

**NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
THURSDAY 16th JUNE 2022 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA
Numbers relate to those on the agenda.**

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

3. Declaration of Interests

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

5. Chairman's Announcements

1. Lists of planning compliance cases received from Horsham District Council (HDC) since 26th May 2022 has been circulated to members of the Planning Committee.
2. The finalised feedback to the A24 Horsham to Dorking corridor joint Feasibility Study webinar (Annex 1) has been submitted to West Sussex County Council (WSCC).
3. The Government's response to the Levelling Up, Housing and Communities Select Committee report on The Future of the Planning System in England has been circulated to Council members for information –
<https://www.gov.uk/government/publications/future-of-the-planning-system-in-england-government-response-to-the-select-committee-report/government-response-to-the-levelling-up-housing-and-communities-select-committee-report-on-the-future-of-the-planning-system-in-england>

6. WSCC roadworks procedures (Temporary Traffic Regulation Orders) and Consultation Policy

Following the Planning, Environment and Transport Committee's decision to write to WSCC stating its view that the 'Parish Council is under-consulted on upcoming Temporary Traffic Regulation Orders within the Parish area and advance warnings are required to be received further ahead of time than what is currently given' A response has been received from WSCC:

'When a contractor approaches us with a set of works to undertake under a TTRO such as a road closure or banned turns, we take a look at their proposals in relation to the location of the works and the traffic management they require. We will consider from a road user/resident/local business point of view how the works will affect travel through the area. We are unable to refuse that the works are undertaken altogether as utility companies have a statutory right to install or maintain their apparatus, however, we are able to comment on when the works are proposed to take place and try to steer that to be a suitable window taking into account the time of year, if schools or hospitals are nearby etc. We can make comment on the traffic management they propose to use but again, we ultimately do have to accept that the contractors must undertake their own risk assessments as to the works which need to be undertaken and the safest way to do that, albeit pushing for other traffic management to be considered where we think appropriate. We do this work before we communicate to our stakeholders about TTRO's.

Where we are given proper notice of works, we send an 'early warning' of the proposed TTRO to all our stakeholders within that area. At this point, we would expect comments or requests to be received from stakeholders so that we can go back to the contractor and mitigate any of these type of requests. We will send this early warning as soon as we have 'co-ordinated' the works – usually within a week or so of receiving the application. Now unfortunately, we do not always receive adequate notice to allow us to do this in good time. This can be for a number of reasons but is usually when works are of a more urgent nature and have not been 'planned' within the utility/contractors usual work programme. In this circumstance, we are often only able to send the public notice for the TTRO which we try to do with a minimum of three weeks before the works are due to take place. Although this is not ideal, we do still welcome any questions or requests in relation to the TTRO and where we are able we will try to work with the stakeholder and contractor undertaking the works to come up with a solution if possible. You may have noticed that the public notices for our longer term TTRO's (any works taking longer than 5 days in duration) are issued by our legal team but the same principle above applies.

Within our documents we request that any questions in relation to the TTRO's are sent to ttro@westsussex.gov.uk, please do email us here if you ever require more information about a TTRO or need answers to questions in relation to a TTRO. We have had an unprecedented level of roadworks in the last few years and certainly that has resulted in more TTRO applications and less 'roadspace' which has proved difficult to co-ordinate without an impact on our road users.

Thanks very much for contacting us about this, I would be happy to answer any other questions you may have about our process or suggestions for improvement. Over the last few years we have been trying to make more information publicly accessible by using <https://one.network/> to show diversion routes and publish public notices and we feel that has gone some way to allow our stakeholders to gain more information and look within their area of interest.'

7. Traffic Regulation Order (TRO) consultation – Southern Loop Road

Notification of a TRO consultation for double yellow lines on both sides of the bends on the Southern Loop Road has been received. The Southern Loop Road is the access road to housing parcels within Phase 1 of the north of Horsham development, connecting off and back onto Moat House Road in a loop to the south. See West Sussex County Council notification attached (Annex 2).

8. Stopping up Order Coltsfoot Drive

The Department for Transport has issued a public notice for a stopping up order of an irregular shaped southern part width of Coltsfoot Drive adjoining the northern boundary of no.6 Yarrow Close. The Order would authorise the stopping up only to enable development to be carried out should planning permission be granted by Horsham District Council.

See the Draft Notice, Order and Plan (Annex 3).

