



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON FRIDAY 19th APRIL 2024 COMMENCING AT 10am

Present: Cllr. P. Burgess*, Cllr. Mrs. G. Davidson-Fernandez*, Cllr. Mrs. J. Gough, Cllr. J. Smithurst (Vice Chairman), Cllr. S. Torn (Chairman), Cllr. R. Turner* and Cllr. Mrs. S. Wilton

* denotes absence

In attendance: Sarah Norman (Clerk)

FA/72/24 Public Forum

There were no members of the public present.

FA/73/24 Apologies

Apologies for absence had been provided by Cllrs. Burgess, Davidson-Fernandez and Turner.

FA/74/24 Declarations of Interest

There were no declarations of interest.

FA/75/24 End of Year Accounts and Annual Governance and Accountability Return (AGAR) for the Year ended 31st March 2024

Members **NOTED** the following which had been circulated by email prior to the meeting and were also available in hard copy :-

- Income and Expenditure for the year to 31st March 2024
- Balance Sheet as at 31st March 2024
- AGAR 2024 - Section 2 only
- Bank - Cash and Investment Reconciliation as at 31st March 2024 with corresponding statements
- Earmarked Reserves as at 31.03.24

It was highlighted that when the 2024/25 Budget had been prepared it had assumed General Reserves at 31st March 2024 of £248,086. However, it was now confirmed that these General Reserves stood at a higher amount of £300,602.

It was noted that a total of £87,000 would now be Earmarked in 2024/25, as agreed in the Budget 2024/25, including £35,000 for the Repairs & Renewals EMR for necessary works to the buildings.

Following discussion, Members **AGREED** the End of Year Accounts as at 31st March 2024, and **RESOLVED** to **RECOMMEND** them and the resulting Schedule 2 of the AGAR to Council for approval.

There being no other business, the Chairman closed the meeting at 10.12am.

Signed

Date