

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 19th MARCH 2020 AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Committee Members

Cllr M. Cockerill, Cllr J. Davidson (Vice Chairman), Cllr Mrs R. Ginn*, Cllr Mrs J. Gough*, Cllr R. Knight*, Cllr D. Mahon, Cllr R. Millington, Cllr T. Rickett BEM*, Cllr D. Searle*, Cllr R. Turner*(Chairman), Cllr I. Wassell*, Cllr Mrs S. Wilton.

*denotes absence

In attendance: Pauline Whitehead BA(Hons) FSLCC.

This meeting took place after an Extraordinary Parish Council meeting called to consider the impact of the Coronavirus (COVID-19) pandemic on the Parish Council. Following government advice on social distancing, the Parish Council agreed to cancel all meetings with immediate effect until the end of April 2020, but members of the Planning, Environment and Transport Committee elected to remain and continue with this meeting so that comments on the planning applications and consultations could be submitted in a timely manner. The meeting was held in the North Hall of the Roffey Millennium Hall to enable the necessary measures for social distancing to be observed.

Cllr Davidson took the chair in the absence of Cllr Turner.

PET/783/20 Public Forum

There were no members of the public in attendance.

PET/784/20 Apologies for absence

There were apologies for absence from Cllr Mrs Ginn, Cllr Mrs J Gough, Cllr R Knight, Cllr T Rickett BEM, Cllr D Searle, Cllr R Turner and Cllr I Wassell.

PET/785/20 Declarations of Interest

There were no declarations of interest.

PET/786/20 Minutes

The Minutes of the Committee Meeting held on 20th February 2020 were agreed and signed by the Chairman as a true record.

PET/787/20 Chairman's Announcements

1. The Parish Council had received an annual update on Public Rights of Way matters from the Cabinet Member for Environment at West Sussex County Council (WSCC). This had been circulated to all Parish Councillors.
2. The amended WSCC Permit Scheme (Road and Street Works) had been agreed and will come into effect on 1st April 2020.

3. ICCAN (the Independent Commission for Civil Aviation Noise) had recently launched a survey to ascertain how airports engage and consult with their local communities to understand where good practice had taken place. Individuals were invited to submit their comments by 13th March 2020.
4. Emergency work was undertaken to remove a fallen tree from Chennells Brook in the Cook Road open space area by Horsham District Council. The tree had been identified by the Environment Agency as causing a flood risk and needed to be removed as soon as possible. Remedial work to remove the stump and repair the ground in the area will be undertaken when the weather improves, and the ground hardens.
5. The results of Horsham District Council Planning Compliance review had been received and circulated to all Parish Councillors. No response was required at the present time.
6. The following Planning Application - DC/20/0470 - Land South of Newhouse Farm Old Crawley Road had been received for consultation.
This is an outline application for the erection of 473 dwellings, with new access provided off the Crawley Road, with associated areas of open space and landscaping. All matters reserved apart from access.

As this development type is classified as 001 -Largescale Major Dwellings we have applied to Horsham District Council for an extension to the period we have to provide comments. Due to public interest the Parish Council propose to have a separate meeting to consider this application and an extension to respond to the end of April 2020.
7. The WSCC inquiry to consider the Coney Croft footpath on 24th March 2020 has been cancelled due to government guidance on social distancing in response to the Coronavirus pandemic. It is likely that the inspector will make his decision on whether or not the footpath should be open based on written submissions.

PET/788/20 Horsham District Council Local Plan 2019-2036

Notes from the Local Plan working party meeting on 9th March 2020 had been circulated to the Committee prior to the meeting.

It was RESOLVED to respond to Horsham District Council using the notes provided by the working party (Annex 1).

PET/789/20 Consultations

1. Horsham Blueprint Business Neighbourhood Plan (Pre-

submission) (Regulation 14) – Consultation documents can be found at Horsham Library, Horsham District Council or by following this link www.horshamblueprint.org/draft-plan/. The consultation runs from 10th February 2020 to 24th March 2020.

It was RESOLVED that Cllr Mrs Wilton and Cllr Davidson would formulate a response to the Horsham Blueprint Business Neighbourhood Plan in line with comments made on the proposed Local Plan and submit them. A copy would be circulated to the full Committee for comment before submission and brought to the next Planning, Environment and Transport Committee Meeting for ratification.

