



North Horsham Parish Council

Roffey Millennium Hall,
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Roffey Millennium Hall, North Heath Hall
Holbrook Tythe Barn

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2nd January 2025

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to a Meeting of North Horsham Parish Council on **Thursday 9th January 2025 commencing at 7.30pm** at Roffey Millennium Hall, Crawley Road, Horsham for the transaction of the business on the agenda below.

Sarah Norman

Sarah Norman
Clerk to the Council

AGENDA

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier

2. Apologies for absence

Decision: To receive apologies for absence and approve if required

3. Declarations of Interest

See Clerk's report

Any changes in interests should be reported to the Clerk as soon as possible

Decision: To receive any Declarations of Interest from Members of the Council

4. Minutes

Circulated separately and on the Parish Council website

Decision: To approve and sign the Minutes of the Council Meeting held on 7th November 2024

5. Solar Panels at Holbrook Tythe Barn

See Clerk's report

Decision : Final consideration and agreement regarding the installation of Solar Panel at Holbrook Tythe Barn, noting the outcome of the HDC Climate Change Fund Grant application and determining any funding from the 2025/26 budget

6. **Forecast for Year Ending 31st March 2025, Budget and Precept requirement for Year Ending 31st March 2026**
See Clerk's report
Decisions:
 - 6.1 **To Agree the recommended Forecast for year ending 31st March 2025**
 - 6.2 **To Agree the recommended Budget for year ending 31st March 2026**
 - 6.3 **To Resolve to Agree the recommended Precept requirement of £401,537 for the year ending 31st March 2026 equivalent to a Band D property charge of £44.73 per annum - an increase of £1.88 per annum or 4.4 % on the 2024/25 per house charge**
7. **Decisions made by delegated power since 7th November 2024 for ratification**
See Clerk's report
Decision :
8. **Committees and Working Parties**
Minutes circulated separately and, on the website.
 - 8.1 **To receive and adopt the Minutes of the Finance & Administration Committee Meeting held 12th December 2024 (recommendation regarding Precept and Budget to be dealt with under previous item)**
 - 8.2 **To receive and adopt the Minutes of the Planning, Environment and Transport Committee Meetings held on 28th November and 19th December 2024 including :**
 - 8.2.1 **Recommendation for the formation of a Working Group to liaise with HDC regarding the Mowbray Community Building, with Council agreeing the membership**
 - 8.3 **To receive and adopt the Minutes of the Property Committee Meeting held 5th December 2024**
9. **Reports from Representatives on Outside Bodies**
See Clerk's report
Decision: To note information from representatives on outside bodies
10. **Reports from District or County Councillors**
Decision: To receive any report
11. **Report from the North Horsham Community Land Trust (NHCLT) link councillor**
The Chairman of the NHCLT may wish to give an update
Decision: To receive an update
12. **Chairman's Announcements**
Decision: To note any Chairman's announcements
13. **Financial Matters**
See Clerk's report
 - 13.1 **Financial Report to 30th November 2024**
 - 13.2 **Payment and Transfer lists for October and November 2024****Decisions :**
 - 13.1 **To note the Financial Report to 30th November 2024**
 - 13.2 **To agree the Payment and Transfer lists for October and November 2024**

- 14. Annual Parish Meeting**
See Clerk's report
Decision: To note the previously agreed format, location and any invited speakers for the Annual Parish Meeting on Monday 28th April 2025
- 15. Calendar of Meetings 2025 to 2026**
See Clerk's report
Decision : To resolve to approve the calendar of meetings for the year May 2025 to May 2026
- 16. Review of Festive Lighting**
See Clerk's report
Decision: To agree any changes to the Festive Lighting in 2025
- 17. Motion from Cllr. J. Davidson - That Council reconsiders the decision taken at the meeting held on 6th July 2023 (Min. FC/41/23 refers) to not use the Parish Council's buildings for Warm Banks**
See Clerk's report
Decision : To agree any action
- 18. Mowbray Community Building**
See Clerk's report
Decision : To agree the membership of a Working Group to report back to the Council on this issue
- 19. Use of Toilets in Parish Council Buildings**
See Clerk's report
Decision : To note the reasons for restricting use of the toilets to hall users and agree any action
- 20. Correspondence**
See Clerk's Report
Decision: To receive correspondence lists from 7th November 2024 to 8th January 2025
- 21. Date of next Meeting**
6th March 2025 (Scheduled)

Please note that the agenda and associated report can be found on the Parish Council website <http://www.northhorsham-pc.gov.uk>.