



## MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE HELD ON THURSDAY 28<sup>th</sup> APRIL 2022 AT 7.30pm.

**Present:** Committee Members

Cllr J. Davidson (Vice Chairman), Cllr Mrs R. Ginn, Cllr Mrs J. Gough\*, Cllr R. Knight, Cllr D. Mahon, Cllr R. Millington, Cllr T. Rickett BEM, Cllr D. Searle, Cllr R. Turner (Chairman), Cllr I. Wassell, Cllr Mrs S. Wilton.

\*denotes absence.

**In attendance:** Ross McCartney – Committee Clerk.

### **PET/1011/22 Public Forum**

There was one member present from the Save West of Ifield (SWI) Community Group and who has recently become a co-opted councillor onto Ruper Parish Council. An update was given to the Committee on the Save West of Ifield's current position; The group has received an initial advice note from their Planning Consultant. The SWI also are seeking to ascertain if the Parish Council will assist in informing members of the public about the development and if the Council could offer them any advice going forward.

### **PET/1012/22 Apologies for absence**

There were apologies and reasons for absence from Cllr Mrs J. Gough. **The apologies for absence were NOTED.**

### **PET/1013/22 Declarations of Interest**

There were declarations of interest received from; Cllr R. Turner – planning applications DC/22/0705, due to a financial interest, and DC/22/0611, as the resident is known to them, Cllr R. Millington – planning application DC/22/0242, as the applicant is a neighbour, and Cllr T. Rickett – planning application DC/22/0698, as the applicants are known to him.

### **PET/1014/22 Minutes**

The Minutes of the Committee Meeting held on 24<sup>th</sup> February 2022 were agreed and signed by the Chairman as a true record.

### **PET/1015/22 Chairman's Announcements**

1. Lists of planning compliance cases received from Horsham District Council (HDC) since 24<sup>th</sup> February 2022 has been circulated to members of the Planning Committee.
2. North Horsham Parish Council's Traffic Regulation Order (TRO) for double yellow lines at Roffey Corner has been approved by West Sussex County Council (WSCC) and will progress in due course. There are no definitive time scales for completion however, it is expected to be completed within a year.

3. Attached (Annex 1) is an update regarding the consultation for Britaniacrest Recycling Limited's environmental permit variation application for Wealden Works Recycling, Recovery and Renewable Energy Facility.

**The Chairman's announcements were NOTED.**

*The meeting was adjourned for a brief presentation from City Fibre that gave an overview of their FTTH (full fibre to the home) build programme for Horsham.*

**PET/1016/22 CityFibre**

CityFibre launched their [FTTH \(full fibre to the home\) programme in Horsham](#) in Oct 2021.

The infrastructure is forecast to boost business productivity, deliver millions of pounds in economic benefits for the town, while giving local residents and businesses access to the UK's fastest broadband services of up to 1,000 megabits per second.

Construction is underway, with a current focus to complete build in the following wards in 2022: Forest, Roffey South & Roffey North, Denne and Trafalgar. This is subject to change. CityFibre's build partner in Horsham is Lanes-i. The project is due to complete by 2023/4, however, residents will be connected as they go along. The Fibre exchange hub will be located at Horsham's Rugby Club. A 12 million investment has been put into Horsham, connecting 23,000 homes. Where areas of land are displaced to install the cables e.g. grass verges, CityFibre have a duty to replace these as they were, or better.

Their network is open access, any service provider can join and offer their services – national, regional and local providers are already on their network. As they reach key milestones and the number of 'ready for service' homes grows, internet service providers (ISPs) will be ready to serve these homes and deliver some of the fastest and best value broadband packages available in the country. [Residents can register their interest here – https://cityfibre.com/homes /build.](#)

It is recognised that the work is disruptive for residents, and they aim to get through areas as quickly and efficiently as possible. Lanes-i drops 'notice letters' a week prior to works commencing in each area.

City Fibre encourage residents to register interest enabling them to keep up to date with the latest information and, if enough interest is established in a particular area, will seek to connect that areas as soon as possible.

The stakeholders briefing document is attached (Annex 2) and a stakeholder brochure can be viewed here:

[https://innd.adobe.com/view/94e2f96b-ea7c-49cd-ad9e-f3936145d7fe?utm\\_source=Stakeholdercomms&utm\\_medium=Stakeholderbrochure&utm\\_campaign=Stakeholder-Brochure-main](https://innd.adobe.com/view/94e2f96b-ea7c-49cd-ad9e-f3936145d7fe?utm_source=Stakeholdercomms&utm_medium=Stakeholderbrochure&utm_campaign=Stakeholder-Brochure-main)

**Members raised concerns that a week's notice to inform residents of upcoming works is too short and that the relevant Council i.e. Horsham District Council or West Sussex County Council should take responsibility in informing the residents of the Full Fibre to Home Programme. It is understood that, with the upgrade, it will cease the use of telephone lines in the home as they will be linked with Full Fibre. Members enquired how the situation would work for the members of the public that have personal alarms that are usually connected via telephone lines. If there is a power cut and Full Fibre is installed, it could mean that personal alarms will not work during those times.**

The representative from City Fibre will be looking into the issue in relation to the personal alarms/power cuts.

**It was RESOLVED to await an update from CityFibre.**

#### **PET/1017/22 Homes England – West of Ifield development**

The Save West of Ifield community group gave a brief presentation at the Planning Environment and Transport (PET) Committee meeting held on 24<sup>th</sup> February 2022 and were seeking the Parish Councils views regarding Homes England's planning proposal for an additional 10,000 homes between Horsham and Crawley. At the PET committee meeting the Parish Council supported the community group's plan for there to be a public meeting regarding the development however, required additional time to assess its position.

