



North Horsham Parish Council

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12th September 2019

NOTICE OF A MEETING OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE

Councillors are respectfully summoned to attend a meeting of the Planning, Environment and Transport Committee to be held on **Thursday 19th September 2019** at 7.30pm at Roffey Millennium Hall for the transaction of the business on the agenda below. Members of the Press and public are welcome to attend.

Ross McCartney
Committee Clerk

Committee Members

Cllr. M. Cockerill, Cllr. J. Davidson, Cllr. Mrs R. Ginn, Cllr. Mrs J. Gough, Cllr. R. Knight, Cllr. D. Mahon, Cllr. R. Millington, Cllr. T. Rickett B.E.M., Cllr. D. Searle, Cllr. R. Turner Cllr. I. Wassell, Cllr. Mrs S. Wilton.

Prior to the meeting, from 7pm to 7.30pm PCSO Baxter will attend the meeting to present information on the Sussex Police Speedwatch Initiative. All Councillors are welcome.

AGENDA

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

2. Apologies for absence

Recommendation:-To receive apologies for absence.

3. Declaration of Interests

See Clerk's Report.

Recommendation:- To receive any Declarations of Interest from Members of the Committee.

4. Minutes

Circulated previously.

Recommendation:- To approve and sign the Minutes of the Committee Meeting held on 22nd August 2019.

With the agreement of the Council, the Chairman will adjourn the meeting whilst representatives of the Bohunt School will make a brief presentation and take questions from Councillors. Bohunt School will be on the development north of Horsham.

5. Chairman's Announcements

See Clerk's Report.

Recommendation:- To note the Chairman's Announcements.

6. Financial Report to 31st August 2019.

See Annex 1 attached to the Clerk's Report.

Recommendations:-

1. **To note that there has been no expenditure recorded in the Parish Council accounts to 31st August 2019 by the Planning Committee and that the balance remains at £2,250.**
2. **To note that there is a commitment of around £350 for bicycle stands on the corner of Fitzalan Road and Howard Road.**
3. **To note that there is an Ear Marked Reserve of £8,035 for professional support in regard to large planning applications.**

7. Considerations for the 2020/21 budget

See Clerk's Report.

Recommendations:-

1. **To set aside £2,000 for small environmental or transport projects.**
2. **To set aside £250 towards small items required by the Tree Wardens.**
3. **To consider recommending to the Finance and Administration Committee that £18,000 is put into the 2020/21 budget for North Horsham Parish welcome signs at the borders of the parish.**

8. Community Land Trust.

See Clerk's Report. Notes to follow:-

Recommendations:-

1. **To consider the notes from the Community Land Trust (CLT) Meeting held on 11th September 2019.**
2. **To agree the basic aim of the CLT working party which is to get sufficient volunteers (5-10) to set up a Community Land Trust, to provide at least 6 community homes for perpetuity for North Horsham and to work towards setting up a CLT Steering Group.**
3. **To request up to £1,000 for start up costs (see Clerk's Report for breakdown).**
4. **To request that the Chairman of the Finance Committee convenes an Extraordinary Finance and Administration Committee Meeting to agree expenditure on a Community Land Trust.**
5. **To agree a time line for the initial phases of the CLT (see Clerk's Report)**
6. **To agree that the CLT working party co-exhibits with Legal and General at their consultation meetings scheduled for late October 2019 with an aim of encouraging local people to join the CLT.**
7. **To agree that the CLT makes contact with HDC to register their potential interest in forming a CLT.**
8. **To get a formal statement of support for the CLT from the Parish Council and commitment as to what support they will give the CLT.**

9. WSCC/015/18/NH: Incinerator – speaking at the appeal hearing.

See Clerk's Report.

Recommendations:- To agree the comments for speaking as attached.

10. WSCC weedkilling strategy

Recommendation:- To write to WSCC to express concern that reduction in weedkilling is resulting in road edges and verges in North Horsham appearing unsightly.

11. Traffic Speed and Traffic noise in North Heath Lane

Letter from resident (Annex 3).

Recommendation:- To forward the concerns of the resident to West Sussex County Council.

12. Speedwatch

Recommendation:- To consider any further action following the presentation by PCSO Baxter.

13. DC/19/1239: 52 Shepherd's Way – public speaking

See Clerk's Report.

Recommendation:- To agree that Cllr Turner should speak on this application if it goes to HDC Planning Committee.

14. DC/19/1730: Bohunt Horsham – Land North of Horsham

See Clerk's Report.

Recommendation:- To consider planning application.

15. Metrobus 200

See Clerk's Report.

Recommendation:- To write to Metrobus to alert them to the concern and ask that the matter is investigated and a response given.

16. Consultations

1. Rusper Neighbourhood Plan – See Clerk's Report.

Recommendation:- To note the consultation.

17. Planning Appeals

See Clerk's Report.

Recommendation:- To note information regarding any Planning Appeals.

18. Planning Applications

List of applications attached.

Recommendation:- To consider Planning Applications received since 22nd August 2019.

19. Planning Decisions

List of decisions attached.

Recommendation:- To note the Schedule of Planning Decisions made by Horsham District Council in respect of previous applications.

20. Date of next Meeting

Thursday 31st October 2019 (scheduled).