

**NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
THURSDAY 26th JANUARY 2023 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA
Numbers relate to those on the Agenda.**

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

3. Declaration of Interests

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

Decision: To receive any Declarations of Interest from Members of the Committee.

5. Chairman's Announcements

- i. Members are asked to note that no compliance complaints have been received since the last meeting within the North Horsham Parish.
- ii. Members are advised that the Planning Compliance Statistics report for 2022 has been issued and was circulated to all members with the agenda for this meeting.
- iii. Members are asked to note that the planning applications DC/22/1474 and DC/22/2028 and DC/22/0785 were due to be considered by the HDC Planning Committee (North) on 10th January 2023. As per the email that was circulated on 19th December 2022, whilst comments were submitted by the Parish Council on these three applications, there were no actual objections submitted and therefore, there was no intention to register anyone to speak at the meeting.

- iv. Members are asked to note the planning application DC/22/2348 on the Decisions list that has a decision from Horsham District Council of “No Comments to Make”. The application was discussed as a pre-consultation matter as item 9 on the agenda of the Planning, Environment and Transport meeting on Thursday 15th December and comments from the meeting were submitted to the Acquisition Co-ordinator on Monday 19th December 2023.

6. Planning Appeals

No Appeals have been received or determined since the last meeting.

Decision: To note that there have been no Appeals received or determined since the last meeting

7. Planning Applications

The current list of Planning Applications for comment is attached as **Appendix 1**.

Decision: To consider Planning Applications received since 15th December 2022

8. Planning Decisions

The current list of Planning Decisions by HDC is attached as **Appendix 2**.

Decision: To note the Schedule of Planning Decisions made by Horsham District Council since the last meeting in respect of previous applications.

9. Traffic Regulation Order (TRO) consultation - Old Crawley Road

Notification of a TRO consultation for a 40mph speed limit on Old Crawley Road has been received. See West Sussex County Council notification attached as **Appendix 3**.

10. Novartis Parish Liaison Meetings

An online meeting was held on 20th December 2022 and the draft Notes will be circulated by email.

Decision: To receive the draft Notes from the Novartis Parish Liaison Meeting held 20th December 2022.

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
26th JANUARY 2023**

DC/22/2299	HOLBROOK WEST
Site Address: Oaklands, 134 Pondtail Road, Horsham RH12 5EZ	
Proposal: Surgery to 2x Oak	
Parish Council Comment:	
HDC Decision	

DC/22/2311	ROFFEY SOUTH
Site Address: 10 The Glade, Horsham RH13 6DD	
Proposal: Surgery to 1x Red Alder	
Parish Council Comment:	
HDC Decision	

DC/22/2300	HOLBROOK WEST
Site Address: 136 Pondtail Road, Horsham RH12 5EZ	
Proposal: Surgery to 1x Oak	
Parish Council Comment:	
HDC Decision	

DC/22/2233	HOLBROOK WEST
Site Address: 65 Blenheim Road, Horsham RH12 5AQ	
Proposal: Conversion of garage to form habitable space, erection of a first floor side extension above and associated alterations.	
Parish Council Comment:	
HDC Decision	

DC/22/2051	COLGATE AND RUSPER
Site Address: Moathouse Farm, Rusper Road, Horsham RH12 4QR	
Proposal: Application for the temporary change of use from Residential (Class C3) to Office (Class E (g)(i) (Part-Retrospective).	
Parish Council Comment:	
HDC Decision	

DC/22/1953	ROFFEY NORTH
Site Address: 97 Rusper Road Horsham West Sussex RH12 4BJ Proposal: Removal of front boundary wall and extension of existing dropped kerb.	
Parish Council Comment:	
HDC Decision	