At the PET Committee meeting held on 20<sup>th</sup> February 2020 the Committee responded to the original consultation, highlighting concerns regarding the wider impact the development will generate; increased transport movements, depletion of environmental assets and the subsequent affects this imposes, particularly in relation to drainage issues for the southwest of Horsham.

Follow the link for more information about the development - <https://www.gov.uk/government/consultations/west-of-ifield>. Please note that the consultation closed on 1<sup>st</sup> December 2020.

**It was RESOLVED to:**

- 1. Facilitate a public meeting in the Parish area.**
- 2. Aim to attend any public meetings held by Ruper Parish Council.**

3. **Await the release of an updated Local Plan before considering making any further comments on the proposal.**

#### **PET/1018/22 Street Naming in the development north of Horsham**

An additional street name application has been requested for the development north of Horsham – ‘Bastion Road’ – location plan (Annex 3). ‘Bastion Road’ is on the previously approved ‘names for use’ list.

To prevent delays this was considered through the Parish Council’s scheme of delegation where it was agreed to have ‘no objection for the use of ‘Bastion Road’’.

At the PET meeting in October 2021, it was agreed that the ‘Names for use’ list (Annex 4) be used for naming roads in the north of Horsham development. It was further RESOVED to request HDC to continue consulting the Parish Council as and when each street naming and numbering application is received.

This additional step causes delays to the development as the developer cannot obtain any services to begin the development without approval.

**It was RESOLVED to:**

1. **Ratify the response to the street naming application for ‘Bastion Road’.**
2. **Cease the request for HDC to consult the Parish Council as and when each street naming and numbering application is received for the North Horsham development, unless the street name is not listed on the previously agreed ‘Names for use’ list.**

#### **PET/1019/22 A24 Worthing to Horsham Feasibility Design**

Cllr R. Turner attended webinar meeting on 17th February 2022 regarding WSCC’s Post 16 Transport Plan where the feasibility designs for potential improvements to the A24 Worthing to Horsham corridor was presented. WSCC requested attendees feedback by 14th March 2022, Cllr R. Turner provided this (Annex 5) which was approved through the Parish Council’s Scheme of delegation.

**It was RESOLVED to ratify the produced feedback.**

#### **PET/1020/22 A24 Horsham to Dorking corridor joint Feasibility Study**

Surrey County Council and West Sussex County Council have recently commissioned a joint feasibility study of potential improvements to the A24 Horsham to Dorking corridor. The corridor has been identified as part of the Government’s Major Road Network and the study outputs will inform future funding applications. The study corridor includes the A24 between the A24/A264 Great Daux roundabout near Horsham, and the A24/A25 Dorking Deepdene Roundabout.

The feasibility study aims to understand the problems and identify potential solutions that could form part of a package of future investment.

This would be subject to demonstrating deliverability and value for money through a business case and securing funding for implementation. The study will consider improvements across different transport modes, including public transport and active travel modes.

WSCC are inviting the Parish Council to attend a Microsoft Teams webinar meeting on Thursday 12<sup>th</sup> May 2022 (10am-12) with an opportunity to ask questions and share views about the study priorities. WSCC are also proposing to use a feedback form, as was used with the A24 Worthing to Horsham Feasibility Design, to gather comments. The form will be shared along with a copy of the presentation slides following the meeting.

**It was RESOLVED; Cllr R. Turner was nominated to attend the webinar meeting.**

#### **PET/1021/22 West Sussex Buses**

WSCC have launched #WestSussBus, a long-term engagement project to collect views, suggestions and ideas about local bus services. The hashtag #WestSussBus can be used for social media postings about local buses and the project has its own email address: westsussbus@westsussex.gov.uk.

More information can be seen on the flyer attached (Annex 6) and on WSCC dedicated webpage:

<https://yourvoice.westsussex.gov.uk/westsussbus>

As it's a long-term project, there's currently no end date, and it's likely to be running for at least a year.

**It was RESOLVED to comment on the consultation as follows: There is an imbalance of buses comparing Roffey and Holbrook, services to Holbrook is of an unsatisfactory level compared to Roffey, in particular evening services. New developments, keeping in mind the development North of Horsham (Mowbray site), need to be provided with bus services as soon as it is feasible to do so, without delay.**

#### **PET/1022/22 Planning Appeals**

There were no Planning Appeals.

**It was RESOLVED to note the information regarding the appeals.**

#### **PET/1023/22 Planning Applications**

List of applications attached.

As a result of the cancelation of the PET Committee meeting scheduled for 24<sup>th</sup> March 2022, all planning applications due to be considered at the meeting were considered by way of delegated decision.

Firstly, the applications were sent to members of the PET committee for comments. Comments received were incorporated into a response by the

Committee Clerk and thereafter circulated to the delegated members of the Council for consideration and approval to be sent to HDC.

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 24<sup>th</sup> March 2022 and considered each application in turn.

