

**MINUTES OF A MEETING OF NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
HELD ON THURSDAY 20TH JULY 2017 AT 7.30pm
AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM**

Present: Committee Members

Holbrook East:- Cllr. Mrs R. Ginn, Cllr. Mrs F. Haigh (Vice Chairman), Cllr T. Rickett*.

Holbrook West:- Cllr. R. Knight, Cllr. R. Millington, Cllr. I. Wassell.

Roffey North:- Cllr. N. Butler*, Cllr. M. Loates*, Cllr D. Searle.

Roffey South:-Cllr. J. Day*, Cllr. R Turner (Chairman), Cllr. Mrs S. Wilton.

*denotes absence

In attendance: Ross McCartney, Committee Clerk

Pauline Whitehead - BA(Hons) FILCM, Parish Clerk

PET/304/17 Public Forum

There were seven members of the public present, all in respect of application DC/17/1458 - proposed demolition of existing bungalow and erection of 2x two storey, 1 x single storey dwellings and detached single garage with associated parking/hardstanding at Vivians, North Heath Lane. All seven members of the public lived in close proximity to the proposed application and were opposed to it. Reasons for objection were that the access was on a blind bend posing a safety issue, two storey buildings were likely to block out sunlight to existing properties and overlook into neighbouring properties. There were concerns regarding the levels of the land in regard to the structural state of the existing property. Residents felt the plans lacked clarity on distances from existing properties.

PET/305/17 Apologies for absence

The Committee received apologies and reasons for absence from Cllr Martin Loates, Cllr N. Butler, Cllr. J. Day. No apologies or reasons for absence were received from Cllr T. Rickett.

PET/306/17 Declarations of Interest

Cllr R. Turner declared a personal interest in application DC/17/1558 as the property neighbours that of a close relative.

PET/307/17 Minutes

The Minutes of the meeting held on 22nd June 2017 were agreed and signed by the Chairman as a true record.

With the agreement of the Committee, the Chairman moved application DC/17/1458: Vivians, North Heath Lane – Proposed demolition of existing bungalow. Erection of 2 x two storey, 1 x single storey dwellings and detached garage with associated

parking/hardstanding (under PET/315/17) forward to this point of the meeting.

PET/308/17 Chairman's Announcements

Planning Application WSCC/062/16/NH - Recycling, Recovery and Renewable Energy and Ancillary Infrastructure at the former Wealden Brickworks, Langhurstwood Road, submitted by Britaniacrest Recycling Ltd had been withdrawn for the time being. It had been due to be considered on 18th July.

PET/309/17 Closure of the Rising Sun public house

It was RESOLVED to agree to send the attached letter to Hall and Woodhouse Ltd.

PET/310/17 Assets of Community Value

Under the Localism Act 2011 parcels of land and buildings can be nominated to be given the status of an 'Asset of Community Value'. This means that the community would get the first chance to put in an offer should the land or building come up for sale, although there would be no guarantee that the offer would be accepted. The Committee were given a copy of the latest Horsham District Council (HDC) list of Assets of Community Value. There were no Assets of Community Value listed from North Horsham Parish.

It was RESOLVED to draw up a list of open spaces and buildings in North Horsham Parish to be nominated as Assets of Community Value. Councillors and residents would be invited to put forward buildings or land along with reasons why they should be nominated.

PET/311/17 Parish Heritage

The Parish Council had the opportunity to nominate a heritage feature in the parish with justification and an evidence base to be included in Horsham's Heritage trail. An e-mail outlining the scheme had been circulated to members.

It was RESOLVED nominate the art deco house on the former Novartis site off Parsonage Road as a possible Parish Heritage feature to be included in Horsham's Heritage Trail.

PET/312/17 North of Horsham Working Party

The notes of a meeting of the North of Horsham Working Party held on 5th July 2017 were noted.