- 2. Rusper Development Neighbourhood Plan (Regulation 16) –** Consultation documents can be found at Horsham Library, Horsham District Council or by following this link www.horsham.gov.uk/planningpolicy/planning-policy/currentconsultations The consultation runs from 24th February 2020 to 13th April 2020.

It was RESOLVED that Cllr Mahon and Cllr Millington would formulate a response to the Rusper Development Neighbourhood Plan (Regulation 16) in line with comments made on the proposed Local Plan and submit them. A copy would be circulated to the full Committee for comment before submission and brought to the next Planning, Environment and Transport Committee Meeting for ratification.

- 3. Installation of a School Safety Zone along Hawkesbourne Road for Pupils and Community of Littlehaven Infants School – See Appendix A** for plans sent for consideration. The scheme proposes to install a School Safety Zone along Hawkesbourne Road, replacing existing signage for flashing wig-wag signs as per the design shown in Annex 2. Response required by 24th March 2020.

The Committee AGREED to fully support the installation of a School Safety Zone along Hawkesbourne Road.

PET/791/20 Planning Appeals

It was NOTED that the appeal lodged by Brittaniacrest Ltd. against the decision made by WSCC on WSCC/015/18/NH for a recycling, recovery and renewable energy facility and ancillary infrastructure at the Former Wealden Brickworks, Langhurst Wood Road, Horsham, West Sussex RH12 4QD had been allowed by the Planning Inspector and planning permission granted.

PET/792/20 Planning Applications

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 20th February 2020 and considered each application in turn.

It was RESOLVED that the Committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).

PET/793/20 Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/794/20 Date of next Meeting

The next meeting is scheduled for Thursday 21st May 2020 at 7.30pm, but this would be subject to review and could be changed in light of government advice in respect of the current Coronavirus (COVID-19) pandemic.

There being no other business, the Chairman closed the meeting at 8.15p.m.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
19TH MARCH 2020**

DC/19/2518	Holbrook West
Site Address: 109 Blenheim Road	
Proposal: Erection of a single storey rear extension and conversion of loft into habitable living space.	
Parish Council Comment: No objection.	
HDC Decision	

DC/20/0313	Holbrook West
Site Address: 137 Pondtail Road	
Proposal: Demolition of existing porch and erection of a new porch. Demolition of existing conservatory and erection of a single storey rear extension. Replace concrete tile roof with traditional clay tile roof. Conversion of existing garage into habitable living space. Erection of a new garage to the front.	
Parish Council Comment: No objection.	
HDC Decision	

DC/20/0319	Roffey South
Site Address: 13 Wood End	
Proposal: Erection of a single storey front extension.	
Parish Council Comment: No objection.	
HDC Decision	

DC/20/0327	Horsham Rural
Site Address: Broadlands Business Campus, Langhurst Wood Road	
Proposal: Construction of a new office building with ancillary car parking and facilities.	
Parish Council Comment: No objection. The Parish Council commends the design of the proposed development.	
HDC Decision	

DC/20/0337	Holbrook East
Site Address: 9 Wordsworth Place	
Proposal: Demolition of existing garage and erection of a two-storey side extension	
Parish Council Comment: No objection.	
HDC Decision	

DC/20/0360	Roffey North
Site Address: Bower House, 53 Lambs Farm Road	
Proposal: Extend existing dropped kerb	
Parish Council Comment: No objection.	
HDC Decision	

DC/20/0379	Roffey South
Site Address: 160 Comptons Lane	
Proposal: Demolition of existing garage and erection of a two bay oak framed garage. Erection of a second storey, single storey rear extension and front porch and installation of front and rear dormers for habitable living space in loft.	
Parish Council Comment: No objection.	
HDC Decision	

DC/20/0501	Holbrook East
Site Address: 28 Shottermill	
Proposal: Demolition of existing conservatory and erection of a single storey rear extension.	
Parish Council Comment: No objection.	
HDC Decision	

Annex 1



North Horsham Parish Council

Roffey Millennium Hall,
Crawley Road, Horsham,
West Sussex, RH12 4DT
Email: parish.clerk@northhorsham-pc.gov.uk

Tel: 01403 750786 (Office & Hall Bookings)
Roffey Millennium Hall, North Heath Hall
Holbrook Tythe Barn
Website: www.northhorsham-pc.gov.uk

Review of Horsham District Local Plan 2019-2036

Report by the Parish Council Working party (16.00 Tuesday 10th March 2020 at 16.00) – Agreed by the Planning Environment and Transport Committee on 19th March 2020.