**It was RESOLVED;**

- 1. To ratify the decisions made through the Parish Council scheme of delegation.**
- 2. That the Committee's comments on each planning application for consideration be forwarded to HDC (appended as part of the minutes).**

#### **PET/1024/22 Planning Decisions**

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

**It was RESOLVED to note the schedule of planning decisions circulated with the agenda.**

#### **PET/1025/22 Date of next Meeting**

The next meeting is scheduled for Thursday 26<sup>th</sup> May 2022 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.40pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL**  
**SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION**  
**28<sup>th</sup> APRIL 2022**

<b>DC/21/2859</b>	<b>Holbrook East</b>
<b>Site Address:</b> 33 Lanyon Close <b>Proposal:</b> Works to both No.32 and 33. Erection of a single storey front extension to garages and erection of first floor extension over garages.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0124</b>	<b>Roffey North</b>
<b>Site Address:</b> 14 Amberley Road <b>Proposal:</b> Erection of single storey side and rear extensions.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0205</b>	<b>Comptons</b>
<b>Site Address:</b> 6 Ashdown Court Oak Tree Way <b>Proposal:</b> Replacement of all sash windows to flat 6 (Full Application).	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0367</b>	<b>Holbrook West</b>
<b>Site Address:</b> Land West of 22 To 24 Heather Close <b>Proposal:</b> Surgery to 1 x Ash	
<b>Parish Council Comment:</b> No objection subject to the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	

<b>DC/22/0416</b>	<b>Comptons</b>
<b>Site Address:</b> 6 Ashdown Court Oak Tree Way <b>Proposal:</b> Replacement of all sash windows to flat 6 (Full Application).	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0455</b>	<b>Roffey South</b>
<b>Site Address:</b> 5 Acorns <b>Proposal:</b> Surgery to 1x Oak (TPO/0079).	
<b>Parish Council Comment:</b> No objection subject to the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	

<b>DC/22/0461</b>	<b>Holbrook East</b>
<b>Site Address:</b> Redwoods 6 North Heath Lane <b>Proposal:</b> Fell 1x Ash Tree	
<b>Parish Council Comment:</b> No objection, provided the tree is considered diseased or dangerous by HDC's Tree Officer and that the tree will be replaced with a suitable native species.	
<b>HDC Decision</b>	

<b>DC/22/0469</b>	<b>Holbrook East</b>
<b>Site Address:</b> 13 Trefoil Close <b>Proposal:</b> Erection of a two-storey and single storey rear extension.	
<b>Parish Council Comment:</b> Objection due to the overdevelopment of the site, its overbearing nature and poor design.	
<b>HDC Decision</b>	

<b>DC/22/0492</b>	<b>Roffey North</b>
<b>Site Address:</b> 22 Amberley Road <b>Proposal:</b> Fell 1 x Oak	
<b>Parish Council Comment:</b> No objection, provided the tree is considered diseased or dangerous by HDC's Tree Officer and that the tree will be replaced with a suitable native species.	
<b>HDC Decision</b>	

<b>DC/22/0535</b>	<b>Roffey South</b>
<b>Site Address:</b> 2 Rutherford Way <b>Proposal:</b> Conversion of loft to form habitable living space incorporating creation of 2no rear dormers and installation of 3no rooflights to the front.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0546</b>	<b>Holbrook West</b>
<b>Site Address:</b> 29 Park Farm Close <b>Proposal:</b> Erection of a first floor side extension over existing garage.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0611</b>	<b>Holbrook West</b>
<b>Site Address:</b> 7 Millers Gate <b>Proposal:</b> Erection of a front porch extension.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0612</b>	<b>Horsham Rural</b>
<b>Site Address:</b> Land Parcel at 518618 134195 <b>Proposal:</b> Non Material Amendment to previously approved application DC/20/2345 (Reserved matters application for the mixed use strategic development at land North of Horsham (ref: DC/16/1677) for the provision of a primary street and green infrastructure, including a Strategic Landscape Buffer at Sub Phase 1b) Relocation of footpath connection between RM Areas 1 and 2.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0682</b>	<b>Roffey North</b>
<b>Site Address:</b> 2 Searles View <b>Proposal:</b> Erection of a first floor side extension.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0683</b>	<b>Horsham Rural</b>
<b>Site Address:</b> North Horsham Old Holbrook <b>Proposal:</b> Provision of public art 3 No. Deer, and erection of Horsham stone wall and associated landscaping at the front of approved plots 180-189 (building 2)	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0698</b>	<b>Holbrook East</b>
<b>Site Address:</b> 2 Bluebell Close <b>Proposal:</b> Erection of a single storey side extension.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0703</b>	<b>Holbrook West</b>
<b>Site Address:</b> The Oaks 14 Durfold Road <b>Proposal:</b> Erection of a first floor side and rear extension and conversion of integral garage to form habitable living space with associated works.	
<b>Parish Council Comment:</b> No objection in principle however, it is felt the design could be improved.	
<b>HDC Decision</b>	

<b>DC/22/0705</b>	<b>Roffey North</b>
<b>Site Address:</b> 28 Earles Meadow <b>Proposal:</b> Surgery to 1 x Ash	
<b>Parish Council Comment:</b> Concerns were raised that the tree may have Ash Dieback, as well as the trees in the neighbouring properties. No objection subject to HDC's Tree Officer confirming that the tree is healthy.	
<b>HDC Decision</b>	

<b>DC/22/0728</b>	<b>Roffey South</b>
<b>Site Address:</b> 17 Walton Drive	
<b>Proposal:</b> Removal of existing garden room extension and erection of a two-storey rear extension.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0736</b>	<b>Holbrook West</b>
<b>Site Address:</b> 70 Primrose Copse	
<b>Proposal:</b> Prior Approval for the erection of a single-storey rear larger home extension, which would project 4.50m from the rear elevation, comprising a maximum height of 3.90m and an eaves height of 2.30m	
<b>Parish Council Comment:</b> No comments were made as the application has been withdrawn.	
<b>HDC Decision</b>	<b>Withdrawn</b>