9. Planning Appeals

There are no Planning Appeals.

Annex 1



North Horsham Parish Council

Roffey Millennium Hall,
Bookings)
Crawley Road, Horsham,
West Sussex, RH12 4DT
Email: parish.clerk@northhorsham-pc.gov.uk

Tel: 01403 750786 (Office & Hall
Roffey Millennium Hall, North Heath Hall
Holbrook Tythe Barn
Website: www.northhorsham-pc.gov.uk

A24 Horsham to Dorking Corridor Feasibility Study – North Horsham Parish Council Webinar Feedback

A Stakeholder Webinar, hosted jointly by West Sussex County Council and Surrey County Council, with WSP consultants, was held on the 12th May 2022. North Horsham Parish Council was represented by the Chairman of the Committee, Ray Turner.

The Study objectives were to: -

Address highway related transport issues along corridor across all travel modes

Support Net Zero targets

Support shift to sustainable modes

Support strategic development/ economic growth

The Aim of the Webinar was to generate feedback on issues and options.

The improvement to the A24 throughout West Sussex has progressed over many years and has included such schemes as the Southwater, Dial Post and Ashington by passes. The route is part of the Department for Transport's Major Road Network, the study will include such issues as bus services and access to them, safety for pedestrians, cyclists and equestrians as well as those related to motor vehicles and include such matters as the provision of electric vehicle charging points.

At this stage it is of note that whilst there is renewed interest in developing proposals through a feasibility study no project funds have been allocated for any construction at this stage

The County Councils and their consultants have concluded that the main options for the route, other than that of doing nothing are: -

(1) On-line safety improvements (e.g. shoulder widening with rumble strip lining, surface treatments, speed limits, vegetation encroachment clearance and ongoing maintenance)

(2) "Hybrid" on-line/off-line improvements (some on-line improvements and some targeted off-line improvements at key junctions/bends)

(3) Off-line improvements (full new road alignment)

The part of the area covered by the study that falls within West Sussex County is outside the Parish, but the Committee has in the past expressed its view that the capacity and safety of the existing A24, between Great Daux and the County boundary, has an adverse impact on traffic volumes on the A264 through North Horsham. The Parish has suggested that these inadequacies encourage greater use of the A264 for access to the Motorway network at Pease Pottage rather than the more direct route to junction 9 of the M25 at Leatherhead. Major housing developments, including Mowbray and those to the west of Horsham, will inevitably impact further on traffic volumes on the A264. When responding to the consultation on potential improvement to the A24 south of Horsham the Parish indicated its wish to see improvements to the road northwards towards Dorking. The Parish Council also support improvements to the A24 for use of cyclists and pedestrians.

On balance and based on previous views expressed by the Parish Council it is felt that these aspirations including the wider impact on traffic within the Parish would best be met by an off-line improvement, as option 3 above.

Sincerely,

Planning, Environment and Transport Committee (North Horsham Parish Council)

Annex 2

TRAFFIC REGULATION ORDER (TRO) CONSULTATION

HON9034RC – Southern Loop Road, Horsham

26/5/22 – 27/6/22

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WEST SUSSEX COUNTY COUNCIL
((HORSHAM DISTRICT) (PARKING PLACES AND TRAFFIC REGULATION)
(CONSOLIDATION NO. 2) ORDER 2006)
(SOUTHERN LOOP ROAD AMENDMENT) ORDER 202*

NOTICE is hereby given that West Sussex County Council propose to make permanent Orders under the provisions of the Road Traffic Regulation Act 1984, the effect of which will be to introduce lengths of prohibition of waiting at all times (double yellow lines) on both sides of the bends on the Southern Loop Road.

The consultation for this proposal will start on 26 May 2022 and, AT THAT TIME, full details of the proposals in this Notice can be viewed on our website www.westsussex.gov.uk/tro. The [website](#) includes a response form for comments or objections.

Paper copies of documents will not be available to view in council offices or libraries. People without access to a computer who wish to view details of the scheme should telephone the West Sussex County Council Contact Centre on 01243 642105 to receive the documents by post.

Any objections or comments about these proposals must be received by 27 June 2022. These may be sent via the response form on the website, in writing to: TRO Team, West Sussex County Council, The Grange, Tower Street, Chichester, PO19 1RH; or by e-mail to: tro.consultation@westsussex.gov.uk. All correspondence should be addressed to the undersigned, quoting the reference TRO/HON9034/RC. Only correspondence including a full name and address will be considered.

