



**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
HELD ON THURSDAY 22<sup>ND</sup> JULY 2021 AT 7.30pm.**

**Present:** Committee Members

Cllr M. Cockerill\*, Cllr J. Davidson (Vice Chairman), Cllr Mrs R. Ginn, Cllr Mrs J. Gough\*, Cllr R. Knight, Cllr D. Mahon\*, Cllr R. Millington, Cllr T. Rickett BEM, Cllr D. Searle, Cllr R. Turner (Chairman), Cllr I. Wassell, Cllr Mrs S. Wilton.

\*denotes absence.

**In attendance:** Ross McCartney – Committee Clerk.

**PET/942/21 Public Forum**

There were no members of public present.

**PET/943/21 Apologies for absence**

There were apologies and reasons for absence from Cllr M. Cockerill, Cllr Mrs J. Gough and Cllr D. Mahon.

**The apologies for absence were NOTED.**

**PET/944/21 Declarations of Interest**

Cllr I. Wassell declared a personal interest in planning application DC/21/1216 as the applicant is a close neighbour.

**PET/945/21 Minutes**

The Minutes of the Committee Meeting held on 24<sup>th</sup> June 2021 were agreed and signed by the Chairman as a true record.

**PET/946/21 Chairman's Announcements**

1. Lists of planning compliance cases received from Horsham District Council (HDC) since 24<sup>th</sup> June 2021 had been circulated to members of the planning committee.
2. WSCC has responded to the Planning Committee's concern regarding the overall poor condition of the public highway in North Horsham Parish Council and the surrounding area, where a specific example was given regarding the junction of Lambs Farm Road and Crawley Road.  
WSCC have inspected this junction and determined that one pothole fits the criteria for repair on the grounds of health and safety, which will be repaired in isolation within 28 days. It has been raised within WSCC to patch the whole of the bell-mouth, which is hoped to be completed within the next 4 months. WSCC further stated that areas around shops and schools are inspected more frequently than most roads in the district.

3. A £17million investment in roads and footways is underway across West Sussex. Works coming up this financial year include:

- 46 road resurfacing schemes worth £3.2million
- 71 road patching projects worth £1.2million
- 63 surface dressing schemes worth £3million: this treatment is used as a cost-effective method to prolong the lifespan of suitable roads
- Resurfacing sections of the A24, A264, A2011 and A2220, comprising: the A24 southbound at Ashington; the A24 northbound and southbound at Southwater; A264 Eastbound/Westbound at Faygate; the A2220 at Crawley and A2011 at Crawley. Total investment, £6.3million
- Footway improvements worth a total of £1.5million

Roads, footway and other types of planned highway schemes for this financial can be seen on WSCC [interactive map](https://www.westsussex.gov.uk/roads-and-travel/roadworks-and-projects/road-projects/delivery-programme/):

<https://www.westsussex.gov.uk/roads-and-travel/roadworks-and-projects/road-projects/delivery-programme/>

4. HDC's Principal Planning Officer provided NHPC with an update regarding the development North of Horsham: The current works around Rusper Road north are mainly in relation to highway works. Rusper Road south has reopened with a new pavement that will connect the forthcoming bridge over the A264, which is on target to be delivered in December 2021. The bridge will be assembled over a few nights, but no dates have yet been set. HDC are currently looking at how they can mitigate the impact of night works on local residents. The works need to take place at night however, HDC have noted the bridge is a reasonable distance from the nearest residential property and are not expecting this to create any issues. When previous night works took place in that area HDC did not receive any complaints.

Additional works are also due to start within Phase 1, on the construction of the acoustic bund adjacent the A264 and the realignment of Rusper Road. The realignment of Rusper Road will not require Rusper Road north to be closed. The first residential parcel, Phase 1A, is due to start at the Cala Homes site. The school is also progressing well with the core buildings now constructed. Works are now underway to build the road directly to the south of the school.