<b>DC/22/0742</b>	<b>Roffey South</b>
<b>Site Address:</b> 26 The Pines	
<b>Proposal:</b> Non Material Amendment to previously approved application DC/21/2225 (Demolition of existing conservatory and erection of single storey rear, side and front extensions) to allow for the enlargement of 2No. windows to the side elevation and installation of 2No. rooflights.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0749</b>	<b>Holbrook West</b>
<b>Site Address:</b> 12 Cavendish Close	
<b>Proposal:</b> Creation of a pitched roof dormer to the front north-west elevation.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

**Below are the Planning Application comments made through the Parish Council's Scheme of delegation for ratification**

<b>DC/22/0074</b>	<b>Holbrook East</b>
<b>Site Address:</b> 6 Yarrow Close	
<b>Proposal:</b> Erection of fence to enclose land north of no. 6 and enlarge the residential curtilage.	
<b>Parish Council Comment:</b> Objection; The enclosure of the land damages the open plan appearance of the development and creates an ungainly fence line between 6, Yarrow Close and 2, Campion Road.	
<b>HDC Decision</b>	

<b>DC/22/0143</b>	<b>Holbrook East</b>
<b>Site Address:</b> 6 Campion Road	
<b>Proposal:</b> Extensions and alterations to existing side/rear conservatory.	
<b>Parish Council Comment:</b> Objection due to the overdevelopment of the site, enclosing the open plan nature of the estate. The dwellings are located too close to the boundary, may obstruct drivers site lines and has a negative impact on the street scene.	
<b>HDC Decision</b>	

<b>DC/22/0188</b>	<b>Roffey North</b>
<b>Site Address:</b> 4 Fieldend	
<b>Proposal:</b> Surgery to 2 x Oaks	
<b>Parish Council Comment:</b> No objection subject to the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	

<b>DC/22/0198</b>	<b>Holbrook West</b>
<b>Site Address:</b> Oak Croft Pondtail Drive	
<b>Proposal:</b> Surgery to 2 x Oaks	
<b>Parish Council Comment:</b> No objection subject to the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	

<b>DC/22/0233</b>	<b>Holbrook East</b>
<b>Site Address:</b> 79 Tern Avenue	
<b>Proposal:</b> Partial conversion of garage to form a home office.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0242</b>	<b>Holbrook East</b>
<b>Site Address:</b> 23 Keats Close <b>Proposal:</b> Change of use of the land to residential curtilage to form part of garden, landscaping works and erection of a boundary fence.	
<b>Parish Council Comment:</b>	
Objection - The proposal damages the open plan nature of the area and has an adverse impact on Chennels Brook and the Riverside Walk. The proposal will cause a loss of Brambles, which are a source of blackberries in autumn and a haven for wildlife.	
<b>HDC Decision</b>	

<b>DC/22/0304</b>	<b>Holbrook West</b>
<b>Site Address:</b> 11 Fivens Place <b>Proposal:</b> Erection of a single storey rear extension installation of door to side.	
<b>Parish Council Comment:</b>	
No objection.	
<b>HDC Decision</b>	

<b>DC/22/0318</b>	<b>Horsham Rural</b>
<b>Site Address:</b> Land Parcel at 519043 133540 Rusper Road <b>Proposal:</b> Reserved Matters Application for the provision of access to RM Area 9 pursuant to Condition 5 of Outline Application DC/16/1677 (Outline planning application with all matters reserved except access for a mixed use strategic development to include housing (up to 2,750 dwellings), business park (up to 46,450 m <sup>2</sup> ), retail, community centre, leisure facilities, education facilities, public open space, landscaping and related infrastructure)	
<b>Parish Council Comment:</b>	
No objection.	
<b>HDC Decision</b>	

<b>DC/22/0321</b>	<b>Roffey North</b>
<b>Site Address:</b> 25 Farhalls Crescent <b>Proposal:</b> Non material amendment to previously approved DC/21/2588 (Erection of a front porch. Demolition of existing conservatory and erection of a part two-storey, part single storey side and rear extension) to allow for alterations to the layout of ground and first floor plans, re-positioning and alterations to window / door openings to rear elevation and removal of 1no proposed first floor side window.	
<b>Parish Council Comment:</b>	
No objection.	
<b>HDC Decision</b>	<b>Permitted</b>

<b>DC/22/0322</b>	<b>Roffey North</b>
<b>Site Address:</b> 4 Willow Road	
<b>Proposal:</b> Erection of a first floor extension to the front bedroom.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0334</b>	<b>Holbrook East</b>
<b>Site Address:</b> 72 Wordsworth Place	
<b>Proposal:</b> Erection of a part two-storey, part first floor front and side extension.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0369</b>	<b>Horsham Rural</b>
<b>Site Address:</b> Land North of Horsham	
<b>Proposal:</b> Reserved Matters application for the provision of Phase 1 Neighbourhood Equipped Area of Play and Open Access Ball Court, greenspace/landscaping, foot/cycle paths, drainage including attenuation basins associated with the north western section of the Southern Loop Road and Moat Road and demolition of existing buildings, pursuant to Condition 5 of approved outline application DC/16/1677 (Outline planning application with all matters reserved except access for a mixed use strategic development to include housing (up to 2,750 dwellings), business park (up to 46,450 m <sup>2</sup> ), retail, community centre, leisure facilities, education facilities, public open space, landscaping and related infrastructure)	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0374</b>	<b>Roffey North</b>
<b>Site Address:</b> 20 Havengate	
<b>Proposal:</b> Demolition of existing garage and garden store and erection of a single storey rear/side extension.	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/22/0393</b>	<b>Roffey North</b>
<p><b>Site Address:</b> 52 Shepherds Way</p> <p><b>Proposal:</b> Non-material amendment to previously approved application DC/20/1073 (Erection of 3no. 4 bedroom dwellings with associated landscaping, vehicle access and car parking) to allow for amendments to external materials for plot 2 front elevation from all facing bricks to vertical tile hanging on the first floor element and facing bricks on the ground floor element. Alteration to the external materials for plot 3 front elevation from all facing bricks to vertical tile hanging on the bay projection with render and black timber details on the first floor element and facing bricks on the ground floor element.</p>	
<p><b>Parish Council Comment:</b> No objection.</p>	
<b>HDC Decision</b>	