The Clerk informed the Committee that HDC had requested a meeting to update the Parish Council on green infrastructure in the parish and

as a result Cllr Alan Britten, Cllr Frances Haigh and the Clerk had met with the HDC Parks and Countryside Development Officer and HDC Head of Community and Culture. As well as updating on the progress of projects in the existing populated area of North Horsham, the HDC Head of Community and Culture explained that he had worked on models of need for leisure facilities on the new development and had discussions with Liberty Developments Ltd. based on the outcomes. Notes from the meeting held on 17th July 2017 will be made available. HDC Head of Community and Culture agreed to attend a meeting of the North of Horsham Working Party in the near future.

The Clerk had met with representatives from St. Marks Church on 20th July 2017. St. Marks has been consecrated as the parish church for Holbrook which includes the area north of the A264. The church has already been in discussion with HDC and Liberty Developments Ltd. and would like to be involved with the North of Horsham Working Party.

The Working Party had discussed allotments and HDC confirmed that there are two areas of allotments included in the plans for the development north of Horsham.

It was RESOLVED to agree the following recommendations:-

- 1. To seek to retain the development in North Horsham Parish until the community living north of the A264 is able to offer its own view on the situation.**
- 2. To make contact with the Parish Council representing Kings Hill with a view to a site visit.**
- 3. To try to influence how the cycle network and green spaces are laid out by linking with Horsham District Council and Liberty Developments Ltd.**
- 4. To give support to a Cycle Plan for the North of Horsham.**
- 5. To establish who will maintain the green spaces and trees.**
- 6. To try to influence the siting of the community buildings to be focal points and to produce a wish list of community buildings to share with HDC and Liberty Developments Ltd.**
- 7. To get the support of HDC through working with officers. To invite the Head of Community and Culture to the next North of Horsham Working Party Meeting and the HDC Head of Parks and Leisure to a future meeting.**
- 8. To approach churches and members of the Horsham Mosque to become part of the Working Party.**
- 9. To give consideration to the future management of the allotments.**
- 10. To meet with Liberty Development Ltd. and HDC as soon as possible to start a dialogue on the design of the development and properties within it.**

11.To set up a Parish Liaison Group (with advice from the Chairmen of the Denne Neighbourhood Forum and Broadbridge Heath Parish Council who have experience in this area)

PET/313/17 Bollards at Lambs Farm Road

It was RESOLVED to purchase two bollards and erect them in the grass verge outside the One Stop on Lambs Farm Road in positions shown on the attached plan.

PET/314/17 Planning appeals

There were no planning appeals.

PET/315/17 Planning Applications

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 22nd June 2017 and considered each application in turn.

It was RESOLVED that the Committee's comments on each planning application be forwarded to HDC (appended as part of the minutes).

PET/316/17 Planning decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

It was RESOLVED to note the schedule of planning decisions.

PET/317/17 Date of next Meeting

The next meeting is scheduled for Thursday 24th August 2017 at 7.30pm.

There being no other business, the Chairman closed the meeting at 9.04 p.m.

.....Chairman

.....Dated

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
20th JULY 2017**

DC/17/1239	HOLBROOK WEST
Site Address: 56 Pondtail Road Proposal: Proposed demolition of existing bungalow and erection of 2x two storey dwellings Applicant: Mr John Giess	
Parish Council Comment Objection on the grounds of overdevelopment and an adverse impact on the street scene.	
HDC Decision	

DC/17/1330	HOLBROOK WEST
Site Address: Langhurst Cottage Langhurst Wood Road Proposal: Proposed demolition of existing cattery and erection of detached annexe Applicant: Mr Arron Ratcliffe	
Parish Council Comment No objection provided it will not be used as a separate dwelling.	
HDC Decision	

DC/17/1361	ROFFEY SOUTH
Site Address: 15 Fallow Deer Close Proposal: Proposed demolition of existing garage and erection of replacement single storey side extension Applicant: Mr and Mrs Docherty	
Parish Council Comment No objection.	
HDC Decision	

DC/17/1400	ROFFEY SOUTH
Site Address: 90 Wallis Way Proposal: Surgery to 1 x Oak Applicant: Mr Curtis Craddock	
Parish Council Comment No objection subject to comments from the HDC Tree Officer and provided the work is to remove disease.	
HDC Decision	

