



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 25TH APRIL 2024 AT 7.30pm

Present: Cllr. J. Davidson (Vice Chairman), Cllr. Mrs G. Davidson-Fernandez, Cllr. Mrs R. Ginn*, Cllr Mrs J. Gough, Cllr. R. Knight, Cllr. T. Rickett BEM*, Cllr. D. Searle*, Cllr. S. Torn*, Cllr. R. Turner (Chairman), Cllr. Mrs S. Wilton (*denotes absence)

In attendance: Kirsty Tickner - Committee Clerk

PET/126/24 Public Forum

There were no members of the public present.

PET/127/24 Apologies for absence

Members **NOTED** the apology and reason for absence from Cllr T. Rickett BEM, Cllr. D. Searle and Cllr. S Torn. No apologies were received from Cllr. Mrs R. Ginn.

PET128/24 Declarations of Interest

There was no declaration of interest declared.

PET/129/24 Minutes

The Minutes of the Committee Meeting held on 28th March 2024 were **AGREED** and signed by the Chairman as a true record.

PET/130/24 Chairman's Announcements

- i. Members were asked to note that the following compliance complaints have been received since the last meeting within the North Horsham Parish.

Ref: EN/24/0121

48 Broadwood Close, Horsham, West Sussex, RH12 4JY.

Alleged breach: erection of outbuilding in excess of 2.5m height within 2m of boundary.

Ref: EN/24/0127

Land To The South of Forest Road Colgate West Sussex

Alleged breach: Erection of structure on land

Ref: EN/24/0144

1A Quarry Close Ruper Road Horsham West Sussex RH12 5QN

Alleged breach: demolition and construction of new dwelling without permission Jo Hopkins-Brown

Ref: EN/24/0149

43 Oriel Road Horsham West Sussex RH12 6AG

Alleged breach: construction of large outbuilding in rear garden without permission Jo Hopkins-Brown

- ii. Members recalled an item on the Agenda for the PET meeting on the 28th March 2024, regarding a residents concerns about Lambs Farm Road and revisiting parking issues and road safety within the Parish. As per the AGREED action, on Monday 15th April, the Committee Clerk contacted, by email, Councillor Jay Mercer as the WSCC Councillor and Councillors Tony Bevis and Belinda Walters as the HDC Councillors, for Roffey North. They were asked for their views on the risk to safety of Lambs Farm Road pedestrians and drivers.

Councillor Jay Mercer responded on the same day to let us know that he has also been contacted directly by residents about the speed and noise of traffic on Lambs Farm Road and he would support actions that could be taken to reduce these and provide more safe crossing points, such as the new traffic island planned for Harwood Road.

Tony Bevis also responded on the same day and shares the concerns about the traffic on Lamb Farms Road regarding pedestrians on the street. Tony feels the profile of traffic varies as one goes down Lambs Farm Rd from the Norfolk, the top section is wide with very few parked cars and generally this is where motorists appear to be speeding, towards the school and shops there is more parking which forces drivers to slow down, further down the road there is sporadic parking on both sides which again slows drivers down. Overall, Tony would welcome automated signs showing vehicle speed and a speed survey. Depending on the outcome, he would welcome a 20-mph limit but realise that this would require evidence.

The Chairman made Members aware that the item regarding parking issues and road safety will be put back on the Agenda in June.

The Chairman's Announcements were **NOTED**.

PET/131/24

Planning Appeals

HDC advised that an Appeal has been made to the Secretary of State against the Council's refusal of permission to vary or remove a condition or conditions in relation to DC/23/1725 - 264A Crawley Road, Horsham, RH12 4HG, for the Removal of Condition 9 of previously approved application DC/22/1812 (Change of use of the vacant car showroom (sui generis) to retail unit (Class E(a))) relating to Personal Permission. The appeal will be determined on the basis of Written Representations. This means that the appeal will be decided on written statements of the parties concerned and that no public hearing or local inquiry will be held. All representations must be received by 30th April 2024. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not

acknowledge representations. All representations must quote the appeal reference.

This application was last considered under the Parish Council's Scheme of Delegation on 21st September 2023. The comment submitted was "No Objection". The application DC/22/1812 was last considered by the Parish Council on 26th January 2023 with a comment submitted of "No Objection and NHPC support the Stage 1 Road Safety Audit", and previously on the 24th November 2022 with a comment submitted of "No objection".

Members **NOTED** the Planning Appeal information.

PET/132/24 Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 28th March 2024 and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

PET/133/24 Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

PET/134/24 Community Litter Pick

As part of St Marks Church 'Eco Church Journey', they recently contacted the Clerk regarding the potential to work together on a community litter pick within the Parish, possibly also in partnership with HDC.

Members discussed the matter and are in favour of working together on this and **AGREED** that they would support the idea and await further information.

