

**NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
THURSDAY 19<sup>TH</sup> SEPTEMBER 2019 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA**  
Numbers relate to those on the agenda.

**Prior to the meeting, from 7pm to 7.30pm PCSO Baxter will attend the meeting to present information on the Sussex Police Speedwatch Initiative. All Councillors are welcome.**

**1. Public Forum**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

**3. Declaration of Interests**

Members are advised to consider the agenda for the meeting and determine in advance if they may have a Personal, Prejudicial or a Disclosable Pecuniary Interest in any of the agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the agenda item; or when the interest becomes apparent to them. Details of the interest will be included in the Minutes.

Where a Member has a Prejudicial Interest (which is not a Disclosable Pecuniary Interest), Members are reminded that they must now withdraw from the meeting chamber after making representations or asking questions.

If the interest is a Disclosable Pecuniary Interest, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber; unless they have received a dispensation.

**5. Chairman's Announcements**

1. As agreed at NHPC's Planning Committee on 22<sup>nd</sup> August 2019, Cllr Mrs J. Gough spoke at Horsham District Council's Full Council meeting on the 4<sup>th</sup> September 2019 regarding DC/18/2687 – Former Novartis Site Parsonage Road, Outline planning application for the erection of up to 300 dwellings.
2. The meeting with Horsham District Council (HDC) and the HDC Cabinet Member for Horsham Town (Cllr P Burgess) to discuss the development of 4 houses on School Lane and their relationship to the Scout Hut will take place on 23<sup>rd</sup> September 2019. Information will be reported back at the next Planning Meeting. Cllr R. Knight is unable to attend the meeting and has been replaced with Cllr S. Wilton.
3. The Parish Council received an invitation to a Stakeholder workshop for the Local Cycling and Walking Infrastructure Plan for Horsham on Friday 13<sup>th</sup> September 2019,

Cllr J Gough volunteered to represent the Parish Council.

## 7. Considerations for the 2020/21 budget

Cllr Turner has suggested that boundary signs are installed on the key routes into North Horsham parish to raise the profile of the parish and the Parish Council.

Potential key 'gateways' are

- Pondtail Road, near to the railway bridge,
- Rusper Road leading from Rusper
- The A264 to the west by the railway line to the east at the boundary with Colgate.
- Forest Road
- Old Holbrook
- Langhurstwood Road
- The roundabout at Harwood Road, Redkiln Way and Comptons Lane
- The roundabout at Kings Road, Crawley Road, Rusper Road and Parsonage Road,
- Wimblehurst Road near on the railway bridge

Having spoken with West Sussex County Council (WSCC) they advise that the Parish Council would need to commission a company to design a sign proposal that is compliant with the "Traffic Signs Regulations and General Directions 2016 and Chapter 7 of the Traffic Signs Manual 2013." When proposing signs care has to be taken that the sign doesn't detract from other signs that give important instruction for road users. The size of the sign is dictated by the location and where it can be located is dictated by the physical ability to install it in a suitable and safe position. The signs may be mounted on one pole or two poles depending on the location.

A contractor with £10 million public liability and New Roads and Street Works 1991 accreditation is required to install road signs.

When completed, the signs are under control of WSCC but remain the responsibility of the Parish Council who would be liable for maintenance, cleaning and any damage. Insurance for replacement signs or theft, vandalism or damage is required.

WSCC could help facilitate a project such as this but, once a sign and locations have been agreed by WSCC, it would be cheaper if the Parish Council arranged for the production of the sign and installation.

Initial estimated costs for this project are:-

Non refundable fee of £311.15 for assessing the application*.	£ 311.15
Signs with steel posts x 9 supply and delivery @£1,500 per sign.	£13,500.00
Installation approximately 4 days @ £610 per day	£ 2,440.00
Additional installation materials	£ 1,000.00
<b>Total</b>	<b>£17,251.15</b>

\*This may not be applicable.

There would be ongoing costs for maintenance, insurance and cleaning possibly £1,000 per year.

If the Committee were minded to put the project to the Finance and Administration Committee for consideration, it is recommended that a figure of £18,000 be requested and that more detailed costings are obtained before the project is finally agreed.

#### **8. Community Land Trust**

Breakdown for request for £1,000 by the North Horsham CLT to promote the initiative within the local community and to encourage local people to join the CLT with an aim of a co-exhibition with Legal and General after a positive meeting.

Join CLT network - £50

Printing for flyers - £300

Banner - £100

Social Media, Website, Facebook and Twitter - £500

The North Horsham Parish CLT will look to approaching the Parish Council to give formal support for the project and to ascertain what ongoing support it would be willing to give after November 2019. This could be free hire of a room at one of the Parish Council Halls at a time that will not compromise other hires. The Council may also consider providing secretarial support by the Clerk until a Steering Committee is formed.