DC/22/2244	COLGATE AND RUSPER
Site Address: Land North of Horsham, RM Area, 2 Old Holbrook, Horsham Proposal: Non Material Amendment to previously approved application DC/21/0066 (Reserved matters application for the erection of 197 residential dwellings with associated parking, landscaping and open space following approval of outline application DC/16/1677, relating to layout, scale, appearance and landscaping) to allow for changes to the landscape scheme and landscape drawings. Not required on return application.	
Previous Parish Council Comment on application DC/21/0066 on 28/01/2021 As displayed in other developments of this size, there has been a lack of provision for young and older children in the early stages of development, leading to a variety of issues in the neighbourhood. There should be adequate space made available for young and older children at the beginning stage of the development.	
Parish Council Comment:	
HDC Decision	

S106/22/0013	HOLBROOK EAST
Site Address: Horsham Enterprise Park, Parsonage Road, Horsham Proposal: Details pursuant to Schedule 2, paragraph 1 of DC/18/2687 (Delivery Mechanism, Marketing Strategy & Parking Strategy). Not required on return application.	
Parish Council Comment:	
HDC Decision	

DC/22/2272	ROFFEY NORTH
Site Address: 25 Laughton Road, Horsham RH12 4EJ Proposal: Removal of existing conservatory and erection of a single storey rear extension. Erection of a single storey side and front porch extension.	
Parish Council Comment:	
HDC Decision	

DC/22/2325	HOLBROOK EAST
Site Address: 46 Chennells Way, Horsham RH12 5TW Proposal: Surgery to 1x Oak	
Parish Council Comment:	
HDC Decision	

DC/22/2333	HOLBROOK EAST
Site Address: 11 Mallow Close, Horsham RH12 5GA Proposal: Surgery to 1x Ash	
Parish Council Comment:	
HDC Decision	

DC/22/2340	HOLBROOK WEST
Site Address: Street Record Bullfinch Close, Horsham RH12 5HF Proposal: Surgery to 1x Oak	
Parish Council Comment:	
HDC Decision	

DC/22/2276	COLGATE AND RUSPER
Site Address: Mowbray, Horsham Proposal: Non-material amendment to previously approved application DC/16/1677 (Outline planning application with all matters reserved except access for a mixed use strategic development to include housing (up to 2,750 dwellings), business park (up to 46,450 m2), retail, community centre, leisure facilities, education facilities, public open space, landscaping and related infrastructure) allowing for school road extension application to be submitted.	
Parish Council Comment:	
HDC Decision	PERMITTED BY HDC BEFORE MEETING

DC/22/2309	HOLBROOK WEST
Site Address: 14 Cavendish Close, Horsham RH12 5HX Proposal: Erection of a single storey side extension.	
Parish Council Comment:	
HDC Decision	

DC/22/2355	COLGATE AND RUSPER
Site Address: Mowbray, Land North of Horsham, Horsham Proposal: Reserved matters application pursuant to Condition 5 for the Community Centre, plaza and associated landscaping, car and cycle parking and drainage infrastructure following approval of outline application DC/16/1677, relating to Access, Appearance, Landscaping, Layout and Scale.	
Parish Council Comment:	
HDC Decision	

DC/22/2369	ROFFEY SOUTH
Site Address: Pipers Hollow, Forest Road, Horsham RH12 4HL Proposal: External alterations, including alterations to windows and doors including garage doors and openings. Part rendering to walls on north, west and south elevations, installation of cement cladding to replace existing hanging tiles. Installation of timber shutters to ground floor windows on north, west and south elevations. Alteration to 8no existing dormers, including replacement of windows and hip to gable extensions. Erection of a projecting front entrance lobby with pitched roof, construction of a timber framed veranda to south east elevation and installation of a timber framed canopy above integral garage doors.	
Parish Council Comment:	
HDC Decision	

DC/22/2326	COLGATE AND RUSPER
Site Address: Station House, North Mercer Road, Warnham, Horsham RH12 3RL Proposal: Change of use of building to mixed use comprising day care centre (Use Class E(f)), offices (Use Class E(g)) and church hall (Use Class F1(f)).	
Parish Council Comment:	
HDC Decision	

DC/23/0061	ROFFEY NORTH
Site Address: 19 Glendale Close, Horsham RH12 4GR. Proposal: Surgery to 1x Oak	
Parish Council Comment:	
HDC Decision	