Only some areas of the HDC Local Plan were selected for discussion due to a short time limit in preparation for presentation to the PET Committee.

Housing

North Horsham Parish Council (NHPC) continues to support the HALC opinion that too many houses were allocated by the Government to HDC. Originally NHPC objected to the North Horsham development but now has acknowledged there is a need for future development, providing there are benefits to the existing residents.

During the time covered by the proposed local plan, North Horsham has to accommodate 2750 units of accommodation on the Legal & General site + 300 units on the Novartis site + smaller developments in Jackdaw lane and Blenheim Road + infilling on brownfield sites.

The impact of new development has a serious impact on the neighbourhood and NHPC are very disappointed that there is only 18% affordable housing on the North Horsham site and would stress the importance of achieving 35% - 50% (Policy 16 point 2 page 114) Policy 16 (point 6.41 page 114) NHPC has given its support to the formation of the new North Horsham Community Land Trust (NHCLT) and is pleased that the HDC plan supports CLTs involvement in the delivery of new affordable homes.

NHPC would also like to underline the fact that all new, future developments should have CIL/ SO16 attached to them to minimise the impact on local residents.

NHPC realises the need for building in other areas within the district but finds the continuing expansion of existing settlements is claustrophobic.

NHPC would object to any further development north of Horsham in order to prevent the coalescence of Horsham, Crawley and Faygate. Each town/village should be able to retain their own innate individuality.

Potential Housing applications

NHPC favours the establishment of a new settlement rather than expanding existing settlements such as Horsham Town and Parish and other currently small rural villages

Land at Rookwood (pp 94-97) Although not in the Parish, due to its proximity, NHPC are concerned about its impact on Warnham Nature reserve and the ability for the wildlife from the reserve to find its way through a housing estate to the familiar woodland on the outskirts of the estate. The development of this land would compromise a well-liked leisure facility/social venue. Parts of the land become easily waterlogged which would require expensive engineering work.

Land at Mercer Road (SA568)(pp107-108) NHPC would not be happy about further expansion to the west of the Parish, especially as it would be in very close proximity to the waste removal site and the Incinerator.

Transport

NHPC are particularly concerned that new developments should have accessible public transport links to town centres. Currently the developments at Broadbridge Heath, Highwood Estate and Kilnwood Vale do not provide sufficient public transport links to their nearest towns of Crawley and Horsham.

NHPC fully supports Policy 42 (p163). Particularly with the aim of providing safe and suitable access for all vehicles and road and pavement users. Perhaps the Plan could also include a direct reference to provision for safe use of mobility scooters, wheelchairs and parents walking with prams and pushchairs

The HDC priority of the provision of safe, and accessible walking and cycling routes in new developments and enabling those routes to connect to existing areas of the towns and nearby villages is welcomed by NHPC

Within Horsham the bus services are inadequate, causing heavy reliance on the use of cars (often occupied by only one individual). For example, there is an imbalance of bus services between the Roffey and Holbrook areas of North Horsham. Unreliable timetables, sudden change of routes and infrequency of services cause residents to rely heavily on the use of cars. This is illustrated by the decline of air quality from vehicle emissions outlined in point 7.1 on p129.

Bus timetables within Horsham, with one or two excepted routes, do not generally allow for travel in the evening, preventing workers and elderly residents from attending leisure interests within the town. Those which do exist in the evenings are sparse (usually hourly) HDC should put pressure on transport operators to take a more community stance, when timetabling routes. HDC could also encourage WSCC to invest increased funding to service providers to enable this to happen, particularly in rural areas Over time, a frequent, reliable rail/bus service would encourage usage and reduce the need for car dependency.