Dated this 26 May 2022

Director of Law & Assurance
County Hall
Chichester

WEST SUSSEX COUNTY COUNCIL
((HORSHAM DISTRICT) (PARKING PLACES AND TRAFFIC REGULATION)
(CONSOLIDATION NO. 2) ORDER 2006)
(SOUTHERN LOOP ROAD AMENDMENT) ORDER 202*

STATEMENT OF REASONS FOR PROPOSING TO MAKE THE ORDER

The County Council in exercise of their powers under the Road Traffic Regulation Act 1984, propose to introduce a permanent Order the effect of which will be to introduce lengths of prohibition of waiting at all times (double yellow lines) on both sides of the bends on the Southern Loop Road.

Planning permission has been granted for the construction of 2750 dwellings and associated community facilities on land north of Horsham.

The Southern Loop Road is the access road to housing parcels within Phase 1 of the development, connecting off and back onto Moat House Road in a loop to the south.

It is proposed to introduce a no waiting at any time restriction on bends with tighter radii on the Southern Loop Road as vehicles parked on these bends in the road would impede visibility and obstruct vehicles traveling on the road.

This Order is proposed for avoiding danger to persons or traffic using the road and to facilitate the passage on the road of any class of traffic and for facilitating the passage on the road of any class of vehicle (including pedestrians).

Plan Nos. TQ1833NEN TQ1833NES

shows the lengths of road, which are the subject of the proposed Order.

Director of Law & Assurance
County Hall
Chichester

April 2022

WEST SUSSEX COUNTY COUNCIL
((HORSHAM DISTRICT) (PARKING PLACES AND TRAFFIC REGULATION)
(CONSOLIDATION NO. 2) ORDER 2006)
(SOUTHERN LOOP ROAD AMENDMENT) ORDER 202*

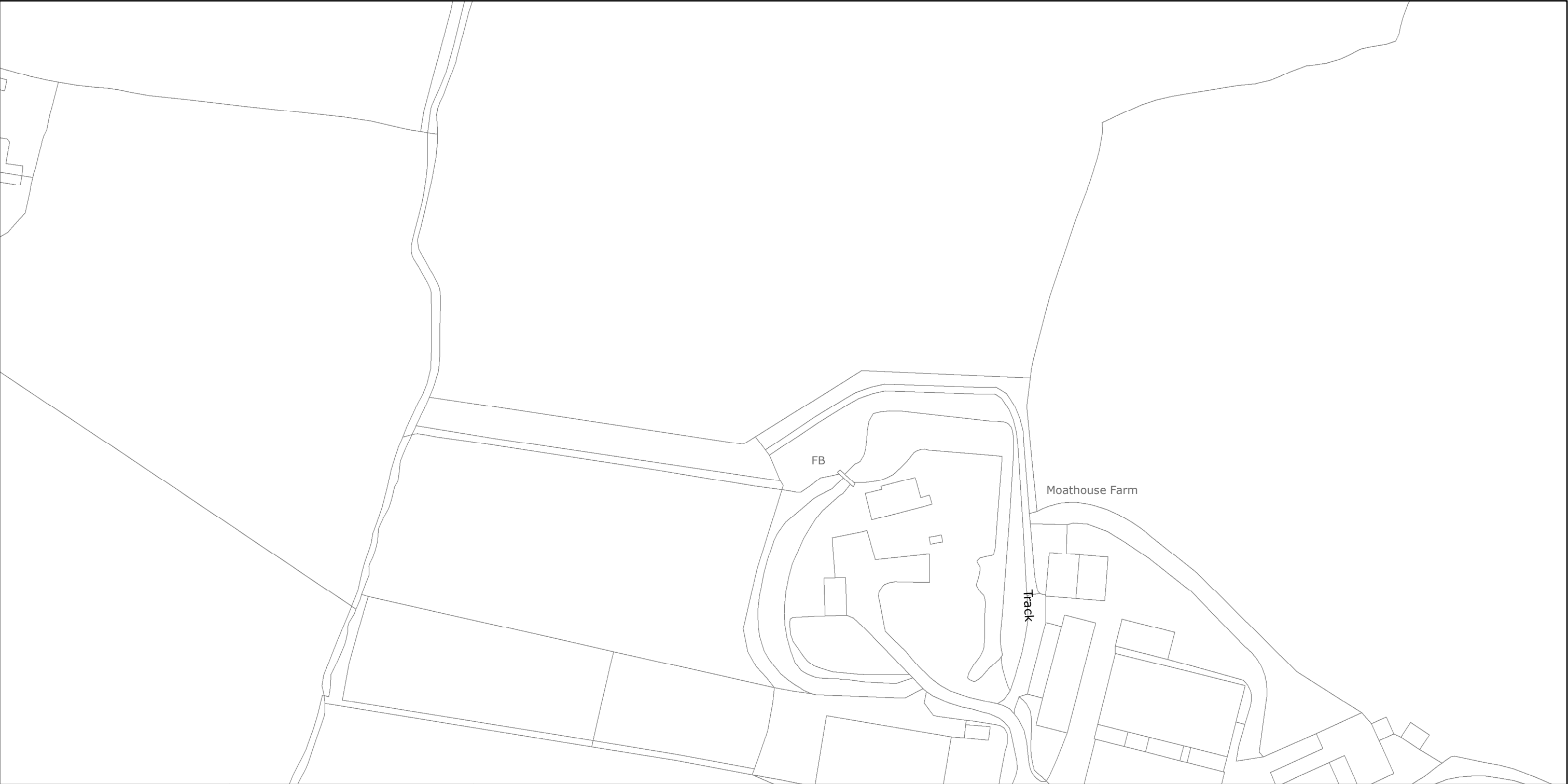
West Sussex County Council in exercise of their powers under Sections 1 (1) 2 (1) and (2), 4 (2), 45, 46, 49 and 53 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984 "the Act" as amended and of all other enabling powers and after consultation with the chief officer of police in accordance with Part III of Schedule 9 to the Act hereby make the following Order:-

