

**NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
THURSDAY 25<sup>TH</sup> APRIL 2019 at 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA  
Numbers relate to those on the agenda.**

**1. Public Forum**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

**3. Declaration of Interests**

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of the interest will be included in the Minutes.

Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), Members are reminded that they must now withdraw from the meeting chamber after making representations or asking questions.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber; unless they have received a dispensation.

**5. Chairman's Announcements**

1. The Parish Council has been notified that a Road Space Audit is scheduled for Horsham in the future. This is where an independent body assesses the road markings and signs within the town and designated additional areas. WSC Cllr Andrew Baldwin has asked that the area around Littlehaven Railway Station be included. Road Space Audits can take a long time and the recommendations can include removing road markings and signs as well as commissioning more.
2. Following last month's meeting information has been circulated to all Councillors on the role and remit of Tree Wardens, this includes the Tree Warden's Code of Conduct, The WSCC Tree Warden insurance, Tree Warden's Leaflet, WSCC Tree Warden information, an e-mail from the County Arboriculturist and notification of links to the WSCC website where there is a specific page on 'information for parish councils'.  
<https://www.westsussex.gov.uk/land-waste-and-housing/public-paths-and->

[the-countryside/tree-warden-volunteer/#what-are-tree-wardens](http://the-countryside/tree-warden-volunteer/#what-are-tree-wardens) especially the second page and scroll down to 'information for parish councils' or see it here:  
[https://www.westsussex.gov.uk/media/8098/treewardens\\_parishcouncils.pdf](https://www.westsussex.gov.uk/media/8098/treewardens_parishcouncils.pdf)

3. The Parish Council has received a Notification of S278/38 highways agreement at North Horsham, Rusper Roundabout. This is for the construction of a signalised roundabout to replace Rusper Road roundabout on the A264 and the construction of a 4 arm roundabout on Rusper Road with a Pegasus crossing. Rusper Parish Council has already responded to draw attention to the omission of traffic calming. This will be raised at the North Horsham Parish Liaison Meeting on 30<sup>th</sup> May 2019 and a Highways Engineer from WSCC will be invited to the meeting to explain this further.
4. The Planning, Environment and Transport had a budget of £2,250 for 2018/19. The year end figures show a spend of £737 through out the year. This was broken down to £526.20 for Tree Warden Training and Expenses and £211.10 for a "Cut Your Engine" sign at Littlehaven Station. There remains £8,035 in an Ear Marked Reserve. The budget for 2019/20 is £2,250. Planning Finance report

#### 10. Professional Support for the hearing for the appeal against WSCC/015/18/NH Wealden Brickworks – Energy from Waste Facility (Incinerator)

Surrey and Sussex Association of Local Councils has suggested a solicitor ho offer a junior planning barrister. The cost is difficult to advise as until they have seen the application and understand what representations the Council wants to make there is little to go on. The MINIMUM cost will be £2,000 plus VAT bit of course, this could rise significantly the more work is required.

#### 12. Planning Appeals

<b>REASONS FOR APPEAL</b>	Refused permission to vary or remove a condition(s).
<b>APPLICATION REFERENCE</b>	DC/18/0055
<b>WARD</b>	Roffey North
<b>APPLICATION</b>	Variation of Conditions 4 and 7 to previously approved DC/11/1660
<b>SITE</b>	Enterprise House 80 Lambs Farm Road
<b>PC COMMENTS</b>	No objection. However, the Committee reiterated its view regarding concerns of the potential nuisance from cooking smells and would like reassurance that the ventilation system is adequate and working at maximum capacity to reduce unwanted odours.
<b>APPEAL DECISION</b>	<b>LODGED – dealt with by way of Written Representation. All representations must be received by 26<sup>th</sup> April 2019.</b>

