



North Horsham Parish Council

Roffey Millennium Hall,
Crawley Road, Horsham,
West Sussex, RH12 4DT

Email: parish.clerk@northhorsham-pc.gov.uk

Tel: 01403 750786 (Office & Hall Bookings)

Roffey Millennium Hall, North Heath Hall

Holbrook Tythe Barn

Website: www.northhorsham-pc.gov.uk

22nd November 2019

NOTICE OF A MEETING OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE

Councillors are respectfully summoned to attend a meeting of the Planning, Environment and Transport Committee to be held on **Thursday 28th November 2019** at 7.30pm at Roffey Millennium Hall for the transaction of the business on the agenda below. Members of the Press and public are welcome to attend.

Ross McCartney
Committee Clerk

Committee Members

Cllr. M. Cockerill, Cllr. J. Davidson, Cllr. Mrs R. Ginn, Cllr. Mrs J. Gough, Cllr. R. Knight, Cllr. D. Mahon, Cllr. R. Millington, Cllr. T. Rickett B.E.M., Cllr. D. Searle, Cllr. R Turner Cllr. I. Wassell, Cllr. Mrs S. Wilton.

AGENDA

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

2. Apologies for absence

Recommendation:-To receive apologies for absence.

3. Declaration of Interests

See Clerk's Report.

Recommendation:- To receive any Declarations of Interest from Members of the Committee.

4. Minutes

Circulated previously.

Recommendation:- To approve and sign the Minutes of the Committee Meeting held on 31st October 2019.

5. Chairman's Announcements

See Clerk's Report.

Recommendation:- To note the Chairman's Announcements.

6. Tree Warden Report

See Tree Warden Report attached to the Clerk's Report.

Recommendation:- To note the report.

7. Local Cycle and Walking Infrastructure Plan

North Horsham Parish Council has received the Route Audits from the LCWIP. NHPC are awaiting a final plan to be produced for NHPC to comment on.

Recommendation:- To note the Local Cycle and Walking Infrastructure Plan Route Audits received.

8. Planning Advisory Service (PAS) – Horsham District Council Planning Compliance Function

See Clerk's Report.

Recommendation:-

1. To put forward any views to be passed on by the representative at the meeting with the Planning Advisory Service.
2. To nominate a representative to attend the meeting held on 2nd December 2019.

9. Roffey Corner – Parking on grass verges

See Clerk's Report.

Recommendation:-

1. To agree the letter regarding parking on grass verges at Roffey Corner.
2. To seek permission from West Sussex County Council to distribute the letter to houses on; Crawley Road (from Roffey Corner to the bus stop), Rutherford Way, and to put it onto the windscreens of any car that is parked on the grass verge.

10. Community Land Trust (CLT)

See the 12th November 2019 CLT working party meeting notes attached to the Clerk's Report.

Recommendation:- To note the notes of the meeting held on 12th November 2019.

11. Green Spaces across North Horsham Parish Council

See Clerk's Report.

Recommendation:- To consider any further action required.

12. Planning Appeals

See Clerk's Report.

Recommendation:- To note information regarding any Planning Appeals.

13. Planning Applications

List of applications attached.

Recommendation:- To consider Planning Applications received since 31st October 2019.

14. Planning Decisions

List of decisions attached.

Recommendation:- To note the Schedule of Planning Decisions made by Horsham District Council in respect of previous applications.

15. Date of next Meeting

Thursday 19th December 2019 (scheduled).

Parish Clerk: [Pauline Whitehead BA\(HONS\) FSLCC](#)