1. This Order shall come into operation on the X day of X 2022 and may be cited as "West Sussex County Council ((Horsham District) (Parking Places and Traffic Regulation) (Consolidation No. 2) Order 2006) (Southern Loop Road Amendment) Order 202*."
2. The "West Sussex County Council (Horsham District) (Parking Places and Traffic Regulation) (Consolidation No.2) Order 2006" is hereby amended by the insertion into it of the plans attached in the First Schedule to this Order.

FIRST SCHEDULE
Plans to be inserted
(as attached)

TQ1833NEN (Sheet Issue No. 1)
TQ1833NES (Sheet Issue No. 1)

The COMMON SEAL of WEST SUSSEX)
COUNTY COUNCIL was hereto affixed)
)
the)
day of)
in the presence of) (L.S.)
)
)
)
Authorised Signatory)



West Sussex County Council
Highways & Transport
The Grange
Tower Street
Chichester
West Sussex
PO19 1RH

HORSHAM DISTRICT: NORTH HORSHAM

NO EXISTING WAITING RESTRICTIONS

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TILE REF NO:
TQ1833NEN

SHEET ISSUE NO
SHEET ACTIVE FROM -

SCALE:
1:1250
at A3 size

PAGE 2 OF 2: PROPOSED CHANGES TO RESTRICTIONS (CIRCLED)



West Sussex County Council
Highways & Transport
The Grange
Tower Street
Chichester
West Sussex
PO19 1RH

HORSHAM DISTRICT: NORTH HORSHAM
PROPOSED WAITING RESTRICTIONS (11.02.2022)