In terms of notable current applications, HDC have the following:

- **DC/21/1427:** Phase 7. Reserved matters application for 221

dwellings, including private rented units, with car and cycle parking, new landscaping, drainage, access and internal roads, and associated infrastructure. This is the scheme for units of a modern appearance which was discussed at the last North Horsham Parish liaison meeting. This is to the south east side of Phase 1. This is new in.

- **DC/21/1219:** Reserved matters for southern loop road. This is an application for an internal road within the south side of Phase 1 which will join up with the Devine Land. This is also new in.

5. Legal and General have chosen the colour ‘Orchard Green’ (BS12C39), a dark green colour that coincides with HDC’s lampposts, for the bridge that will cross the A264 to the development north of Horsham. HDC welcomed comments from the Parish Council. As there was limited time to respond, individual councillor comments were forwarded onto HDC for consideration; 4 councillors supported the colour and 2 councillors opted for a blue colour, similar to the bridge that crosses the A24 towards Broadbridge Heath and to the colours of North Horsham Parish Council.
6. The Draft Local Plan (Regulation 19) will be considered at Horsham District Council’s full council meeting on 28<sup>th</sup> July 2021. The committee thanked Cllr D. Mahon for his work in keeping the Parish Council updated and informed regarding the plan.
7. The consultation period regarding the Environmental Permit Variation application for the Recycling, Recovery and Renewable Energy and Ancillary Infrastructure (Incinerator) at the former Wealden Brickworks has been extended to finish on 2<sup>nd</sup> August. (See Annex 1)

**The Chairman’s announcements were NOTED.**

#### **PET/947/21 Consultations**

##### **1. Proposed permanent Traffic Regulation Order on Bartholomew Way TRO/HON2103/RC – The consultation ends on 22<sup>nd</sup> July 2021.**

The Parish Council has received notification, from West Sussex County Council, of a proposed permanent Traffic Regulation Order (TRO), which will be to introduce double yellow lines on the southern side of Bartholomew Way and at the junction of Bartholomew Way and Cissbury Close.

The committee noted that roadside parking has increased in Bartholomew Way, subsequently causing issues for patients visiting Holbrook Surgery, parents picking up and dropping off children for the Early Years Childcare and customers for the shops.

**It was RESOLVED to respond to the consultation giving the Committee’s full support to the Traffic Regulation Order.**

**2. Draft West Sussex Transport Plan 2022-2036 (WSTP)** – West Sussex County Council is preparing to publish the Draft WSTP for consultation from 16<sup>th</sup> July to 8<sup>th</sup> October 2021.

West Sussex County Council (WSCC) are reviewing the WSTP to update the WSCC's approach to managing and investing in the transport network. WSCC's invitation to attend a webinar on 22<sup>nd</sup> July 2021 as part of the consultation was forwarded to members of the Parish Council.

**It was RESOLVED to form a working party consisting of Cllr R. Turner, Cllr D. Searle and Cllr R. Millington. The purpose of the working party is to draft a response to the WSTP for consideration at a future Planning, Environment and Transport Committee meeting.**

**3. A24 Worthing to Horsham Feasibility Design** – West Sussex County Council is undertaking a feasibility study of potential improvements to the A24 Worthing to Horsham corridor.

The study is focusing on 'at-grade' feasibility designs for improvements at key junctions along the study corridor, taking into account potential development related highway interventions. This includes considering potential improvements for bus priority, pedestrians, cyclists and equestrians at key locations where feasible, and reviewing the provision of bus stops along the study corridor.

It was reported at the Parish Council's Planning Committee meeting on 29<sup>th</sup> April 2021 that HDC were expecting to share draft feasibility designs for the study interventions with stakeholders for comments in early summer 2021.

No further correspondence has been received since then. The Planning Committee stated its support in the management to improve safety along the A24 however, held concern regarding the impact on the A264 and adjoining networks. Concern was also raised regarding bus stop availability for members of the public attending funerals. The Committee decided to approach Rusper and Warnham Parish Council to ascertain if they would like to form a joint response on the draft feasibility design.

