



# NORTH HORSHAM PARISH COUNCIL

## MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 15<sup>th</sup> DECEMBER 2022 AT 7.30pm

**Present:** Cllr J. Davidson (Vice Chairman), Cllr Mrs R. Ginn\*, Cllr Mrs J. Gough, Cllr R. Knight, Cllr T. Rickett BEM\*, Cllr D. Searle, Cllr J. Smithurst, Cllr R. Turner (Chairman), Cllr I. Wassell, Cllr Mrs S. Wilton (\*denotes absence)

**In attendance:** Kirsty Tickner - Committee Clerk  
Lisa Underwood - Deputy Clerk

### **PET/78/22      Public Forum**

There were no members of the public present.

### **PET/79/22      Apologies for absence**

Members **NOTED** the apologies and reasons for absence from Cllr Mrs R Ginn & Cllr T Rickett BEM.

### **PET/80/22      Declarations of Interest**

Cllrs J Smithurst declared a personal interest in Planning Application DC/22/1477, 139 Pondtail Road, Horsham as the application is regarding a nearby property.

### **PET/81/22      Minutes**

The Minutes of the Committee Meeting held on 24<sup>th</sup> November 2022 were **AGREED** and signed by the Chairman as a true record.

### **PET/82/22      Chairman's Announcements**

- i. Members noted that no compliance complaints had been received since the last meeting within the North Horsham Parish.
- ii. Members noted that regarding the Enhanced Partnership Statutory Stakeholder consultation, the government published a new **National Bus Strategy (Bus Back Better)** which sets out its vision to dramatically improve bus services in England, reverse the shift in journeys away from public transport as a result of Covid-19 and encourage passengers back to buses. The West Sussex Enhanced Partnership will set out how they will deliver the outcomes of their Bus Service Improvement Plan, published in October 2021 following engagement with the public, operators, and other key stakeholders. Members were advised that this information was circulated to all Members by email and noted the suggestion that individuals are free to respond as they wish, rather than by way of a Committee Decision.

iii. Members recalled that the Chairman attended a Stakeholder Webinar back in May regarding the A24 Horsham to Dorking feasibility study and reported to members on this at the meeting held on 26<sup>th</sup> May 2023.

The summary has now been published and has been circulated to all Members on the weekly correspondence email issued on Wednesday 14<sup>th</sup> December 2022.

The Chairman's Announcements were **NOTED**.

**PET/83/22**

**Planning Appeals**

HDC advised that an Appeal has been lodged in relation to DC/22/1249 - 6 Yarrow Close, Horsham, for the change of use of land to residential to provide enlarged residential curtilage and erection of fencing to provide enclosure to land. This application was considered under the Parish Council's Scheme of Delegation at the meeting on 18<sup>th</sup> August 2022. The comment submitted was "*Objection; The proposal grabs land that is intended to form the open plan nature of the development.*

Members **Noted** the Planning Appeal.

**PET/84/22**

**Planning Applications**

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 24<sup>th</sup> November 2022 and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

**PET/85/22**

**Planning Decisions**

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

**PET/86/22**

**Pre-Consultation - Proposed Radio Base Station on Crawley Road**

Members were made aware that Clarke Telecom Ltd, who act on behalf of the mobile telecommunications operator CK Hutchison Networks (UK) Ltd, are proposing to install a radio base station, in order to provide the latest 3G, 4G and new 5G technologies to the Littlehaven area and they are consulting with the Parish Council and seeking views on the proposal. Members. The proposed plans are attached as **Appendix 2**. A copy of their letter and a Streetworks FAQ were circulated by email on 08/12/22.

Members considered the proposal and agreed on the following comments to be submitted on their behalf:

The area of land is important to the Parish Council due to it being the entrance to the Roffey area. It is felt that there are more suitable locations such as the wide verge in front of Harwood road allotments or at the back of the Roffey Sports and Social club.