<b>DC/22/0404</b>	<b>Roffey North</b>
<p><b>Site Address:</b> R W Dickson And Company Unit 1 7 Littlehaven Lane</p> <p><b>Proposal:</b> Change of use and conversion of existing commercial premises to form four residential dwellings and erection of a single storey extension.</p>	
<p><b>Parish Council Comment:</b> Objection due to the overdevelopment of an already small site, having an adverse impact on adjoining dwellings.</p>	
<b>HDC Decision</b>	

<b>DC/22/0415</b>	<b>Holbrook East</b>
<p><b>Site Address:</b> 16 St Marks Lane</p> <p><b>Proposal:</b> Erection of a scooter store.</p>	
<p><b>Parish Council Comment:</b> No objection.</p>	
<b>HDC Decision</b>	

<b>DC/22/0426</b>	<b>Roffey South</b>
<p><b>Site Address:</b> Horsham Car Centre 264A Crawley Road</p> <p><b>Proposal:</b> Variation of condition 7 previously approved application DC/21/2028 (Change of use of the vacant car showroom (sui generis) to retail unit (Class E(a)) with extensions to the ground floor and associated parking) Relating to amendment of condition to require the installation of passive provision for two future EVCPs</p>	
<p><b>Parish Council Comment:</b> No objection.</p>	
<b>HDC Decision</b>	

<b>DC/22/0447</b>	<b>Horsham Rural</b>
<p><b>Site Address:</b> North Horsham Old Holbrook</p> <p><b>Proposal:</b> Non-material amendment to previously approved application DC/20/2047 (Reserved matters application for the erection of 193 residential dwellings with associated parking, landscaping and open space following approval of outline application DC/16/1677, relating to layout, scale, appearance and landscaping.) Amendment sought move bat and bird boxes from trees on eastern boundary to outside the applicants dwelling.</p>	
<p><b>Parish Council Comment:</b> No objection.</p>	
<b>HDC Decision</b>	

<b>DC/22/0454</b>	<b>Roffey North</b>
<p><b>Site Address:</b> 47 Lambs Farm Road</p> <p><b>Proposal:</b> Conversion of conservatory to single storey rear extension.</p>	
<p><b>Parish Council Comment:</b> No objection.</p>	
<b>HDC Decision</b>	

<b>DC/22/0457</b>	<b>Roffey North</b>
<p><b>Site Address:</b> 1 Amberley Road</p> <p><b>Proposal:</b> Erection of a single storey rear extension and erection of single storey front and rear extensions to garage.</p>	
<p><b>Parish Council Comment:</b> No objection.</p>	
<b>HDC Decision</b>	

<b>DC/22/0510</b>	<b>Holbrook West</b>
<p><b>Site Address:</b> Rose Mullion North Heath Close</p> <p><b>Proposal:</b> Erection of single and two-storey rear extensions and creation of a side dormer.</p>	
<p><b>Parish Council Comment:</b> No objection.</p>	
<b>HDC Decision</b>	

<b>DC/22/0522</b>	
<p><b>Site Address:</b> 77 Lambs Farm Road</p> <p><b>Proposal:</b> Erection of a single-storey side and rear extension.</p>	
<p><b>Parish Council Comment:</b> No objection.</p>	
<b>HDC Decision</b>	

<b>DC/22/0587</b>	<b>Holbrook West</b>
<b>Site Address:</b> 25 Haybarn Drive	
<b>Proposal:</b> Surgery to 1 x Yew	
<b>Parish Council Comment:</b> No objection, subject the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	

# **Annex 1**

# Briefing 8: Wealden Works Recycling, Recovery and Renewable Energy Facility, Langhurstwood Road, Horsham, RH12 4QD

**Variation application number:** EPR/CB3308TD/V002

## Update

Britaniacrest Recycling Limited applied to us for an environmental permit variation. The variation is to add mechanical sorting and an energy recovery facility to its existing site off Langhurstwood Road near Horsham. We held a consultation to seek your views which closed on 2 August 2021.

As part of the determining process, we issued Britaniacrest Recycling Limited with a Schedule 5 Notice. This Notice listed a number of points we wanted further information on. A copy of this Schedule 5 is available on our consultation page <https://consult.environment-agency.gov.uk/psc/rh12-4qd-britaniacrest-recycling-limited/>. The applicant was required to provide this information to us by 30 March 2022.

We have received a response from the applicant and this has now been uploaded to the consultation page (link above) for information only. We are currently reviewing their response as part of our determination. Further Schedule 5 Notices can be issued if we identify other aspects during determination which require additional information to be provided or if we are not satisfied with the information provided in response to a Schedule 5 Notice.

