



# North Horsham Parish Council

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30th September 2019

## **NOTICE OF AN EXTRAORDINARY MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE**

Members of the Finance and Administration Committee are respectfully summoned to an Extraordinary meeting of the Finance and Administration Committee to be held on **Monday 7<sup>th</sup> October 2019 at 7.30pm at Roffey Millennium Hall, Crawley Road, Horsham,** for the transaction of the business shown on the agenda below. Members of the Press and public are welcome to attend.

*Pp P Whitehead*

Cllr Simon Torn  
Chairman of the Finance and Administration Committee

### **Committee**

Cllr P Burgess, Cllr M Cockerill, Cllr J Gough, Cllr J Smithurst, Cllr S Torn, Cllr R. Turner, Cllr S Wilton.

## **AGENDA**

### **1. Public Forum.**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Committee or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. The business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

### **2. Apologies.**

**Recommendation:- To receive apologies for absence.**

### **3. Declarations of Interest.**

See Clerk's Report.

**Recommendation:- To receive any Declarations of Interest from Members of the Committee.**

### **4. Financial Support to encourage more volunteers to get involved in forming a Community Land Trust for North Horsham parish.**

A group of councillors and resident volunteers has been exploring the possibility of forming a Community Land Trust (CLT) for North Horsham parish to provide a small

number of really affordable homes in perpetuity for the community. The CLT working party has been gathering information and reporting back to the Parish Council's Planning, Environment and Transport Committee. No money was set aside for this project in the 2019/20 budget, therefore, the Planning, Environment and Transport Committee has recommended that a request from the CLT working party for £1,000 is considered by the Finance and Administration Committee. The money will be used for membership of the Community Land Trust Network, flyers and publicity material to recruit volunteers to a North Horsham CLT Steering Committee and a website. Legal and General, the developers for the large north of Horsham site, has agreed that the CLT working party can have a stand at their consultation events to try to gain more support. Once a North Horsham CLT Steering Committee has been formed, it will be a separate entity to the Parish Council with its own constitution. Councillors serving on the North Horsham CLT Steering Committee will be doing so as individuals. The CLT working party has also asked for administrative support until the North Horsham CLT Steering Committee is formed and provision of a meeting room at Roffey Millennium Hall. The Personnel Committee has recommended that administrative support for the CLT working party is available from the Parish Council in line with a time frame submitted to the Planning Committee which suggests that a North Horsham CLT Steering Committee will be formed by December 2019. The request for additional support will be considered at the next Parish Council Meeting.

**Recommendations:-**

- 1. To consider releasing £1,000 from General Reserves to provide funding for the CLT working party to recruit more volunteers to enable a North Horsham CLT Steering Committee to be formed.**
- 2. To agree that the funds can be spent to enable community engagement in time for consultation in October 2019.**

**5. Date of next meeting.**

**Recommendation: To note the next meeting to be held on Thursday 24<sup>th</sup> October 2019. (Scheduled).**