In their Plan HDC could also commit to increase funding to community transport groups, particularly to provide for transport to local hospitals

The NHPC are also concerned about the impact of the large and ever-increasing new developments on traffic congestion on the A264. It is currently a key route from the south coast to the motorway network and on to Gatwick Airport. At peak times it can be heavily congested, and the expected population increase from the developments at BuckBarn,

Kilnwood Vale, the North of Horsham development, Highwood Village ,Broadbridge Heath, the Novartis site, other brown field sites in Horsham, sites in and around Southwater, and the proposed developments West of Ifield and Rookwood golf course, may cause an impact of long delays on the A264 and further air pollution for the residents. There is also concern that there will be particular congestion created between the Great Daux and Moorhead roundabouts. The NHPC is firmly in agreement with points 10.15 and 10.16 on sustainable transport and Strategic Policy 42 (pp162-163)

Health and Well-being

NHPC have for many years been concerned about the provision of health facilities in the area, particularly as stated in the HDC Review of the Local plan on p49 “that there will be significant growth in the population of older people...aged 75 or over”. There will also be growth in the number of people with long-term health problems or disabilities”.

Also housing growth may create the arrival of many young families within the district. There is limited provision for maternity needs. It is estimated that the total increase in population over the period of the Plan could be well over 60,000. Whilst we accept that provision of health services is the responsibility of CCG, it would be good if the Plan could put more emphasis on the essential need for this provision. (For example, when the Fire Station in Hurst Road, moves to its new site could the land that it vacates be set aside to provide a much-needed extension to Horsham hospital.)

The scale of development is changing forever the character of Horsham and the outlying villages. A green, natural environment is important for the health and well-being of residents. The NHPC welcomes the support of green infrastructure and biodiversity within the plan (Policy 31 p141- particularly points 1,2 and 3)

Policy 32. Could point 1b be extended to require utility providers to consider their effect on the green space and limit their intrusion or make restoration where possible.

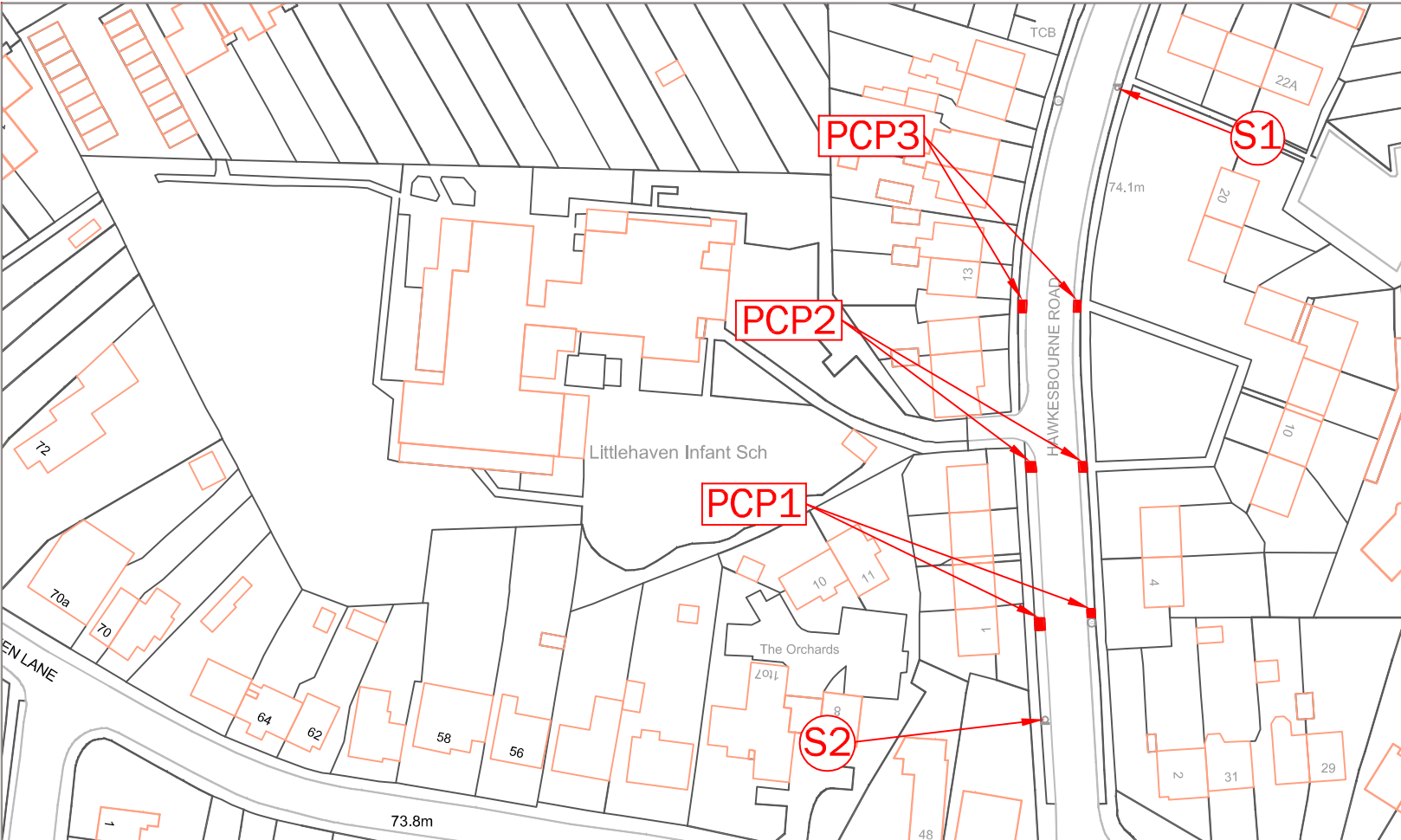
Policy 46 community facilities and Uses. NHPC particularly endorses points 1 and 2