## How can I get further information?

Keep an eye on our local social media channel <https://twitter.com/EnvAgencySE>. For general information about our permitting process, please see <https://consult.environment-agency.gov.uk/psc/rh12-4qd-britaniacrest-recycling-limited/> or [www.gov.uk/topic/environmental-management/environmental-permits](https://www.gov.uk/topic/environmental-management/environmental-permits)

7 April 2022

**customer service line**  
**03708 506 506**

**incident hotline**  
**0800 80 70 60**

**floodline**  
**03459 88 11 88**

# **Annex 2**

# Full fibre and what it means for residents in Horsham



## CityFibre is bringing full fibre to Horsham

Broadband is one of those things we can't live without. Unlike our water and energy networks, our digital infrastructure often lets us down and improvements have been limited by its age – until now.

**CityFibre is building a new full fibre infrastructure which will give Horsham the digital foundation it needs to thrive today, tomorrow and in years to come. We call our build locations Gigabit Cities and launched the Gigabit Horsham project in 2021.**

### Why full fibre?

Full marks, full coverage, full service – we believe the full version is always better. That's why the digital infrastructure we're building uses 100% fibre optic technology to carry data at Gigabit speed all the way to the home.

Your residents may think they already have fibre broadband but it's likely there's a copper line from the cabinet on their street to their home. This fibre-to-the-cabinet (FTTC) connection is left vulnerable to Mother Nature – even slight temperature changes or rain can affect it.

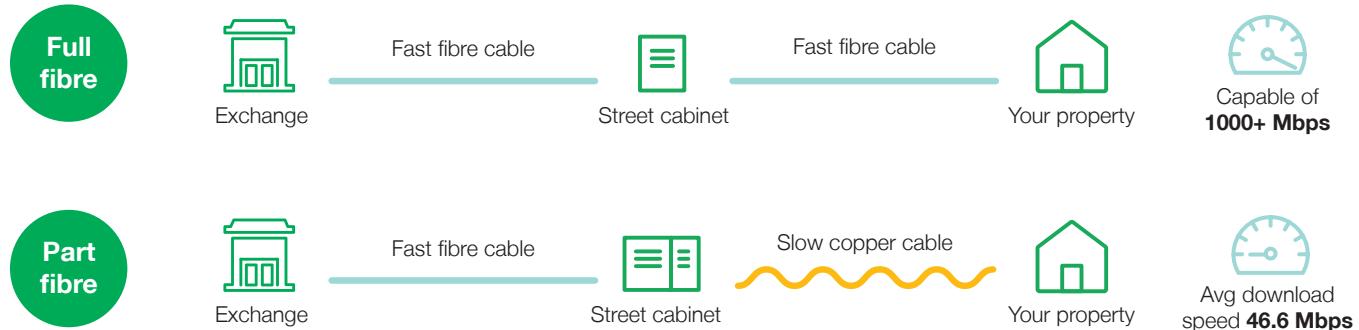
Full fibre, or **fibre-to-the-premises (FTTP)** as it's also called, is like a pristine open highway with no bumps in sight. The fibre cables are made from glass, which is highly resistant to water and electromagnetic interference.

A full fibre connection is **more reliable, durable and less prone to faults**. It's also much faster and uses less energy.

### How will it benefit Horsham?

From everyday internet users, home workers to public services and businesses – our full fibre network delivers fast, reliable connectivity for everyone. It will help **level up digital access, boost efficiency, spark innovation, and drive economic growth**.

It also opens doors to smart city technologies. Imagine Horsham and the devices in it, working in unison to make the environment better and citizens safer.



## What will the build involve?



CityFibre's hybrid build delivers a **faster build, lower carbon footprint, lower deployment costs and fewer resident complaints**. Our hybrid approach means we use existing ducts and poles whenever possible, combined with modern construction techniques such as narrow trenching. It's about choosing the **most practical and least disruptive option** on a street by street basis.

Typically our contractors are **outside each property for about two days**. We make sure your residents have access to their property, and we leave the street as close to the original surface as possible. Watch and share our [construction video](#) to see our how we build.

## How does CityFibre engage with residents?



We feel strongly about good connections and feel the same about connecting with your residents. Engaging directly allows us to **inform them about the build**, answer their questions, and create excitement about the possibilities our new digital infrastructure will bring.

Our robust communications program includes door knocking, letter dropping, advertising, digital marketing, social media, news and local events (when possible). Four weeks before we start work on their street, we deliver a leaflet about the build to each home, plus a reminder one week before.

## How can you help?



We need to work together to future proof Horsham one street at a time.

You can help **raise awareness of the Gigabit Horsham project** by sharing news of our build and encouraging your residents to register their interest on [cityfibre.com](#) using our availability checker.

## What benefits will full fibre give residents of Horsham?



Many of us have become well acquainted with freezing video calls, server stress and a shared household connection slowing everything down.

With our full fibre network, your residents get a **purpose-built connection designed and capable of coping with our increasing digital demands**. The whole household can work, study, stream and game simultaneously – without dropped calls, wasting time waiting for a file to load or watching the buffer symbol while streaming a favourite program.

## How can residents connect?



Our open access network brings **competition, choice and cost efficiency** to your city.

Residents can choose to connect through our growing list of internet service partners. They can **register their interest** using our availability checker at [cityfibre.com](#) to receive updates on our build and when services will be available.

## How can residents find out more?



Residents can check if they can connect through one of our internet service partners or register their interest using our **availability checker on [cityfibre.com](#)**.

For general enquiries, residents can complete our online form at [cityfibre.com/faqs](#), speak to a build crew member, or call our customer service team on **0800 083 6160**.