DC/22/1812 – AMENDMENT	ROFFEY SOUTH
Site Address: 264A Crawley Road, Horsham RH12 4HG Proposal: Change of use of the vacant car showroom (sui generis) to retail unit (Class E(a)). Reason for Amendment: Road Safety Audit	
Previous Parish Council Comment 24/11/2022: No objection Parish Council Comment 26/01/2023:	
HDC Decision	

DC/22/2373	COLGATE AND RUSPER
Site Address: Broadlands Business Campus, Langhurst Wood Road, Horsham RH12 4QP Proposal: Installation of car port solar PV panels and associated works on existing surface car parks.	
Parish Council Comment:	
HDC Decision	

DC/22/2374	COLGATE AND RUSPER
Site Address: Broadlands Business Campus, Langhurst Wood Road, Horsham RH12 4QP Proposal: Installation of ground mounted PV panels and associated works including a new perimeter fence and access gate to enclose the PV panel area.	
Parish Council Comment:	
HDC Decision	

DC/23/0042	ROFFEY NORTH
Site Address: Grass Verge of B2195 Crawley Road, Horsham RH12 4HG Proposal: Prior approval for the proposed telecommunications installation of a slimline 20m monopole and associated equipment cabinets	
Parish Council Comment:	
HDC Decision	

DC/22/2328	HOLBROOK WEST
Site Address: 1 Chaffinch Close Horsham West Sussex RH12 5HA Proposal: Erection of a first floor extension over existing garage. Conversion of loft to form habitable space, incorporating creation of a front dormer, installation of 3no rooflights to front and associated works.	
Parish Council Comment:	
HDC Decision	

DC/23/0049	ROFFEY NORTH
Site Address: 27 Earles Meadow, Horsham RH12 4HP Proposal: Fell 2x Oak	
Parish Council Comment:	
HDC Decision	

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING DECISIONS1923
15.12.2022 - 26.01.2023**

DC/22/2348	ROFFEY NORTH
Site Address: North of Roffey Corner, Crawley Road, Horsham Proposal: Proposed radio base station installation.	
Parish Council Comment:	
HDC Decision	HDC - NO COMMENTS TO MAKE

DC/22/1477 Amended Plans	Holbrook West
Site Address: 139 Pondtail Road Horsham, RH12 5HT Proposal: Demolition of existing side garage and erection of a replacement double garage/ side extension with bedroom above, incorporating creation of 2no dormers to front and rear. Conversion of loft to form habitable living space, incorporating installation of rooflights to front and rear, with associated works to dwelling. Erection of a single storey outbuilding to rear. Reason for Amendment: New plans available	
Parish Council Comment 18/08/22: No objection to the main building's alterations. The outbuilding overdevelops the site and concerns are held due to its location and its potential for commercial use. Parish Council Comment 15/12/22: No objection.	
HDC Decision	PERMITTED

DC/22/1923	HOLBROOK EAST
Site Address: 20 Bartholomew Way, Horsham, RH12 5JL Proposal: Erection of a single storey front extension and conversion of existing garage into habitable living space with associated external alterations	
Parish Council Comment: No objection.	
HDC Decision	PERMITTED

DC/22/1914	ROFFEY NORTH
Site Address: 143 Crawley Road, Horsham, RH12 4DX Proposal: Conversion of loft to form habitable living space, incorporating creation of rear dormer/roof extension and installation of 2no rooflights to front	
Parish Council Comment: No objection.	
HDC Decision	WITHDRAWN

DC/22/1912	ROFFEY NORTH
Site Address: 1 Buttermere Close, Horsham, RH12 4GP Proposal: Conversion of garage to form habitable space. Creation of a pitched roof over porch and associated external alterations	
Parish Council Comment: No objection.	
HDC Decision	PERMITTED

