



North Horsham Parish Council

Roffey Millennium Hall,
Crawley Road, Horsham,
West Sussex, RH12 4DT

Tel: 01403 750786 (Office & Hall Bookings)
Roffey Millennium Hall, North Heath Hall
HolbrookTythe Barn

Email: parish.clerk@northhorsham-pc.gov.uk

Website: www.northhorsham-pc.gov.uk

26th August 2021

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a meeting of North Horsham Parish Council on **Thursday 2nd September 2021 commencing at 7.30pm** at Roffey Millennium Hall, Crawley Road, Horsham for the transaction of the business on the agenda below.

Due to the Coronavirus pandemic members of the Press and public are welcome to attend the meeting using the following online Zoom link:

<https://us02web.zoom.us/j/84723409822?pwd=S1JYVVBoSG1GelpZMmttaEFueHFkZz09>

Meeting ID: 847 2340 9822 : Passcode: 148948

The guidance for on-line meetings can be found on the Parish Council website www.northhorsham-pc.gov.uk.

Pauline Whitehead

Pauline Whitehead BA(Hons) FSLCC
Clerk to the Council

AGENDA

1. Public Forum.

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

2. Apologies for absence.

Recommendations:- To receive apologies for absence.

3. Minutes.

Circulated separately and on the Parish Council website.

Recommendation:- To approve and sign the Minutes of the Annual Parish Council Meeting held on 29th July 2021.

4. Declarations of Interest.

Any changes in interests should be reported to the clerk as soon as possible.
See Clerk's Report.

Recommendation:- To receive any Declarations of Interest from Members of the Council.

5. Decisions made by delegated power since 29th July 2021 for ratification.

List of decisions made to be circulated separately.

Recommendation:- To agree all decisions made under delegated powers.

6. Committees and Working Parties.

Minutes circulated separately and on the website.

Recommendations:-

- 1. To receive and adopt the Minutes of the Planning, Environment and Transport Committee held on 26th August 2021.**
- 2. To cancel the Property Committee Meeting on 9th September 2021 and reschedule for 21st October 2021.**

7. Reports from Representatives on Outside Bodies.

None received.

Recommendation:- To note information from representatives on outside bodies.

8. Reports from District or County Councillors.

None received.

Recommendation:- To receive any report.

9. Report from the North Horsham Community Land Trust (NHCLT) link councillor.

The Chairman of the NHCLT may wish to give an update.

Recommendation:- To receive an update.

10. Chairman's Announcements.

Recommendation:- To note any Chairman's announcements.

11. Financial Matters

See Clerk's Report and Appendix 1

1. Financial Report to 31st July 2021.
2. Expenditure list for July 2021. (Appendix 1)

Recommendations:-

- 1. To note the Financial Report to 31st July 2021.**
- 2. To agree the expenditure list for July 2021.**

12. Community Infrastructure Levy (CiL) allocation on development north of Horsham

Additional housing on the site north of Horsham has been shown in the Local Plan over and above the original proposal of 2,500 homes. Horsham District Council (HDC) has designated the area as zero for CiL Contributions.

Recommendation:- To write to Horsham District Council to challenge their decision that there should be no CiL payment from the development north of Horsham.

13. Correspondence

Appendix 2 - List 1

List 2 will be e-mailed to Councillors.

Recommendation:- To receive correspondence lists from 30th July to 26th August 2021.

14. Exclude press and public.

Recommendation:- To resolve that the Press and Public be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, for reasons of confidentiality as the following discussion item relates to staff matters.

15. Staff Matters

Recommendation:- To appoint a Clerk and Responsible Finance Officer.

16. Date of next Meeting

4th November 2021 (Scheduled)

Please note that the agenda and associated report can be found on the Parish Council website <http://www.northhorsham-pc.gov.uk>.