### Keep up to date

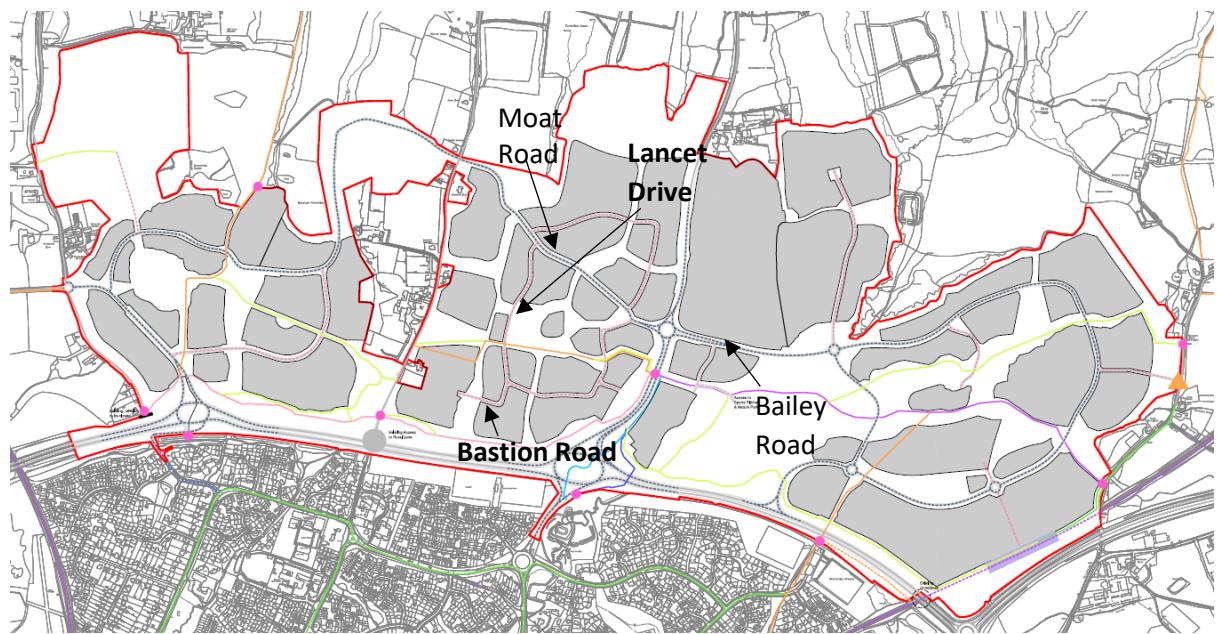
[cityfibre.com/homes/build](#)

[twitter.com/CityFibre](#)

# CityFibre



# **Annex 3**



# **Annex 4**

# NORTH HORSHAM DEVELOPMENT - POSTAL ADDRESS - (Road Name), HORSHAM

## Names Suggested by the North Horsham Parish Council

### NAMES THAT HAVE ALREADY BEEN USED ON THE NORTH HORSHAM SITE

Road Name Suggestions	Origin of Names	Already Used	Notes
<b>Terminology from Castles - to chime in with the Motte &amp; Bailey mounument.</b>			
Bailey			Bailey Close in Horsham Town area
Barbican			
Bastion			
Buttress			
Crenelation			Difficult to spell
Corbel			
Donjon			Dungeon similar
Drawbridge			
Dungeon			Donjon similar
Fosse			
Garderobe			Gardeners Green in Ruper, Gardeners Walk Close in Warnham, Garden Wak in Horsham, Garden Close in Storrington & Garden Wood Close in West Chiltington
Gatehouse			Gatehouse Mews and Gateford Drive in the Horsham Town area
Keep			
Lancet			
Merlon			Merlin Close in Ifield, Crawley
Moat			Motte similar & The Moat in Pulborough
Motte			Moat similar & The Moat in Pulborough
Oriel			
Palisade			
Parapet			
Portcullis			Portland Yard in Horsham Town area & Portway in Steyning
Rampart			Ramsey Close in Horsham Town area
Solar			
Tower			Tower Hill, Tower Court & Tower Close in Horsham Town area, Tower Road in Faygate / Colgate & Tower Road in Upper Beeding
Trebuchet			Difficult to spell
Turret			Turpitt Court in Horsham Town area

## Creatures and Plants or Trees from the environment that aren't already used in the Horsham Town area

Bumblebee

Hare

Hedgehog

Ladybird

Rabbit

Squirrel

Stoat

Wildcat

Woodpecker

Hares Hill Close in Broadbridge Heath

Hedgelands in Billingshurst

Squirrels Copse in Storrington

Wild Orchid Way in Southwater & Wildgoose drive in Horsham Town area

Woodpeckers in Southwater and in Billingshurst

Anemone

Balsam

Borage

Burdock

Buttercup

Campion

Chestnut

Buttermere Close in Horsham Town area & Buttercup Way in Southwater

Campion Road in Horsham Town area

Chestnut Gardens & Chestnut Court in Horsham Town area, Chestnut Road in Billingshurst and Chestnut Drive & Chestnut Walk in Pulborough in Thakeham

Dahlia

Daisy

Elder

Foxglove

Geranium

Hellebore

Houndstooth

Hydrangea

Juniper

Lovage

Marigold

Elgar Way in Horsham Town area

Foxglove Avenue in Horsham Town area

Meadowsweet

Meadowgate, Meadow Close in Horsham Town area and Billingshurst, Meadvale in Horsham Town area & Meadow Farm Lane in Horsham Town area, Meadowside in Storrington and Meadow Drive in Henfield

Parsley

Parsonage Road & Parsons Walk in Horsham Town area

Pimpernel

Poplar  
Ragwort  
Sage  
Snowdrop  
Spearmint  
Spindle  
Tansy  
Thyme  
Vetch  
Violett  
Walnut