DC/22/1958	ROFFEY SOUTH
Site Address: 10 Rowan Way Horsham, RH12 4NX Proposal: Demolition of existing garage and conservatory and erection of a single storey rear, side and front wrap-around extension	
Parish Council Comment: No objection.	
HDC Decision	PERMITTED

DC/22/1998	ROFFEY SOUTH
Site Address: 4 Fenby Close, Horsham, RH13 6RP Proposal: Installation of 10no solar panels to dormer roof on south west elevation.	
Parish Council Comment: No objection providing the profile of the roof shown on the plans stays the same.	
HDC Decision	PERMITTED

DC/22/2022	ROFFEY SOUTH
Site Address: 10 Ashdown Court, Oak Tree Way, Horsham, RH13 6TE Proposal: Like for like replacement of 7no windows to first floor flat (Full Application)	
Parish Council Comment: No objection.	

HDC Decision	PERMITTED
DC/22/2023	ROFFEY SOUTH
Site Address: 10 Ashdown Court, Oak Tree Way, Horsham, RH13 6TE Proposal: Like for like replacement of 7no windows to first floor flat (Listed Building Consent)	
Parish Council Comment: No objection.	
HDC Decision	PERMITTED

DC/22/1991	HOLBROOK WEST
Site Address: 1 Fivens Place Horsham West Sussex RH12 5AS Proposal: Application to retain existing fence (Retrospective)	
Parish Council Comment: No objection.	
HDC Decision	PERMITTED

DC/22/2113	HOLBROOK EAST
Site Address: Chennells Brook Lodge, Rusper Road, Horsham, RH12 5QW Proposal: Surgery to 1x Oak and 1x Scots Pine	
Parish Council Comment: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	PERMITTED

DC/22/1743	HOLBROOK WEST
Site Address: 26 Greenfinch Way, Horsham, RH12 5HB Proposal: Variation of Condition 1 of previously approved application DC/21/2273 (Extension existing front porch. Erection of single storey side and rear extensions and associated works) to allow for replacement of Juliet balcony with a fully accessible balcony.	
Parish Council Comment: <i>(For Members information No Objection was submitted in respect of the previously agreed application DC/21/2273)</i>	
HDC Decision	PERMITTED

DC/22/0916 - AMENDED PLANS	HOLBROOK EAST
Site Address: 2 Brook Road, Horsham, RH12 5RT Proposal: Erection of a new boundary fence Reason for Amendment: Erection of a new boundary fence and erection of potting shed. Plans for the potting shed submitted within the required scale parameters along with floor plan.	
Parish Council - Previous Comment: 18/08/22: Objection. The proposal grabs land that is intended to form the open plan nature of the development. Parish Council Comment: 24/11/22: NHPC sees no reason to change its previous comment.	
HDC Decision	PERMITTED

DC/22/1894	HOLBROOK EAST
Site Address: 6 Allcard Close, Horsham, RH12 5AJ Proposal: Partial conversion of existing garage and associated external alterations, including raising of roof height, relocation of garage doors, installation of canopy and window and door changes	
Parish Council Comment: Objection - it is the Parish Council's policy to object to extensions extending the existing frontage.	
HDC Decision	PERMITTED

DC/22/1497	Roffey South
Site Address: 25 Forest Road Proposal: Conversion of loft to form habitable living space, incorporating creation of a rear dormer and installation of 7no rooflights to front.	
Parish Council Comment: Concerns are raised regarding the number of roof lights that are to be installed. This will cause an unattractive effect on the street scene.	
HDC Decision	REFUSED

TRAFFIC REGULATION ORDER (TRO) CONSULTATION

HON2205RC – Old Crawley Road, Colgate & North Horsham

19/1/23 – 9/2/23

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WEST SUSSEX COUNTY COUNCIL
(NORTH HORSHAM & COLGATE: OLD CRAWLEY ROAD)
(40MPH SPEED LIMIT) ORDER 2023

NOTICE is hereby given that West Sussex County Council proposes to introduce a permanent Order under the provisions of the Road Traffic Regulation Act 1984, the effect of which will be to introduce a 40mph speed limit on Old Crawley Road between Crawley Road and Clovers Way.