PET/135/24 Date of next Meeting

The next meeting is scheduled for Thursday 23rd May 2024 at 7.30pm.

There being no other business, the Chairman closed the meeting at 7.50pm.

.....Chairman

.....Date

Appendix 1

NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
25TH APRIL 2024

DC/24/0597	ROFFEY SOUTH
Site Address: 34 Furzefield Road, Horsham, RH12 4NG. Proposal: Erection of a two storey side and rear extension.	
Parish Council Comment 25/04/2024: No objection.	
HDC Decision	

DC/24/0495	ROFFEY NORTH
Site Address: 14 Reynard Close, Horsham, RH12 4GX. Proposal: Erection of a single storey front porch and replacement of existing shelf bay window with squared bay window with brickwork underneath.	
Parish Council Comment 25/04/2024: No objection.	
HDC Decision	

DC/24/0572	ROFFEY NORTH
Site Address: 85 Farhalls Crescent, Horsham, RH12 4BU. Proposal: Erection of a single storey rear extension.	
Parish Council Comment 25/04/2024: No objection.	
HDC Decision	

DC/21/1427	HORSHAM RURAL
Site Address: Land North of Horsham - Rm Area 7, Horsham. Proposal: Application for approval of Reserved Matters pursuant to Condition 5 of Outline Planning Permission reference DC/16/1677 for RM Area 7 comprising 221 (Class C3) residential units, car and cycle parking, new landscaping, drainage, access and internal roads, and associated infrastructure. Relating to access, appearance, landscaping, layout and scale.	
Parish Council Comment 25/04/2024: No objection. Members are also pleased to see the bus service will be starting soon.	
HDC Decision	

DC/24/0469	HOLBROOK WEST
Site Address: 46 Pondtail Road, Horsham, RH12 5HR. Proposal: Erection of a single storey rear extension.	
Parish Council Comment 25/04/2024: No objection.	
HDC Decision	

DC/24/0467	ROFFEY NORTH
Site Address: 12 Amberley Road, Horsham, RH12 4LN. Proposal: Construction of single storey ground floor rear/side extension.	
Parish Council Comment 25/04/2024: No objection.	
HDC Decision	

DC/24/0474	HOLBROOK WEST
Site Address: 5 Woodstock Close, Horsham, RH12 5YT. Proposal: Demolition of existing conservatory. Erection of a two storey side extension and first floor extension over existing garage.	
Parish Council Comment 25/04/2024: No objection but there is some concern that there may be privacy issues with neighbouring properties.	
HDC Decision	

DC/24/0483	HOLBROOK WEST
Site Address: 76 Pondtail Road, Horsham, RH12 5HR. Proposal: Removal of existing rear conservatory and erection of a single storey extension.	
Parish Council Comment 25/04/2024: No objection.	
HDC Decision	

DC/24/0201	ROFFEY SOUTH
Site Address: 2 Wood End, Horsham, RH12 4NU. Proposal: Installation of a 6ft boundary fence at the side of the dwelling.	
Parish Council Comment 25/04/2024: Objection. Concerns of proposed enclosed land being intended to be part of the open plan nature of the area and will not be in keeping with the neighbourhood. With the property being located on a corner between two roads, it could impact on drivers' line of sight.	
HDC Decision	

DC/24/0446	HORSHAM RURAL
<p>Site Address: Land North of Horsham, Old Holbrook, Horsham.</p> <p>Proposal: Application for approval of Reserved Matters pursuant to Condition 5 of Outline Planning Permission reference DC/16/1677 for the extension of the Phase 1 Primary Road to Old Holbrook, landscaping, SUDS, ecological enhancements, substation, footbridge and the Sub Phase 1D Strategic Landscape Buffer.</p>	
<p>Parish Council Comment 25/04/2024: No objection. Comments from WSCC are noted regarding the cycle routes.</p>	
HDC Decision	

DC/24/0556	HOLBROOK WEST
<p>Site Address: 21 Haybarn Drive, Horsham, RH12 5JF.</p> <p>Proposal: Surgery to 1x Oak.</p>	
<p>Parish Council Comment 25/04/2024: No objection to the surgery of the Oak tree, subject to the comments of HDC's Tree Officer.</p>	
HDC Decision	

DC/24/0544 - No comments required on return	HORSHAM RURAL
<p>Site Address: Mowbray, Land Formerly Known As Land North of Horsham</p> <p>Proposal: Non Material Amendment to previously approved application DC/16/1677 (Outline planning application with all matters reserved except access for a mixed use strategic development to include housing (up to 2,750 dwellings), business park (up to 46,450 m²), retail, community centre, leisure facilities, education facilities, public open space, landscaping and related infrastructure) relating to layout</p>	
<p>Parish Council Comment 25/04/2024: No comments required on return.</p>	
HDC Decision	