



# North Horsham Parish Council

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24<sup>th</sup> May 2019

## NOTICE OF A MEETING OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE

Councillors are respectfully summoned to attend a meeting of the Planning, Environment and Transport Committee to be held on **Thursday 30<sup>th</sup> May 2019** at 7.30pm at Roffey Millennium Hall for the transaction of the business on the agenda below. Members of the Press and public are welcome to attend.

Ross McCartney  
Committee Clerk

Committee Members  
Cllr. M. Cockerill, Cllr. J. Davidson, Cllr. Mrs R. Ginn, Cllr. Mrs J. Gough, Cllr. R. Knight, Cllr. D. Mahon, Cllr. R. Millington, Cllr. T. Rickett B.E.M., Cllr. D. Searle, Cllr. R Turner Cllr. I. Wassell, Cllr. Mrs S. Wilton.

### AGENDA

**1. To elect a Chairman**

**Recommendation:- To nominate and elect a Chairman.**

**2. To elect a Vice Chairman**

**Recommendation:- To nominate and elect a Vice Chairman.**

**3. Public Forum**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes.

Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

**4. Apologies for absence**

**Recommendation:-To receive apologies for absence.**

**5. Declaration of Interests**

See Clerk's Report.

**Recommendation:- To receive any Declarations of Interest from Members of the Committee.**

**6. Minutes**

Circulated previously.

**Recommendation:- To approve and sign the Minutes of the Committee Meeting held on 25<sup>th</sup> April 2019.**

**7. Chairman's Announcements**

See Clerk's Report.

**Recommendation:- To note the Chairman's Announcements.**

**8. Installation of a litter bin or bollard at Fitzalan Road**

See Clerk's Report.

**Recommendation:- To consider the installation of a litter bin or bollard and the associated costs involved.**

**9. Land North of 73 Primrose Copse – 3<sup>rd</sup> Horsham Scouts**

See Clerk's Report.

**Recommendation:- To consider if any further action is required.**

**10. Appointments to Parish Council Working Parties**

See Clerk's Report.

1. Community Infrastructure Levy (CIL) Working Party.
2. Community Land Trust (CLT)
3. North of Horsham Parish Liaison Working Party.

**Recommendation:- To appoint a member of the Planning, Environment and Transport Committee to the respective Working Parties.**

**11 Public Speaking**

1. DC/18/2687 – development on former Novartis site, Parsonage Road.

**Recommendation:- To appoint a Councillor to speak at the HDC Planning Meeting on 2<sup>nd</sup> July 2019 as required.**

2. DC/19/0565 – Boxer Retreat Langhurst Wood - Retrospective application for the flexible change of use to dual use for part of Boxer Retreat for either Residential (Use Class C3) or Beauty Spa (Sui Generis).

**Recommendation:- To appoint a Councillor to speak at the HDC Planning Meeting on 4<sup>th</sup> June 2019 as required.**

**12. Planning Application DC/19/0984 - Land North of Horsham**

Application documents circulated separately.

**Recommendation:- To comment on the planning application.**

**13. Community Land Trust**

Notes circulated separately.

**Recommendations:-**

1. To receive notes from the informal meeting held between representatives of the Community Land Trust Working Party and Angmering CLT.
2. To agree the next steps.

**14. APP/P3800/W/18/3218965 Appeal for the Recycling Recovery and Renewable Energy Infrastructure at the former Wealdon Brickworks.**

Rusper Parish Council would like to join North Horsham Parish Council to explore engaging professional support to attend the appeal hearing in November 2019.

**Recommendations:-**

1. To appoint a working party to meet with Rusper Parish Council and any other Parish Councils from the surrounding area who wish to work with North Horsham Parish Council to further explore the required scope of professional support and the associated cost. The findings to be presented at the next Parish Council Meeting.
2. To agree a maximum spend of £5,000 on professional support for the appeal.
3. To consider a provisional working party meeting date of Tuesday 18<sup>th</sup> June 2019, Wednesday 19<sup>th</sup> June 2019 or Tuesday 2<sup>nd</sup> July 2019 starting at 6.00pm.

**15. Consultations**

See Clerk's Report.

1. Local Requirements for the validation of planning applications.
2. Proposed Stopping up of highway at Chennells Brook Lodge, Chennells Brook Farm, Rusper Road.

**Recommendation:-** To consider any responses from the Planning, Environment and Planning Committee.

**16. Planning Appeals**

See Clerk's Report.

**Recommendations:-** To note information regarding any Planning Appeals.

**17. Planning Applications**

List of applications attached.

**Recommendation:-** To consider Planning Applications received since 25<sup>th</sup> April 2019.

**18. Planning Decisions**

List of decisions attached.

**Recommendation:-** To note the Schedule of Planning Decisions made by Horsham District Council in respect of previous applications.

**19. Date of next Meeting**

Thursday 20<sup>th</sup> June 2019 (scheduled).