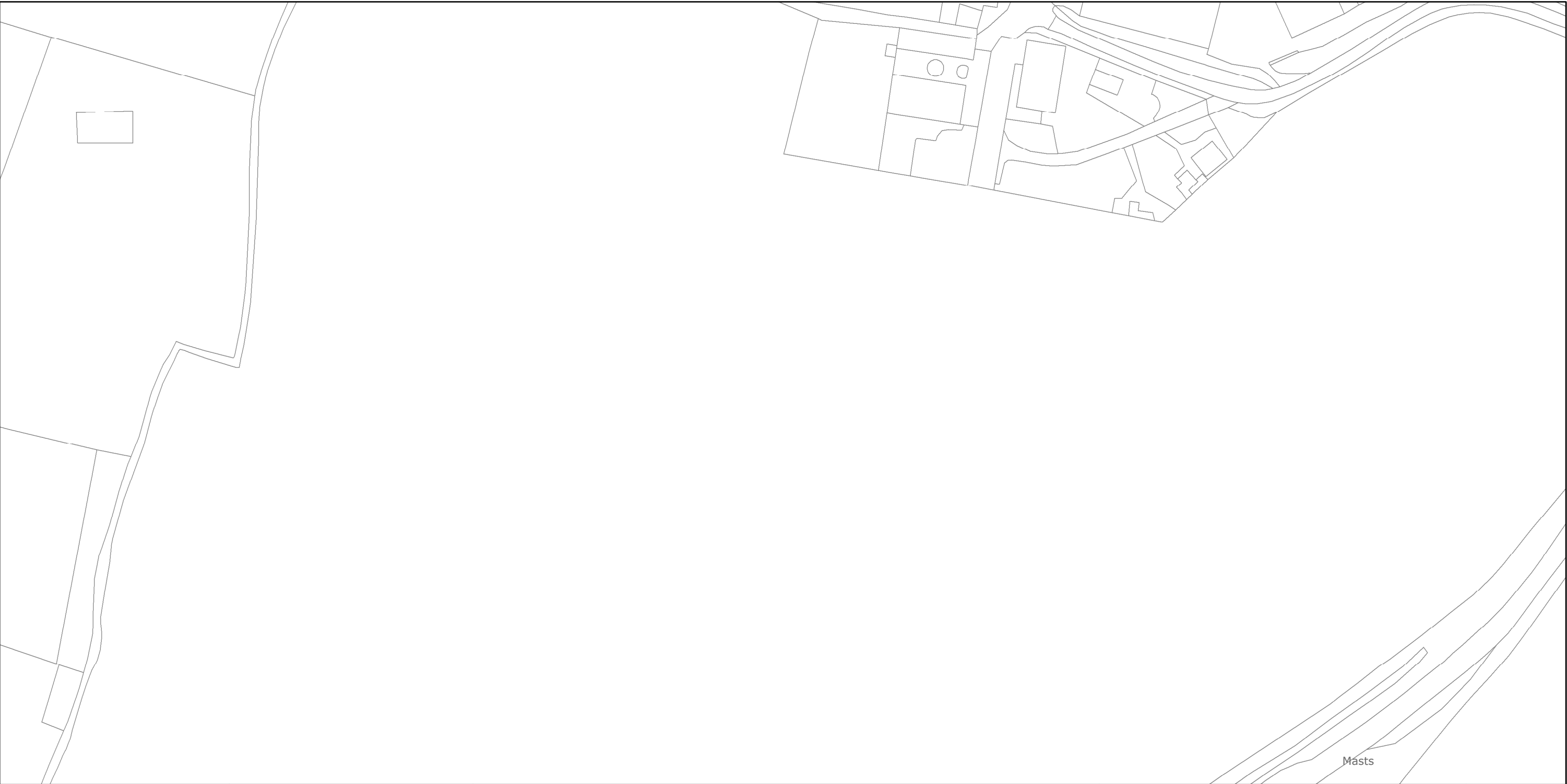
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TILE REF NO:
TQ1833NEN

SHEET ISSUE NO 1_HON9034
SHEET ACTIVE FROM - DD/MM/YYYY

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SCALE:
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at A3 size



West Sussex County Council
Highways & Transport
The Grange
Tower Street
Chichester
West Sussex
PO19 1RH