Both Rusper and Warnham Parish Council have expressed interest in forming a joint response.

**It was RESOLVED to form a working party consisting of Cllr R. Turner, Cllr D. Searle and Cllr R. Millington. The purpose of the working party is to draft a response to the A24 Worthing to Horsham Draft Feasibility Designs in conjunction with Rusper and Warnham Parish Council's for consideration at a future Planning, Environment and Transport Committee meeting.**

## **PET/948/21 Planning Appeals**

Appeal Decisions:

<b>REASONS FOR APPEAL</b>	Appeal against refusal of planning permission
<b>APPLICATION REFERENCE</b>	DC/20/0819

<b>WARD</b>	Holbrook West
<b>APPLICATION</b>	Erection of a two storey dwelling with associated off street parking and hard and soft landscaping.
<b>SITE</b>	Land adjacent Fieldfare, North Heath Close,
<b>PC COMMENTS</b>	No objection.
<b>APPEAL DECISION</b>	Approved

**It was RESOLVED to note the information regarding the appeals.**

#### **PET/949/21 Planning Applications**

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 24<sup>th</sup> June 2021 and considered each application in turn.

**It was RESOLVED:**

- 1. That the Committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).**

#### **PET/950/21 Planning Decisions**

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

**It was RESOLVED to note the schedule of planning decisions circulated with the agenda.**

#### **PET/951/21 Date of next Meeting**

The next meeting is scheduled for Thursday 26<sup>th</sup> August 2021 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.10pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL**  
**SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION**  
**22<sup>nd</sup> JULY 2021**

<b>DC/21/0660</b>	<b>Roffey North</b>
<b>Site Address:</b> 23 Broadwood Close <b>Proposal:</b> Demolition of existing single story side extension and erection of a two storey dwelling.	
<b>Parish Council Comment:</b> Objection on the grounds of overdevelopment of the site and the proposed extension being located close to the boundary of a public open space. Furthermore, the Committee hold concerns regarding the available access to the site and the parking issues the proposal will create.	
<b>HDC Decision</b>	

<b>DC/21/0879</b>	<b>Holbrook East</b>
<b>Site Address:</b> 10 Speedwell Way <b>Proposal:</b> Surgery to 1 x Oak	
<b>Parish Council Comment:</b> No objection, subject to the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	

<b>DC/21/0939</b>	<b>Roffey South</b>
<b>Site Address:</b> 9 Fallow Deer Close <b>Proposal:</b> Erection of a two-storey rear extension and first floor side extension over existing garage.	
<b>Parish Council Comment:</b> Objection, the proposed addition to the property extends beyond the front of the garage to a point level with the main elevation of the house, thus having the potential to cause a terracing effect.	
<b>HDC Decision</b>	

<b>DC/21/0953</b>	<b>Roffey North</b>
<b>Site Address:</b> 40 Rusper Road <b>Proposal:</b> Erection of a single storey rear extension.	
<b>Parish Council Comment:</b> Objection. The proposal has a negative impact on the street scene and has an inappropriate design, particularly in relation to its roofline.	
<b>HDC Decision</b>	

<b>DC/21/1003</b>	<b>Roffey North</b>
<b>Site Address:</b> 4 Aspen Way <b>Proposal:</b> Erection of a single story front and side wrap around extension.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/21/1010</b>	<b>Roffey North</b>
<b>Site Address:</b> 8 Coppice Road <b>Proposal:</b> Erection of a single storey front extension, conversion of existing integral garage into a habitable living space, alteration to front entrance canopy and associated works.	
<b>Parish Council Comment:</b> No comments were made as HDC had made a decision.	
<b>HDC Decision</b>	<b>Permitted</b>