The projected time line for the Working Party is as follows:-

Meeting with Legal and General representative – 11<sup>th</sup> September 2019

Finance Meeting to consider funding – September 2019

Discuss CLT with Legal and General further at Parish Liaison Meeting – 4<sup>th</sup> October 2019

Meeting with HDC – October 2019

Advertisement of the CLT in North Horsham – late October 2019

Support from Parish Council – November 2019

Date for formation of Steering Committee for the CLT leading to completion of the Working

Party investigation – December 2019

#### **9. WSCC/015/18/NH: Incinerator – speaking at the appeal hearing.**

See Annex 2 attached. The Inquiry into the appeal will start at 10.00am on Tuesday 29 October 2019 at Horsham Sports Club, Cricketfield Road, RH12 1TE and is expected to continue for twelve days over three weeks, excluding Mondays.

#### **10. WSCC weedkilling strategy**

Information on WSCC weed control/spraying programme can be found on WSCC website: <https://www.westsussex.gov.uk/roads-and-travel/maintaining-roads-verges-and-pavements/road-and-roadside/weed-control/>. Reporting noxious weeds or problems on roads and pavements can be done online, by phone or via WSCC smartphone app 'Love West Sussex'.

#### **13. DC/19/1239: 52 Shepherd's Way – public speaking**

At the time of writing, it is unclear whether the application will go to a Horsham District Council Planning Committee meeting.

**14. DC/19/1730: Bohunt Horsham – Land North of Horsham**

Application received for Reserved Matters relating to appearance, landscaping, layout and scale for new school at Land North of Horsham in accordance with application DC/16/1677.

**15. Metrobus 200**

Cllr Gough has observed that the Metrobus 200 from Horsham to Crawley sometimes deviates from its planned route leaving passengers stranded and with a long wait. The deviation appears to take place when the bus is late and needs to make up time.

**16. Consultations**

- Rusper Neighbourhood Plan** – Rusper Parish Council has invited comments on its Neighbourhood Plan. See attached consultation form.

**17. Planning Appeals**

<b>APPLICATION REFERENCE</b>	WSCC/015/18/NH Appeal Reference: APP/P3800/W/18/3218965
<b>WARD</b>	North Horsham Rural
<b>APPLICATION</b>	Recycling, Recovery and Renewable Energy Facility and Ancillary Infrastructure
<b>SITE</b>	Former Wealden Brickworks (Site HB), Langhurstwood Road, RH12 4QD
<b>APPEAL DECISION</b>	Awaiting decision

Month No : 5

## Committee Report

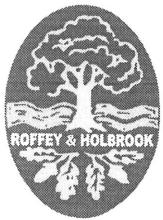
		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
104	<u>Burial</u>					
4101	Burial Charges	3,365 ✓	6,750	3,385		3,385
	Burial :- Expenditure	3,365	6,750	3,385	0	3,385
	<b>Net Expenditure over Income</b>	<b>3,365</b>	<b>6,750</b>	<b>3,385</b>		
	Finance & Administration :- Expenditure	23,086	72,470	49,384	0	49,384
	Income	175,223	327,869	-152,646		
	<b>Net Expenditure over Income</b>	<b>-152,137</b>	<b>-255,399</b>	<b>-103,262</b>		

**Planning Environment & Transpo**

201	<u>Planning, Env &amp; Transport</u>					
4305	Planning Consultant Fees	0	2,250	2,250		2,250
	Planning, Env & Transport :- Expenditure	0	2,250	2,250	0	2,250
	<b>Net Expenditure over Income</b>	<b>0</b>	<b>2,250</b>	<b>2,250</b>		
	Planning Environment & Transpo :- Expenditure	0	2,250	2,250	0	2,250
	Income	0	0	0		
	<b>Net Expenditure over Income</b>	<b>0</b>	<b>2,250</b>	<b>2,250</b>		

**Property**

301	<u>Allotments</u>					
4012	Water Rates	-75	100	175		175
4102	Allotment Rent	0	250	250		250
4200	Grass cutting	250	750	500		500
4259	Allotment Maintenance	43	100	57		57
	Allotments :- Expenditure	218	1,200	982	0	982
1050	Allotment Rents	528	775	-247		0
	Allotments :- Income	528	775	-247		
	<b>Net Expenditure over Income</b>	<b>-310</b>	<b>425</b>	<b>735</b>		
302	<u>Amenity, Recs &amp; Open Sp</u>					
4019	Window Cleaning	200	925	725		725
4036	Maintenance - General	157	0	-157		-157
4200	Grass cutting	8,573	20,000	11,427		11,427
4250	Bus Shelter Repairs	0	2,000	2,000		2,000



# North Horsham Parish Council

Roffey Millennium Hall,  
Crawley Road, Horsham,  
West Sussex, RH12 4DT

**Tel:** 01403 750786 (Office & Hall Bookings)  
Roffey Millennium Hall, North Heath Hall  
Holbrook Tythe Barn

**Email:** [parish.clerk@northhorsham-pc.gov.uk](mailto:parish.clerk@northhorsham-pc.gov.uk)

**Website:** [www.northhorsham-pc.gov.uk](http://www.northhorsham-pc.gov.uk)

The Parish Council strongly supports the decision of West Sussex County Council not to grant permission for this application.