**PET/87/22**

**Date of next Meeting**

The next meeting is scheduled for Thursday 26th January 2023 at 7.30pm.

There being no other business, the Chairman closed the meeting at 7.54pm.

.....Chairman

.....Date

Appendix 1

**NORTH HORSHAM PARISH COUNCIL**  
**SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION**  
**15<sup>th</sup> DECEMBER 2022**

|   |                     |
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| <b>DC/22/2153</b>   | <b>ROFFEY NORTH</b> |
| <p><b>Site Address:</b> 65 Lambs Farm Road, Horsham, West Sussex.<br/>RH12 4JJ</p> <p><b>Proposal:</b> Conversion of loft to form habitable living space, incorporating raising of ridge height, creation of a rear dormer and installation of 3no rooflights to front.</p> |                     |
| <p><b>Parish Council Comment:</b><br/>Objection. Raised roof height is not in keeping with the surrounding area.</p>  |                     |
| <b>HDC Decision</b>   |                     |

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| <b>DC/22/2278</b>  | <b>ROFFEY NORTH</b> |
| <p><b>Site Address:</b> 3 Grasmere Gardens, Horsham, West Sussex.<br/>RH12 4GT</p> <p><b>Proposal:</b> Surgery to 1x Apple</p> |                     |
| <p><b>Parish Council Comment:</b><br/>No objection subject to the comments of HDC's Tree Officer.</p>                          |                     |
| <b>HDC Decision</b>  |                     |

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| <b>DC/22/2130</b>  | <b>ROFFEY NORTH</b> |
| <p><b>Site Address:</b> 10 White Horse Road, Horsham, West Sussex.<br/>RH12 4UL</p> <p><b>Proposal:</b> Non Material Amendment to previously approved application DC/16/2208 (Proposed two storey side/rear extension and internal alterations) to allow for amendments to first floor material.</p> |                     |
| <p><b>Previous Parish Council Comment on application DC/16/2208 on 03/11/2016:</b><br/>No Objection.</p> <p><b>Parish Council Comment:</b><br/>No objection.</p>   |                     |
| <b>HDC Decision</b>  |                     |

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| <b>DC/22/1477 Amended Plans</b>  | <b>Holbrook West</b> |
| <p><b>Site Address:</b> 139 Pondtail Road Horsham, RH12 5HT</p> <p><b>Proposal:</b> Demolition of existing side garage and erection of a replacement double garage/ side extension with bedroom above, incorporating creation of 2no dormers to front and rear. Conversion of loft to form habitable living space, incorporating installation of rooflights to front and rear, with associated works to dwelling. Erection of a single storey outbuilding to rear.</p> <p><b>Reason for Amendment:</b> New plans available</p> |                      |
| <p><b>Parish Council Comment 18/08/22:</b><br/>No objection to the main building's alterations.<br/>The outbuilding overdevelops the site and concerns are held due to its location and its potential for commercial use.</p>  |                      |
| <p><b>Parish Council Comment 15/12/22:</b><br/>No objection.</p>   |                      |
| <b>HDC Decision</b>  |                      |

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| <b>DC/22/2192</b>  | <b>Holbrook East</b> |
| <p><b>Site Address:</b> 29 Shottermill Horsham West Sussex RH12 5HG</p> <p><b>Proposal:</b> Conversion of loft to form habitable living space, incorporating creation of a rear dormer and installation of window to side.</p> |                      |
| <p><b>Parish Council Comment:</b><br/>No objection.</p>  |                      |
| <b>HDC Decision</b>  |                      |

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| <b>DC/22/2220</b>   | <b>Holbrook East</b> |
| <p><b>Site Address:</b> 69 Tern Avenue Horsham West Sussex RH12 5AT</p> <p><b>Proposal:</b> Surgery to 1x Oak</p> |                      |
| <p><b>Parish Council Comment:</b><br/>No objection subject to the comments of HDC's Tree Officer.</p>             |                      |
| <b>HDC Decision</b>   |                      |