



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 19TH DECEMBER 2024 AT 7.30pm

Present: Cllr. K. Burgess, Cllr. J. Davidson (Vice Chairman), Cllr. Mrs G. Davidson-Fernandez, Cllr. Mrs J. Gough, Cllr. R. Knight, Cllr. D. Mahon, Cllr. T. Rickett BEM*, Cllr. D. Searle, Cllr. N. Simmonds, Cllr. G. Turner*, Cllr. R. Turner (Chairman)*, Cllr. Mrs S. Wilton (*denotes absence)

In attendance: Kirsty Tickner - Committee Clerk

PET/089/24 Public Forum

There were no members of the public present.

PET/090/24 Apologies for absence

Members **NOTED** the apology and reason for absence from Cllrs. T. Rickett, G. Turner and R. Turner. Cllr. D. Mahon was not present at the start of the meeting but arrived during agenda item 5.

PET/091/24 Declarations of Interest

There was no declaration of interest declared.

PET/092/24 Minutes

The Minutes of the Committee Meeting held on 28th November 2024 were **AGREED** and signed by the Chairman as a true record.

PET/093/24 Chairman's Announcements

- i. Members noted the following compliance complaints that had been received since the last meeting within the North Horsham Parish:

Ref: EN/24/0459

Address: 94A Rusper Road, Horsham, RH12 4BN

Alleged breach: Large garden structure has been erected at the rear

Ref: EN/24/0190

Address: 105 Pondtail Road Horsham West Sussex RH12 5HT

Alleged breach: Development not in accordance with approved plan DC/23/1319 (erection of wall not shown on plans too close to side boundary)

- ii. At the last PET meeting in November, we had an item as a Chairman's Announcement regarding WSCC seeking views via a survey on the potential transport improvements in Horsham including Rusper Road between Mowbray (North Horsham development) and Horsham town centre via Kings Road and North Street (PET/082/24 v). Members asked for this matter to be added as to the December PET Agenda so they could respond as a Parish

Council. Since then the Clerk has emailed all Members of the Committee advising them that it is not practical or possible to do a response from more than one person, although there is a question which allows you to say that the response is on behalf of an organisation. The Clerk let Members know that it is not currently a consultation, but more of a data gathering exercise to assess the current users of the road, and that it could be included on the Agenda for January's Council Meeting if Members still feel it is appropriate but in the meantime urged them all to respond individually.

- iii. Members were asked to recall when at the meeting in August, the Committee agreed to support the comments by NALC in response to the consultation on changes to the NPPF (Min. PET/051/24 refers). The Parish Office has now also had sight of the Planning Reform Working Paper - Modernising Planning Committees as published by MHCLG ([Planning Reform Working Paper - Planning Committees](#)) and a briefing including this link was circulated to all Members of the Council as part of the weekly correspondence email on 11th December 2024. As Members could read, the changes relate to the Local Planning Authorities i.e. HDC, and their process of delegation for determining planning applications and it is these organisations that are the focus for this engagement. The document includes questions at the end of the paper and is not a formal consultation and therefore has no deadline.

Whilst HDC would be the main responders, should the Parish Council wish to draft responses to the questions, the issue would need to be placed onto the Agenda for the January meeting with all Members asked to forward to the Parish Clerk their responses to the questions by Friday 17th January 2024. Should comments not be forthcoming, it would not be possible to prepare a draft response

- iv. On the 11th December 2024, an email was received with the presentation slides from the A24 Horsham to Dorking Corridor Feasibility Study Stakeholder Webinar Meeting held on the 2nd December by Surrey County Council and West Sussex County Council, and was circulated to all Members of the Council as part of the weekly correspondence email on 11th December 2024.
- v. The Chairman let Members know about the email regarding application DC/24/1410 - Roffey Football Club : Installation of stop netting on two football pitches. Erection of new dugouts and relocation of existing dugouts (Retrospective). Members will recall that when this application was considered at the October PET Meeting, No Objection was submitted. The application is now to be determined by the HDC Planning Committee Meeting on 7th January. Whilst the Parish Council can send a representative to address the meeting, as there were No Objections, this may not be something that the Committee wishes to pursue.

Due to the deadline of registering a slot being 3rd January, if Members wanted to send someone to attend, this would need to be dealt with under the Delegated Decisions process. If anyone wanted the Committee to consider sending a representative to speak, the Clerk would need to know by midday on Friday 20th December, and the Delegated Decision process would begin.

The Committee confirmed at the PET Meeting that they do not feel they need to send a representative.

- vi. Concern was raised by a Councillor regarding 58 Pondtail road and the double fronted garage at the front of the house appearing not to be open fronted as per the Planning application and the decision made for DC/07/1914. Councillors asked for this to go on the January Agenda so it can be discussed fully then.