In the opinion of the Parish Council, supported by local residents, the application is not in compliance with local policy. The design, height, size and mass of the proposed buildings is significantly higher than buildings in the surrounding area. They do not complement the local distinctiveness of the area which is that of countryside surrounding a Sussex market town.

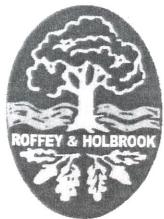
The proposed siting of the buildings and flue stack, on land that sits quite high within the landscape, accentuates its presence and its urban feel. This will be exacerbated by the exhaust plume, which when visible, could rise hundreds of metres into the sky at certain times. The flue stack will visually impact the High Weald Area of Outstanding Natural Beauty and other designated areas of special significance in the wider area. The overall size of the complex is disproportionate to its setting and there doesn't appear to be any specific reason for a facility of this kind to be located at this site, it would be better placed in a position where it has good transport links and away from residential development.

The development north of the A264 and other developments being built in and around Horsham will significantly impact on the level of traffic using the local road network, especially the major roads leading towards to the site.

Permission has been given to re-route traffic from the A264 to Langhurstwood Road through an area of new housing on the north of Horsham development. This potentially means up to 142 HGVs every week day and 70 HGVs on a Saturday passing through a residential area to a roundabout which then joins to Langhurstwood Road. Whilst the masterplan design for the new housing development shows trees along the route, this will not reduce the noise and smell from HGVs accessing and exiting the site.

The Parish Council are of the opinion that to ensure that vehicles do not block the Access Road and use local lay-by's the weighbridges must be relocated to provide adequate waiting bays for HGV's entering the site.

Residents already face real issues with rubbish blowing from lorries and littering the highway along Langhurstwood Road. Road sweepers are employed to clean the road on a regular basis to keep on top of the issue. Additional lorry movements will inevitably produce more litter and a greater nuisance to those living on the route from the A264 to the incinerator site.



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23<sup>rd</sup> August 2019

Dear Mr Pain,

Thank you for the letters sent to Holbrook Parish Councillors dated 13<sup>th</sup> August 2019 regarding traffic speed and traffic noise in North Heath Lane.

The matter will be on the agenda for the Parish Council's next Planning, Environment and Transport Committee Meeting which will be held on Thursday 19<sup>th</sup> September 2019. Parish Council Meetings are held in public and take place at Roffey Millennium Hall on Crawley Road starting at 7.30pm. Members of the public are welcome to attend and there is an opportunity to speak to the Council on matters on the agenda at the beginning of the meeting.

In the meantime, you may wish to contact your West Sussex County Councillor, Peter Catchpole as it is West Sussex County Council who has responsibility for the highways. Whilst the Parish Council can lobby West Sussex County Council, it is they who have the power to make any changes.

I have attached a sheet with Cllr Catchpole's contact details.

Yours sincerely

Pauline Whitehead BA(Hons) FSLCC  
Clerk to the Council

Letter sent to:-  
Ian Wassell  
Richard Millington  
Rita Ginn  
John Smithurst  
Tony Rickett  
Roland Knight.



Dear Sirs,

### Traffic Speed and Traffic Noise in North Heath Lane

My wife and I moved from Steyning to Horsham about four years ago and very much enjoy living and socialising in Horsham, which is a lovely town.

However there is one issue that does concern us and that is the speed of traffic ( and the associated noise ) in this part of North Heath Lane. I believe that a good percentage of cars and motorcycles are exceeding the speed limit on a regular basis. I notice that 30mph signs have been put up lower down North Heath Lane and on Giblets Way and this is a positive move but it doesn't appear to having much effect on our part of North Heath Lane or indeed on Giblets Way.

Recently, I read in the Press that in some parts of the country audio cameras are to be installed in the future with the intention of imposing fines on those motorists and motorcyclists who create excessive noise.....this is an interesting and positive development. Will this be considered in Horsham in the near future?

I fully appreciate the fact that it is not easy to enforce speed limits in every part of Horsham but I think that something could be done to ease the problem in this part of North Heath Lane. On a simplistic note if we fined every driver exceeding the speed limit then this would provide Horsham with a very valuable source of income.

I very much look forward to your comments and observations on this problem and you will see that I have copied this letter to the local councillors for their observations. In the meantime, well done on all of the positive things that you are doing to make Horsham a great place to live.

Yours faithfully



Horsham District Council

Copies to Holbrook local councillors