



North Horsham Parish Council

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18th April 2019

NOTICE OF A MEETING OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE

Councillors are respectfully summoned to attend a meeting of the Planning, Environment and Transport Committee to be held on **Thursday 25th April 2019** at 7.30pm at Roffey Millennium Hall for the transaction of the business on the agenda below. Members of the Press and public are welcome to attend.

Ross McCartney
Committee Clerk

Committee Members

Holbrook East:- Cllr. Mrs R. Ginn, Cllr. Mrs F. Haigh, Cllr T. Rickett B.E.M.

Holbrook West:- Cllr. R. Knight, Cllr. R. Millington, Cllr. I. Wassell.

Roffey North:- Cllr J. Davidson, Cllr. M. Loates (Vice Chairman), Cllr D. Searle.

Roffey South:- Cllr Mrs J. Gough, Cllr. R Turner (Chairman), Cllr. Mrs S. Wilton.

Prior to the meeting at 7pm the Senior Planning Officer and Principle Planning Officer from Horsham District Council will be available to discuss the Strategic Housing Economic and Land Availability Assessment (SHELAA) Housing Land Report.

AGENDA

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes.

Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

2. Apologies for absence

Recommendation:-To receive apologies for absence.

3. Declaration of Interests

See Clerk's Report.

Recommendation:- To receive any Declarations of Interest from Members of the Committee.

District Cllr A. Britten will report on the result of an agenda item tabled at Horsham District Councils' Full Council meeting held on 24th April 2019 on functions responsibilities and constitution of planning committees at Horsham District Council.

4. Minutes

Circulated previously.

Recommendation:- To approve and sign the Minutes of the Committee Meeting held on 21st March 2019.

5. Chairman's Announcements

See Clerk's Report.

Recommendation:- To note the Chairman's Announcements.

6. Strategic Housing Land Availability Assessment (SHELAA) 2018 Housing Report

A Horsham District Council Senior Planning Officer and Principle Planning Officer will be coming to speak to the committee to explain and expand on their response to North Horsham Parish Council's initial SHELAA consultation comments. This will be held at 7pm prior to the planning meeting on the 25th April 2019.

Recommendation:- To consider if any further action should be taken.

7. Grass verges

West Sussex County has agreed North Horsham Parish Council can use their template letter (see attached) they send out to residents regarding parking on grass verges. As NHPC does not have the resources to carry out this task any future concerns regarding grass verges should be reported to WSCC.

Recommendation:- To note the template letter received and insufficient resources available for letter distribution.

8. TRO for Lambs Farm Road

A Traffic Restriction Order (TRO) will be put forward by residents of Lambs Farm Road, Morrell Avenue, Rough Way and Farhalls Crescent to address concerns regarding parking associated with Littlehaven Station.

Recommendation:- To consider supporting the residents application for a TRO.

9. Constitution changes to Horsham District Council's Planning Committee

Recommendation:- To write to Horsham District Council to invite them to consult Parish Councils on constitution and process changes in the future.

10. Professional Support for the hearing for the appeal against WSCC/015/18/NH Wealden Brickworks – Energy from Waste Facility (Incinerator).

See Clerk's Report

Recommendation:- To consider if professional support is required.

11. Community Land Trust

Notes of the meeting will be circulated prior to the meeting by e-mail.

Recommendation:- To invite members of existing Community Land Trusts groups to talk to the CLT working party so that a better understanding of the process and requirements can be gained.

12. Planning Appeals

See Clerk's Report.

Recommendations:- To note information regarding any Planning Appeals.

13. Planning Applications

List of applications attached.

Recommendation:- To consider Planning Applications received since 21st March 2019.

14. Planning Decisions

List of decisions attached.

Recommendation:- To note the Schedule of Planning Decisions made by Horsham District Council in respect of previous applications.

15. Date of next Meeting

Thursday 23rd May 2019 (scheduled).

Parish Clerk: Pauline Whitehead BA(HONS) FSLCC