HORSHAM DISTRICT: NORTH HORSHAM
NO EXISTING WAITING RESTRICTIONS

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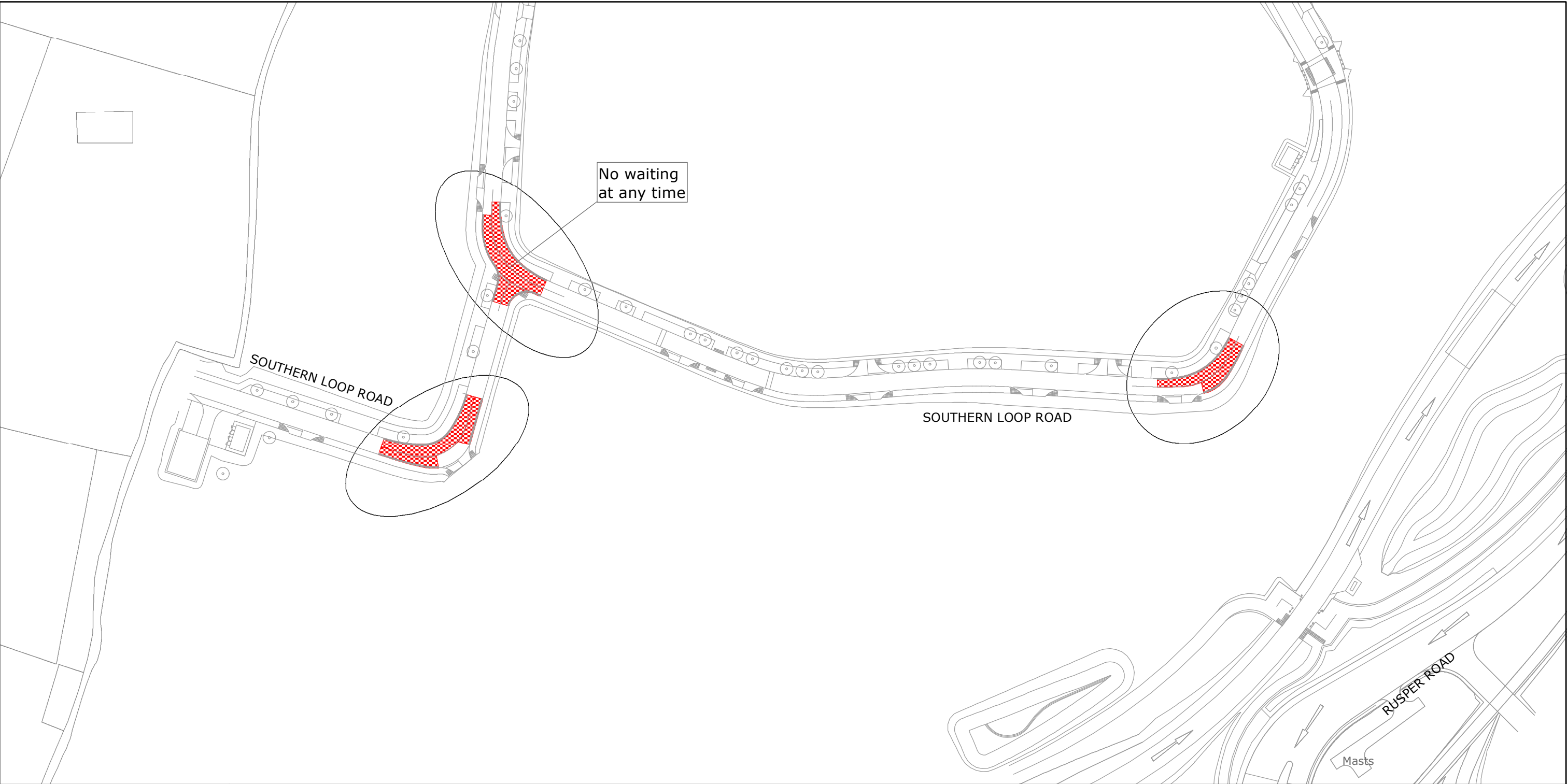
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PAGE 2 OF 2: PROPOSED CHANGES TO RESTRICTIONS (CIRCLED)



Annex 3

PUBLIC NOTICE

DEPARTMENT FOR TRANSPORT

TOWN AND COUNTRY PLANNING ACT 1990

The Secretary of State gives notice of the proposal to make an Order under section 247 of the above Act to authorise the stopping up of an irregular shaped southern part width of Coltsfoot Drive adjoining the northern boundary of no.6 Yarrow Close at Horsham in the District of Horsham.

If made, the Order would authorise the stopping up only to enable development to be carried out should planning permission be granted by Horsham District Council. The Secretary of State gives notice of the draft Order under Section 253 (1) of the Act.

Copies of the draft Order and relevant plan will be available for inspection during normal opening hours at North Horsham Parish Council, Roffey Millenium Hall, Crawley Road, Horsham, RH12 4DT in the 28 days commencing on 16 June 2022, and may be obtained, free of charge, from the addresses stated below quoting NATTRAN/SE/S247/5082.

Any person may object to the making of the proposed order by stating their reasons in writing to the Secretary of State at nationalcasework@dft.gov.uk or National Transport Casework Team, Tyneside House, Skinnerburn Road, Newcastle upon Tyne NE4 7AR, quoting the above reference. Objections should be received by midnight on **14 July 2022**. You are advised that your personal data and correspondence will be passed to the applicant/agent to enable your objection to be considered. If you do not wish your personal data to be forwarded, please state your reasons when submitting your objection.