<b>DC/21/1041</b>	<b>Holbrook East</b>
<b>Site Address:</b> 4 Yarrow Close <b>Proposal:</b> Erection of a single storey rear extension.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/21/1086</b>	<b>Roffey South</b>
<b>Site Address:</b> Tregerrick 2 Forest Oaks <b>Proposal:</b> Erection of a first floor side extension	
<b>Parish Council Comment:</b> No objection, but members noted that the roofline of the extension might be enhanced in accordance with the HDC document 'Guidance – Planning Permission for Home Extensions' relating to double storey side extensions.	
<b>HDC Decision</b>	

*Cllr I. Wassell informed the committee that the tree is located on 34 the Pines, Horsham, rather than 37 Wood End, Horsham.*

<b>DC/21/1091</b>	<b>Roffey South</b>
<b>Site Address:</b> 37 Wood End <b>Proposal:</b> Surgery to 1 x Oak	
<b>Parish Council Comment:</b> No objection subject to the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	

<b>DC/21/1131</b>	<b>Roffey North</b>
<b>Site Address:</b> 16 Glendale Close <b>Proposal:</b> Erection of a first floor side extension with pitched roof, a single-storey front extension to existing garage and associated alterations.	
<b>Parish Council Comment:</b> No objection in principle however, the proposed alterations were not seen as representing a good design and that this could be enhanced.	
<b>HDC Decision</b>	

<b>DC/21/1138</b>	<b>Roffey North</b>
<b>Site Address:</b> 5 Fieldend <b>Proposal:</b> Erection of detached outbuilding to side of dwelling	
<b>Parish Council Comment:</b> The plans did not fully identify the request for the proposal. The Parish Council requires more clarity before finalising its response. In any case, it would be concerned that the proposed outbuilding is not used as a separate dwelling.	
<b>HDC Decision</b>	

<b>DC/21/1179</b>	<b>Roffey North</b>
<b>Site Address:</b> Littlehaven Railway Station Rusper Road <b>Proposal:</b> Removal of existing cycle racks and erection of 3 wooden cycle shelters housing 5 hoops to each shelter (15no. cycle hoops in total).	
<b>Parish Council Comment:</b> The Parish Council support the provision of additional cycle racks however, there is a major concern regarding anti-social behaviour, vandalism and theft associated with enclosed design type cycle racks. Therefore, due to this concern, the committee object to the provision of the enclosed cycle racks.	
<b>HDC Decision</b>	

<b>DC/21/1186</b>	<b>Holbrook East</b>
<b>Site Address:</b> 18 Gateford Drive <b>Proposal:</b> Erection of a two storey side extension and alterations to existing window / door openings.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	



*Cllr I. Wassell declared a personal interest in this application.*

<b>DC/21/1216</b>	<b>Holbrook East</b>
<b>Site Address:</b> 17 Speedwell Way <b>Proposal:</b> Erection of a front extension and conversion of garage to form a habitable room.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/21/1219</b>	<b>Horsham Rural</b>
<b>Site Address:</b> Southern Loop Road Land North of Horsham <b>Proposal:</b> Application for approval of Reserved Matters pursuant to Condition 5 of Outline Planning Permission reference DC/16/1677 for three substations, a foul pumping station, the southern section of the Phase 1 secondary street, associated landscaping and infrastructure. Relating to access, layout, scale, appearance and landscaping.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/21/1229</b>	<b>Holbrook East</b>
<b>Site Address:</b> 6 Bignor Close <b>Proposal:</b> Removal of existing conservatory and erection of a single storey rear extension.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/21/1256</b>	<b>Holbrook East</b>
<b>Site Address:</b> 49 Shottermill <b>Proposal:</b> Erection of partially enclosed veranda and canopy to rear.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/21/1265</b>	<b>Roffey North</b>
<b>Site Address:</b> 114 Farhalls Crescent <b>Proposal:</b> Demolition of existing conservatory and garage and erection of a single storey rear/side extension with raised decking area.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/21/1285</b>	<b>Roffey South</b>
<b>Site Address:</b> 11 Elgar Way <b>Proposal:</b> Erection of boundary wall with vehicular access gate and pedestrian gate.	
<b>Parish Council Comment:</b> All councillors on the committee were unable to access the proposals relating documents on HDC's planning portal. By reviewing the area using an on-line mapping system, but subject to receipt of full details of the application, it was felt that the proposal might impact on an adjacent car parking area resulting in a loss of parking opportunities.	
<b>HDC Decision</b>	