The Chairman's Announcements were **NOTED**.

PET/094/24 Planning Appeals

Members **NOTED** that there were no Planning Appeals.

PET/095/24 Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 28th November 2024 and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes

PET/096/24 Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

PET/097/24 North of Horsham Parish Liaison Group

Members were asked to receive the Notes of the Liaison Group Meeting held on 6th November 2024 and are available on the Parish Council website using the following link: <https://northhorsham-pc.gov.uk/wp-content/uploads/2024/12/3-notes-of-the-online-nofh-parish-liaison-meeting-6th-november-2024-1.pdf> Members were informed that the Clerk recently contacted the Case Officer for the Mowbray Development about the Community Building and the potential setting up of a Working Group.

Members **NOTED** that the notes of the North of Horsham Parish Liaison Group are published on the Parish Council website to be read and **AGREED** to recommend to Council the setting up of a working group.

PET/098/24 Flooding within the Parish

Members discussed general flooding issues of some roads within the Parish. Their main discussion was of their concerns of the recent flooding at Gorrings Brook and anecdotal reports of what occurred.

Members discussed suggestions including the idea of the road needing to be raised, ditches not being regularly cleared, and whether any controls are used during heavy downpours that hold water back from one flood risk area which may push water onto another area impacting residents.

Members **AGREED** for us to contact WSCC with their concerns and to discuss with them what can be done to help prevent the flooding seen recently at Gorringes Brook.

PET/099/24 Date of next Meeting

The next meeting is scheduled for Thursday 30th January 2025 at 7.30pm.

There being no other business, the Chairman closed the meeting at 7.57pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
19TH DECEMBER 2024**

DC/24/1260	HOLBROOK WEST
Site Address: 28 Broome Close, Horsham, RH12 5XG. Proposal: Removal of existing boundary fence and change of use to incidental curtilage with erection of new close boarded fencing.	
Previous Proposal in September 2024: Demolish existing boundary fence and replace with new close board fencing. Previous Parish Council Comment 26/09/2024: Objection. Loss of open plan nature of the development with the intended line of the proposed fencing. As of 27/09/2024 – the application cannot be found on the HDC Planning Portal. Previous Parish Council Comment 28/11/2024: No comment to make due to finding out 28/11/24 that the application has been made invalid and has been removed from the HDC Planning Portal. Parish Council Comment 19/12/2024: Members noted the addition of the Block Plan to the website, however, there is no change to NHPC's previous comment made on 26/09/2024: Objection. Loss of open plan nature of the development with the intended line of the proposed fencing.	
HDC Decision	

DC/24/1926	HORSHAM RURAL
Site Address: Telecoms Mast Site, Rusper Road, Horsham, RH12 4QR. Proposal: The removal of 2 no. cabinets and installation of 1 no. replacement cabinet.	
Parish Council Comment 19/12/2024: No objection.	
HDC Decision	

DC/24/1915	ROFFEY NORTH
Site Address: 20 White Horse Road Horsham West Sussex RH12 4UL Proposal: Surgery to 1x Hornbeam.	
Parish Council Comment 19/12/2024: No objection to the surgery of the tree, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/24/1800	ROFFEY NORTH
Site Address: 4 Lansdown Close, Horsham, RH12 4GN. Proposal: Fell 3x Oak.	
Parish Council Comment 19/12/2024: No objection subject to the comments of HDC's Tree Officer. The Committee requests that the felled trees be replaced with an appropriate native species in a suitable nearby location.	
HDC Decision	

DC/24/1802	ROFFEY NORTH
Site Address: 5 Lansdown Close, Horsham, RH12 4GN. Proposal: Fell 1x Oak.	
Parish Council Comment 19/12/2024: No objection subject to the comments of HDC's Tree Officer. The Committee requests that the felled tree be replaced with an appropriate native species in a suitable nearby location.	
HDC Decision	

DC/24/1808	ROFFEY SOUTH
Site Address: 39-61 (Odds) South Holmes Road, Horsham, RH13 6HN . Proposal: Replacement of the existing windows and doors with uPVC. Replacement of front entrance doors with GRP composite.	
Parish Council Comment 19/12/2024: No objection.	
HDC Decision	

DC/24/1860	HOLBROOK WEST
Site Address: 17 Holbrook School Lane, Horsham, RH12 5PP. Proposal: Erection of a single storey front extension.	
Parish Council Comment 19/12/2024: No objection.	
HDC Decision	

DC/24/1848	HOLBROOK WEST
Site Address: Rockwell, 44 Pondtail Road, Horsham, RH12 5HR. Proposal: Erection of a single storey rear extension and new open sided front porch.	
Parish Council Comment 19/12/2024: No objection.	
HDC Decision	