D Hoggins, Casework Manager

TOWN AND COUNTRY PLANNING ACT 1990

THE STOPPING UP OF HIGHWAY (SOUTH EAST) (NO.) ORDER 20..

The Secretary of State makes this Order in exercise of powers under section 247 of the Town and Country Planning Act 1990 ("the Act").

1. The Secretary of State authorises the stopping up of the highway described in the Schedule to this Order and shown on the plan numbered NATTRAN/SE/S247/5082, to enable development to be carried out in accordance with the planning permission granted by Horsham District Council, under reference
2. Where immediately before the date of this Order there is any apparatus of statutory undertakers under, in, on, over, along or across any highway authorised to be stopped up pursuant to this Order then, subject to section 261(4) of the Act, those undertakers shall have the same rights as respects that apparatus after that highway is stopped up as they had immediately beforehand.
3. This Order shall come into force on

Signed by authority of
the Secretary of State

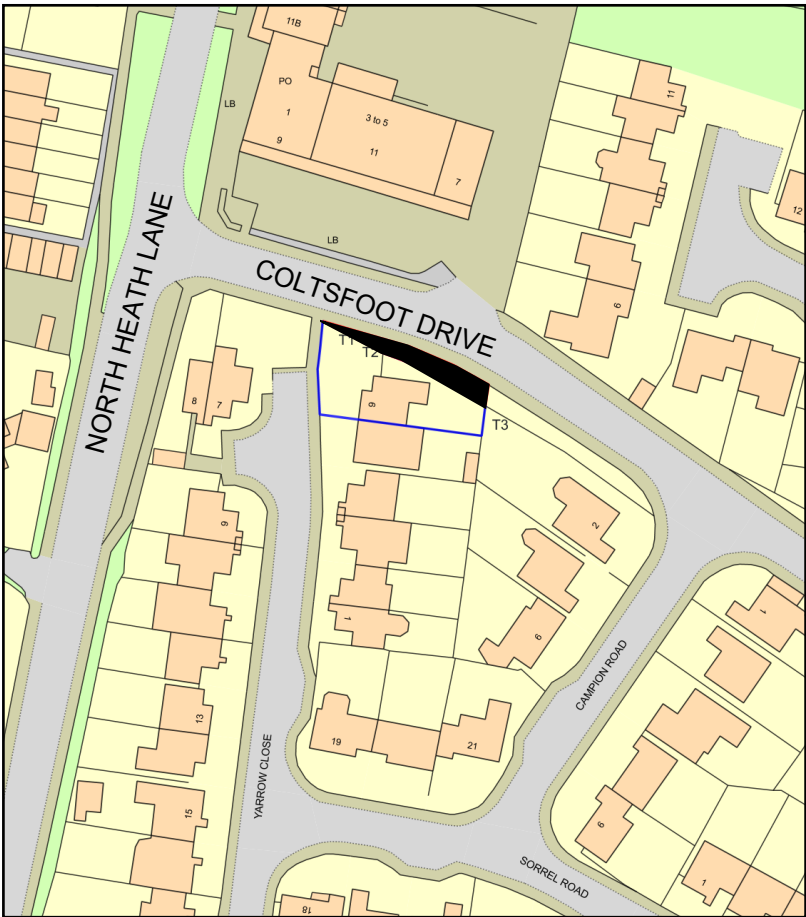
DAVE CANDLISH
An Official in the
National Transport Casework Team
Department for Transport

THE SCHEDULE

Description of highway to be stopped up

The highway to be stopped up is at Horsham in the District of Horsham, shown on the plan as an irregular shaped southern part width of Coltsfoot Drive adjoining the northern boundary of no.6 Yarrow Close. It commences from the north western boundary of no.6 Yarrow Close extending in a south easterly direction for a distance of 30.1 metres and having a maximum width of 3.04 metres.

HIGHWAY AT HORSHAM IN THE DISTRICT OF HORSHAM



Key Scale 1:1250 @ A4

Highway to be
stopped up



National Transport Casework Team
Department for Transport
Plan No: NATTRAN/SE/S247/5082

Signed by Authority of the
Secretary of State

on.....

Signature.....

DAVE CANDLISH
An Official in the
National Transport Casework Team
Department for Transport