

**Notes from the Community Infrastructure Levy (CiL) Working Party Meeting
held online on Wednesday 21st April 2021 at 10.30am**

In attendance:-

Cllr R Knight – representing the Property Committee

Cllr D Searle – representing the Planning, Environment and Transport Committee

Cllr J Smithurst - representing the Finance and Administration Committee.

Clerk- Pauline Whitehead ; Deputy Clerk- Vivien Edwards.

Meeting

1. Elect a Chairman

Cllr Searle was elected the Chairman for the meeting.

2. Apologies

There were no apologies.

3. Receive an update on income and expenditure.

See breakdown in Appendix 1 attached. It was noted that there are commitments of £3,000 for the supply and installation of benches at Gorrings Brook/ Pondtail Road and North Heath Lane and approximately £500 for the Multi-courts both agreed by the Council.

It was noted that CiL money will potentially be paid from 2 planning applications:-
2 Manor Road and 80 Rusper Road, but no specific details were available.

4. Receive an update on projects already agreed.

4.1 Re-lining of the Multi Use Games Area (MUGA) Courts.

Despite considerable time investment from the Deputy Clerk, the initial company commissioned to re-line the MUGAs, did not provide the service. We have now been advised that the proposed work, which aims to prolong the life of the white lines on the multi courts, is best undertaken using a type of poly paint. There is a local company (Rusper) who specialises in games court/ tennis court maintenance and we are awaiting them to commit to a date for the work to be done as soon as possible.

4.2 Benches and picnic table at Holbrook Tythe Barn

Two benches and a picnic table have been installed at Holbrook Tythe Barn and have been well received by local residents. The addition of 3 litter bins in that area would now be helpful to cope with additional litter that is left around. It was suggested that the caretakers could empty the litter bins, but concern was raised that dog waste is deposited in waste bins and therefore there is a risk to the

caretakers. The charge for Horsham District Council to empty 1 bin per month is £11.48. A request as follows will be put to the Parish Council:-

Recommendation:-

- 1. To purchase and install 3 litter bins at Holbrook Tythe Barn open space at a maximum cost of £1,500.**
- 2. To consider contracting out the emptying of the litter bins to Horsham District Council.**

5. Benches at North Heath Lane and Gorrings Brook/ Pondtail Road.

Funding of up to £3,000 has been agreed for this project. Benches at North Heath Lane and Gorrings Brook have not yet been purchased although authority has been secured from WSCC to do so and install them. The Parish Council will be responsible for ongoing maintenance. The local PCSO was consulted and is aware that the benches will be installed after concern was raised regarding the sites potentially attracting anti social behaviour. The Deputy Clerk has been in touch with contractors who hold sufficient public liability to satisfy WSCC's requirements for working adjacent to the Highway. It was suggested that a memorial plaque could be inserted on one of the benches to acknowledge those who have died in North Horsham as a result of the Coronavirus pandemic.

Recommendations:-

- 1. To confirm funding of up to £3,000 for benches at North Heath lane and Gorrings Brook/ Pondtail Road.**
- 2. To consider adding a memorial plaque to one of the benches to acknowledge those in North Horsham who have died as a result of the Coronavirus pandemic.**

6. Receive updates on projects under consideration.

6.1 Fitness equipment at one of the Parish Council's open spaces.

No progress has been made due to the Covid 19 restrictions. It was suggested that this project be put on hold and reviewed later in the year.

6.2 Bollards at Roffey Corner to protect the grass verges.

It was recommended by WSCC that the best way to approach the issue of cars parked on grass verges at Roffey Corner was to try to get permission from WSCC to paint double yellow lines along the area where there are issues. This is being pursued through the Planning, Environment and Transport Committee. This project is, therefore, no longer appropriate at this time.

7 To consider any other projects that could be put forward for CiL money.

The following extract from the Horsham District Council's Parish Council Guide to CiL was noted.

“What can the Neighbourhood Portion of CIL be spent on?”

Your CIL receipts **must be used to support the development of your area, or any part of that area, by funding:**

- (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or**
- (b) anything else that is concerned with addressing the demands that development places on an area.**

This could include:

- Transport infrastructure
- Open spaces
- Educational facilities
- Medical facilities
- Sporting and other recreational facilities
- Social and community facilities
- Affordable housing
- Preparation of a neighbourhood plan

It should also be noted that, in line with government guidance, the levy is intended to focus on the provision of new infrastructure and should not be used to remedy pre-existing deficiencies in infrastructure provision unless those deficiencies will be made more severe by new development.”

Cllr Smithurst noted that CiL money could be spent on affordable housing and that this could support the North Horsham Community Land Trust. A specific project would need to be identified.

The following projects were put forward for further investigation:-

- Electronic bus timetable signage at selected bus stops, for example, the Norfolk Arms, Horsham bound.
- Additional dog bins to address increased dog ownership and the resultant waste. It was noted that the bin on Gorrings Brook was often overflowing. The Clerk noted that Bostock Avenue and Lemmington Way has been identified previously. Other areas include Manor Fields and Comptons Avenue.
- Perching seats on Parish Council owned bus stops.

Investigations would be undertaken into provision of these facilities and reported back at the next CiL working party meeting that would be held in approximately 3 months time.

Appendix 1.

Summary of income and expenditure to 21st April 2021

Income

Financial year	Received	Date the payment covers	Planning applications	Amount
2019/20	May 2019	01.10.2018-31.03.2019	DC/18/0017 – Scout Hut, Peary Close.	11,052.71
2020/21	Dec 2020	01.4.2020-30.9.2020	DC19/2030 and relates to the erection of a new dwelling adjacent to 44 Littlehaven Lane	2,394.55
Total income				13,447.26

Expenditure

Month of expenditure	Expenditure description	Amount
Dec 2019	Purchase and install Goal post for Holbrook Tythe Barn Open space	618.62
Jan 2021	Purchase of 2 benches and picnic table at Holbrook Tythe Barn (the latter includes fixings)	1,125.00
March 2021	Installation costs for benches and picnic table	758.39
Total expenditure		2,502.01

CiL money remaining	10,945.25
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