The Poplars in Horsham Town area & Poplar Court in Faygate and Pulborough

Willowherb

Spear Hill in Ashington

Tansy Mead in Storrington

Walnut Court and the Walnuts in Horsham Town area

Willow Road in Horsham Toewn area, Willowmead & Willow House in Southwater, Willow Street in Faygate, Willow Place in Barns Green, Willow Close in Steyning & Storrington, Willow Drive in Billingsurst and Willow Way in Ashington

#### **Butterfy names that aren't already used in the Horsham Town area**

Brimstone  
Emperor  
Fritillary  
Hairstreak  
Monarch  
Peacock  
Skipper  
Tortoiseshell

Difficult to spell

Peacocks Lane in Thakeham

#### **Namers that have already used in the Horsham Town or Southwater area**

Blackthorn  
Bluebell  
Cornflower  
Cowslip  
Hawthorn  
Hornet  
Mallow  
Poppy  
Primrose  
Sorrel  
Thistle

Blackthorn Close in Horsham Town area  
Bluebell Close in Horsham Town area  
Cornflower Way in Southwater  
Cowslip Cvlose in Southwater  
Hawthorn Close in Horsham Town area  
The Hornets in Horsham Town area  
Mallow Close in Horsham Town area  
Poppy Close in Southwater  
Primrose Copse in Horsham Town area  
Sorrel Road in Horsham Town area  
Thistle Way in Southwater

# **Annex 5**



# North Horsham Parish Council

Roffey Millennium Hall,  
Crawley Road, Horsham,  
West Sussex, RH12 4DT

Email: [parish.clerk@northhorsham-pc.gov.uk](mailto:parish.clerk@northhorsham-pc.gov.uk) Website: [www.northhorsham-pc.gov.uk](http://www.northhorsham-pc.gov.uk)

Tel: 01403 750786 (Office & Hall Bookings)  
Roffey Millennium Hall, North Heath Hall  
Holbrook Tythe Barn

## **A24 Worthing to Horsham Corridor Feasibility Study**

The Parish Council appreciated the opportunity it was given to attend the Webinar on Thursday 17th February to learn more of the A24 Worthing to Horsham Corridor Feasibility Study.

Whilst no part of the Parish directly adjoins the route of the A24 between Worthing and Great Daux the Principal Road forms an important route for its residents due to proximity of the route to the A264 North Horsham Bypass which passes through the Parish and the links it provides to the Sussex coast and beyond, including the important city of Portsmouth and north towards London.

The key issue for the Parish, when considering the route south of Great Daux would be to enhance safety and the Parish would support those proposals to enhance junction improvements with this aim in mind. The Parish would also stress the importance of completing safety fencing provision on the entire route

The closest junction to the Parish Boundary is that at Great Daux where improvements have already been incorporated arising from nearby major housing and commercial developments.

The Parish Council is aware of earlier proposals for improvements to the route including grade separated junctions at such locations as Buck Barn, Steyning Road (B213) and significantly for our residents a major upgrade to the non-dual carriageway section of the route from Great Daux to the West Sussex Boundary and beyond to meet with the Capel bypass.

The present shortcomings of the above section of the A24 north of Great Daux have an impact on access to the M25 and the wider motorway network and in particular encourage use of the A264 North Horsham Bypass as a route to the motorway network at Pease Pottage rather than the more direct road to Leatherhead. This leads to a level of traffic movements through North Horsham Parish that might be reduced if the carriageway from Great Daux to Capel section of the A24 were to become a dual carriageway thus completing the dualling of the route from Dorking to Findon Valley which, it is understood, has been an aspiration for a number of decades.

Whilst noting that some further consideration is being given to the northernmost section of the A24 towards Capel, the Parish Council would

stress that for existing residents and those to be accommodated within The Mowbray development the early improvement of this part of the route is important to enhance safety and stabilize demand on the A264. To this end and whilst acknowledging the financial implications the Parish Council would wish to encourage the County Council to work with Surrey County Council to achieve an upgrade to dual carriageway standard where it would emphasise that improvements to the existing single carriageway would not be adequate.

Whilst supporting the principals of the early proposals including enhancing cycle provision the Parish Council was disappointed to note that as of yet there appear to be no funding opportunities for what for many residents of North Horsham would represent a vital element of improving the safety of the principal road network across West Sussex.

# **Annex 6**

<https://yourvoice.westsussex.gov.uk/westsussbus>

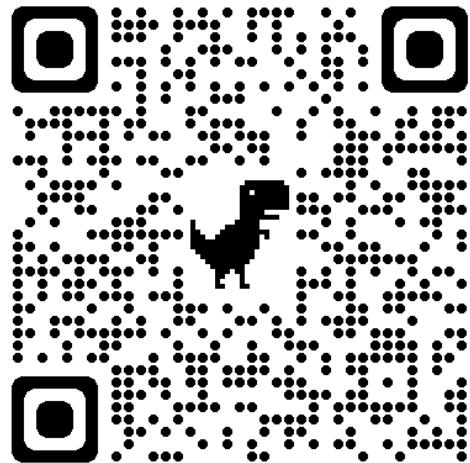
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**#WestSussBus**  
finding out your views on the buses

**Tell us how it *really* is on the buses in West Sussex...**

#WestSussBus



If you use the buses (or would like to and want to tell us why you don't) [visit #WestSussBus](#)

Tell us **what's already good** and what would **make buses better**- all ideas are good ideas!  
Make **suggestions** and complete the **quick polls**

....and if you like writing and have lots to say, you can **send in a regular passenger journal**

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