<b>DC/21/1293</b>	<b>Holbrook East</b>
<b>Site Address:</b> 29 Shottermill <b>Proposal:</b> Erection of a single storey rear extension.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/21/1427</b>	<b>Horsham Rural</b>
<b>Site Address:</b> Land North of Horsham - Rm Area 7 Horsham <b>Proposal:</b> Application for approval of Reserved Matters pursuant to Condition 5 of Outline Planning Permission reference DC/16/1677 for RM Area 7 comprising 221 (Class C3) residential units, car and cycle parking, new landscaping, drainage, access and internal roads, and associated infrastructure. Relating to access, appearance, landscaping, layout and scale.	
<b>Parish Council Comment:</b> No objection in principle however, there is major concern that the designs do not appear to include electric vehicle charging points for all houses, which is essential when taking into the account the government ban of new petrol and diesel cars being sold by 2030.	
<b>HDC Decision</b>	

# **Annex 1**

## Briefing 3: Wealden Works Recycling, Recovery and Renewable Energy Facility, Langhurstwood Road, Horsham, RH12 4QD

Variation application number: **EPR/CB3308TD/V002** **16 July 2021**

### Consultation period extended

We have extended the current consultation period on the above permit variation application until **midnight 2 August 2021**.

This is because a notice on [www.gov.uk](http://www.gov.uk) stated that the consultation period had ended. We should have updated the notice when we extended the consultation deadline to 16 July 2021. This was an oversight on our part. Because of the high level of interest in the site we want to make sure that everyone who wants to comment can do so, therefore the consultation will remain open until midnight 2 August 2021.

### How can you comment on the application?

We would encourage you to view the documents on our Consultation Portal, Citizen Space:

<https://consult.environment-agency.gov.uk/psc/rh12-4qd-britaniacrest-recycling-limited/>

However, if you are unable to view the documentation online, a paper copy of the permit variation application documents is available to view as follows:

### Horsham Library

Please contact the library to book an appointment to view the documentation. Details below.

Address:	Contact details and opening hours:
<b>Horsham Library</b> <b>Lower Tanbridge Way</b> <b>Horsham</b> <b>RH12 1PJ</b>	<b>Open Monday to Friday</b> <b>9:30am to 5pm</b> <b>Open Saturday</b> <b>9:30am to 4:30pm</b> <b>Call 01403 224353 to make an appointment</b>

You can send us your comments using our online consultation portal, Citizen Space (on the above link), or by email to [pscpublicresponse@environment-agency.gov.uk](mailto:pscpublicresponse@environment-agency.gov.uk). If you are unable to submit your comments in this way, you can post them to: Environment Agency Permitting and Support Centre, Environmental Permitting Team, Quadrant 2, 99 Parkway Avenue, Parkway Business Park, Sheffield S9 4WF marked 'Variation application number: EPR/CB3308TD/V002'.

If we decide that the application has provided sufficient information for us to determine that the facility will not cause significant harm to the environment or people's health, we will issue our draft decision for consultation. This will give you the opportunity to examine and make comments on our decision document and on the conditions we are minded to include in the draft permit. We will consider these comments before making our final decision. If we decide to refuse the permit variation, Britaniacrest Recycling Limited have the right to appeal this decision.

customer service line  
**03708 506 506**

incident hotline  
**0800 80 70 60**

floodline  
**03459 88 11 88**