of £50.75 and to fly it on the Roffey Millennium Hall flagpole throughout 2019 except on the agreed flag flying days for the Union Flag.
13. **Policies**
 - (a) Recommended by the Personnel Committee – Secondary Employment, Volunteering and Political Work Policy, Equal Opportunities Policy, Dignity and Respect at Work Policy, Standards of Behaviour at Work Policy and Pensions Policy (Should the Council agree to support the NEST pension, this will need to be amended).
 - (b) Recommended by the Property Committee – to add an additional clause to the Open Spaces Policy (see Clerk's Report).**Recommendation:- To agree and adopt the policies above and the amendment to the Open Space Policy.**
14. **Correspondence – for noting only.**
See attached.
Recommendation:- To receive correspondence lists from 6th September 2018 to 1st November 2018.
15. **Exclusion of the Press and Public**
Recommendation:- To resolve that the Press and Public be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, for reasons of confidentiality as the following discussion item relates to staff.
16. **Staff Matters**
Recommendation:- To receive and note an update on confidential staff matters.
17. **Date of next Meeting**
10th January 2019 (Scheduled)

Please note that the agenda and associated report can be found on the Parish Council website <http://www.northhorsham-pc.gov.uk>.