Gypsy and travellers and travelling show people

Whilst the PC acknowledges the need for traveller sites, it was felt that HDC should further investigate and establish the actual current and future levels of need. (Perhaps by mapping the unexpected sites and journeys chosen by the travellers) NHPC particularly endorses Points 3d and 3e (page 128) concerning the development of additional permanent and temporary pitches.

However, NHPC suggests that there should be a note in the HDC Plan to the effect that all unacceptable incursions on private and public land should be dealt with effectively and quickly. Such incursions prove costly to local residents e.g. repairs and clearance of public green spaces, and the creation of future barriers/fences to prevent return.

Annex 2



DO NOT SCALE

Notes:

S1. Remove existing school sign and replace with yellow backed school plate and install with flashing SSZ light on existing Post.

S2. Remove existing school sign and replace with yellow backed school plate and install with flashing SSZ light on existing Post.

PCP1, 2 & 3 - Proposed Crossing points

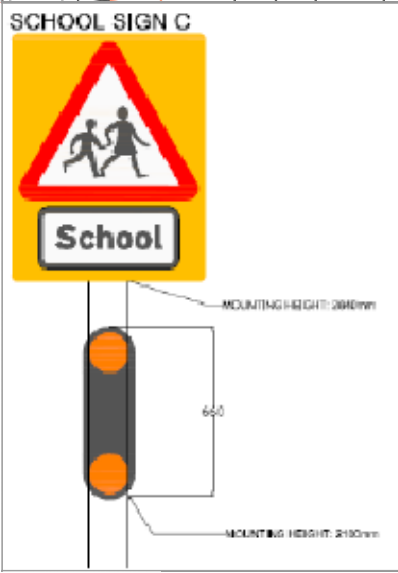
Detailed Design to Follow

B	-	SP	Design B - For Construction	-	-
A	11/07/2019	SP	Design A - For Comments	MS	-
Rev	Date	By	Description	CHK	APP

Drawing Status:
A - FIT FOR COMMENT



Northleigh, Tower Street, Chichester, West Sussex, PO19 1RQ
Email: dl.bus.stops@westsussex.gov.uk



Key

- Existing School Signage
- Nearest Existing SSE LC
- Proposed Crossing Points

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WEST SUSSEX COUNTY COUNCIL LICENCE NO: 100023447

Client: Littlehaven Academy / Local MP	
Project: LTIP0162	
Title: LTIP0162_Hawkesbourne Road, Horsham	
Not to Scale	CHECKED: MS APPROVED: TBC
PROJECT No: LTIP0162	DESIGNED: SP DRAWN: SP DATE: 11/07/2019
DRAWING No: LTIP0162.001	REV: A

West Sussex County Council

