



# North Horsham Parish Council

Roffey Millennium Hall,  
Crawley Road, Horsham,  
West Sussex, RH12 4DT

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5<sup>th</sup> January 2023

## **NOTICE OF A MEETING OF THE PARISH COUNCIL**

Councillors are respectfully summoned to attend a Meeting of North Horsham Parish Council on **Thursday 12<sup>th</sup> January 2023 commencing at 7.30pm** at Roffey Millennium Hall, Crawley Road, Horsham for the transaction of the business on the Agenda below. Members of the public and press may attend the meeting but are encouraged to do so virtually, using the following online Zoom link:

<https://us02web.zoom.us/j/83455546229?pwd=d1czUkRSanNGbFZQRIRxdGlaa3pydz09>

**Meeting ID:** 834 5554 6229

**Passcode:** 414554

*Sarah Norman*

Sarah Norman  
Clerk to the Council

## **AGENDA**

### **1. Public Forum**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier

### **2. Apologies for absence**

**Decision: To receive apologies for absence**

### **3. Declarations of Interest**

See Clerk's report

Any changes in interests should be reported to the Clerk as soon as possible

**Decision: To receive any Declarations of Interest from Members of the Council**

### **4. Minutes**

Circulated separately and on the Parish Council website

**Decision: To approve and sign the Minutes of the Council Meeting held on 3<sup>rd</sup> November 2022**

5. **Forecast for Year Ending 31<sup>st</sup> March 2023, Budget and Precept requirement for Year Ending 31<sup>st</sup> March 2024**  
See Clerk's report  
**Decisions:**
- i. **To Agree the recommended Forecast for year ending 31<sup>st</sup> March 2023**
  - ii. **To Agree the recommended Budget including Hire Charges for year ending 31<sup>st</sup> March 2024**
  - iii. **To Resolve to Agree the recommended Precept requirement of £365,346 for the year ending 31<sup>st</sup> March 2024**
6. **Decisions made by delegated power since 3<sup>rd</sup> November 2022 for ratification**  
See Clerk's report
7. **Committees and Working Parties**  
Minutes circulated previously and also published on the website.  
**Decisions:**
- 7.1 **To receive and adopt the Minutes of the Planning, Environment and Transport Committee Meetings held on 24<sup>th</sup> November and 15<sup>th</sup> December 2022.**
  - 7.2 **To receive and adopt the Minutes of the Property Committee Meeting held 1<sup>st</sup> December 2022.**
  - 7.3 **To receive and adopt the Minutes of the Finance & Administration Committee Meeting held 8<sup>th</sup> December 2022 .**
8. **Reports from Representatives on Outside Bodies**  
**Decision: To note information from representatives on outside bodies**
9. **Reports from District or County Councillors**  
None received  
**Decision: To receive any report**
10. **Report from the North Horsham Community Land Trust (NHCLT) link councillor**  
The Chairman of the NHCLT may wish to give an update  
**Decision: To receive an update**
11. **Chairman's Announcements**  
See Clerk's report  
**Decision: To note any Chairman's announcements**
12. **Financial Matters**  
See Clerk's report
1. Financial Report to 30<sup>th</sup> November 2022
  2. Expenditure lists for October and November 2022
- Recommendations:-**
1. **To note the Financial Report to 30<sup>th</sup> November 2022**
  2. **To agree the expenditure lists for October and November 2022**

- 13. Co-Option for Vacancy in the Roffey North Ward**  
See Clerk's report.  
**Decision : To consider the Co-option of Dr P Hillier for the vacant seat in the Roffey North Ward and if successful, note the signing of the Declaration of Acceptance of Office and agree any appointments to Committees**
- 14. Calendar of Meetings 2023 to 2024**  
See Clerk's report  
**Decision : To agree the calendar of meetings for the year May 2023 to May 2024**
- 15. WSALC and NALC Subscriptions**  
See Clerk's report  
**Decision : To agree the WSALC and NALC Subscriptions for 2023/24 of £3,043.43**
- 16. Climate Change**  
See Clerk's report  
**Decision : To consider the appointment of a Climate Change Working Group and approve any membership**
- 17. Horsham District Dementia Action Alliance Action Plan**  
See Clerk's report  
**Decisions : To review and consider adopting a Horsham District Dementia Action Plan**
- 18. Coronation of HM King Charles III**  
See Clerk's report  
**Decision : To consider any plans for the Coronation in May 2023**
- 19. Request for support of Girls Only Community Football Day at MUGA**  
See Clerk's report  
**Decision: To consider free of charge use of MUGAs on 3<sup>rd</sup> April 2022**
- 20. Correspondence**  
See Clerk's Report  
**Decision: To receive correspondence lists from 3<sup>rd</sup> November 2022 to 11<sup>th</sup> January 2023**
- 21. Date of next Meeting**  
**2<sup>nd</sup> March 2023**

Please note that the agenda and associated report can be found on the Parish Council website <http://www.northhorsham-pc.gov.uk>.