DC/17/1411	HOLBROOK WEST
Site Address: 80 Heath Way Proposal: Proposed erection single storey side and rear extensions with conversion of side garage. Applicant: Mr Paul Milarn	
Parish Council Comment No objection.	
HDC Decision	

DC/17/1451	ROFFEY SOUTH
Site Address: 31 Wood End Proposal: Surgery to 2 x Oaks Applicant: Mrs Stephanie Langouet	
Parish Council Comment No objection subject to comments from the HDC Tree Officer.	
HDC Decision	

DC/17/1458	HOLBROOK EAST
Site Address: Vivians North Heath Lane Proposal: Proposed demolition of existing bungalow. Erection of 2 x two storey, 1 x single storey dwellings and detached single garage with associated parking/hardstanding Applicant: C/O Agent	
Parish Council Comment Objection on the grounds of unsafe access with insufficient sight lines which could lead to other highways issues. The Committee considers that there is insufficient detail on the levels surrounding the property and the effect they will have on the site and neighbouring properties. The Committee recommends that as there is a shortage of bungalows in this area, building one storey dwellings could alleviate any issue with levels, however, the highway issue remains.	
HDC Decision	

DC/17/1464	ROFFEY NORTH
Site Address: 12 Cottage Close Proposal: Surgery to 1 x Oak Applicant: Mr Mark Smee	
Parish Council Comment No objection subject to comments from the HDC Tree Officer.	
HDC Decision	

DC/17/1472	ROFFEY NORTH
Site Address: Flat 12 - 14 Reeves Court Littlehaven Lane	
Proposal: Installation of a high speed broadband cabinet	
Applicant: Catsurveys Planning Team	
Parish Council Comment No objection.	
HDC Decision	

DC/17/1484	ROFFEY SOUTH
Site Address: 20 Fenby Close	
Proposal: Proposed removal of existing front porch. Erection of replacement front porch and single storey rear extension. Loft conversion with installation of rear dormer window and 3x rooflights	
Applicant: Mr & Mrs Hayes	
Parish Council Comment Objection on the grounds of overdevelopment and it will be overbearing for neighbouring properties.	
HDC Decision	

DC/17/1494	HOLBROOK EAST
Site Address: 52 Gateford Drive	
Proposal: Surgery to 1 x Oak	
Applicant: Mrs Mackintosh	
Parish Council Comment No objection subject to comments from the HDC Tree Officer.	
HDC Decision	

DC/17/1504	ROFFEY SOUTH
Site Address: 40 South Holmes Road	
Proposal: Surgery to 2 x Oaks	
Applicant: Mr Defoe	
Parish Council Comment No objection subject to comments from the HDC Tree Officer.	
HDC Decision	

DC/17/1527	HOLBROOK EAST
Site Address: 14 Gateford Drive	
Proposal: Proposed erection of single storey front extension with pitched roof and integral open sided front porch	
Applicant: Mr & Mrs Stanton	
Parish Council Comment Objection on the grounds of it effecting the street scene.	
HDC Decision	

DC/17/1536	ROFFEY NORTH
Site Address: ■ Farhalls Crescent Proposal: Proposed erection front enclosed porch and two storey side extension with Juliet balcony to rear Applicant: ■■■■■■■■■■	
Parish Council Comment Objection on the grounds of overdevelopment.	
HDC Decision	

Councillor R. Turner withdrew from the meeting after declaring a personal interest.

DC/17/1558	ROFFEY NORTH
Site Address: 62 Earles Meadow Proposal: Proposed erection of first floor side extension over existing ground floor integral garage Applicant: Mr and Mrs R Ogden	
Parish Council Comment No objection.	
HDC Decision	

DC/17/1569	ROFFEY NORTH
Site Address: 34 Littlehaven Lane Proposal: Proposed erection of a rear conservatory Applicant: Ms V Taylor	
Parish Council Comment No objection	
HDC Decision	

DC/17/1574	ROFFEY NORTH
Site Address: 9 Rusper Road Proposal: Surgery to 1 x Oak Applicant: Mr Michael Heaps	
Parish Council Comment No objection subject to comments from the HDC Tree Officer.	
HDC Decision	

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