Full details of the proposals in this Notice can be viewed on our website www.westsussex.gov.uk/tro. The [website](#) includes a response form for comments or objections.

Paper copies of documents will not be available to view in council offices or libraries. People without access to a computer who wish to view details of the scheme should telephone the West Sussex County Council Contact Centre on 01243 642105 to receive the documents by post.

Any objections or comments about the proposal must be received by 9 February 2023. These may be sent via the response form on the website, in writing to: TRO Team, West Sussex County Council, The Grange, Tower Street, Chichester, PO19 1RH; or by e-mail to: tro.team@westsussex.gov.uk. All correspondence should be addressed to the undersigned, quoting reference no. TRO/HON2205/RC. Only correspondence including a full name and address will be considered.

Dated this 19th January 2023
Director of Law & Assurance
County Hall
Chichester

WEST SUSSEX COUNTY COUNCIL
(NORTH HORSHAM & COLGATE: OLD CRAWLEY ROAD)
(40MPH SPEED LIMIT) ORDER 2023

Statement Of Reasons For Proposing To Make The Order

The County Council in exercise of their powers under the Road Traffic Regulation Act 1984, propose to make a permanent Order the effect of which will be to introduce a 40mph speed limit on Old Crawley Road between Crawley Road and Clovers Way.

Old Crawley Road is a derestricted road. Vehicles use this route to avoid traffic on the A264 Crawley Road. Following a serious road traffic accident the local community made a formal request for the speed limit to be reduced.

A review of the speed limit has been carried out and the proposed 40mph limit is compliant with the County Council's Policy and more adequately reflects the character of the road. The primary aim of the initiative is of road safety and casualty prevention, and it is intended that this approach will not compromise the effectiveness of existing speed limits around the County.

This Order is proposed so as to reduce danger to persons or other traffic using the road or to minimise the likelihood of any such danger arising, for facilitating the safe passage on the road of any class of traffic and for preserving or improving the amenities of the area through which the road runs.

Drawing North Horsham and Colgate: Old Crawley Road Proposed 40mph Speed Limit (18.11.22) shows the length of road, which is the subject of the proposed Order.

Director of Law & Assurance
County Hall
Chichester

WEST SUSSEX COUNTY COUNCIL
(NORTH HORSHAM & COLGATE: OLD CRAWLEY ROAD)
(40MPH SPEED LIMIT) ORDER 2023

West Sussex County Council in exercise of their powers under Sections 82 and 84 (1) (a) of the Road Traffic Regulation Act 1984 ("the Act"), and Part IV of Schedule 9 of the Act and of all other enabling powers, and after consultation with the chief officer of police in accordance with Part III and Part IV of Schedule 9 to the Act hereby make the following Order:-

1. This Order shall come into operation on the x day of x 2023 and may be cited as "West Sussex County Council (North Horsham & Colgate: Old Crawley Road) (40mph Speed Limit) Order 2023"
2. No person shall cause or permit any vehicle to proceed at a speed exceeding 40 miles per hour in the length of road specified in the First Schedule to this Order.
3. Nothing in Paragraph 2 shall apply to a vehicle being used by naval, military or air force purposes while being driven by a person for the time being subject to the orders of a member of the armed forces of the Crown on an occasion when –
 - (a) the person driving the vehicle is a member of the special forces as defined by the Road Traffic Exemptions (Special Forces) (Variation and Amendment) Regulations 2011; and
 - (b) the vehicle is being driven-
 - (i) in response, or for practice in responding, to a national security emergency by a person who has been trained in driving vehicles at high speeds; or
 - (ii) for the purpose of training a person in driving vehicles at high speeds.

FIRST SCHEDULE
(40mph speed limit)

Length of road in North Horsham & Colgate

Old Crawley Road

Between Crawley Road and Clovers
Way

For and on behalf of WEST SUSSEX COUNTY COUNCIL

Authorised Signatory:

NAME:

DATE MADE:



