



# **NORTH HORSHAM PARISH COUNCIL HEALTH AND SAFETY**

## **STATEMENT OF GENERAL POLICY**

### **POLICY STATEMENT**

North Horsham Parish Council aims to protect all persons including employees, customers, contractors and members of the public from potential injury and damage to health which may arise from work activities through a positive scheme of risk management.

### **KEY PRINCIPLES**

The Parish Council will -

- Manage the health and safety risks in the workplace proactively to prevent accidents and cases of work-related ill health.
- Provide clear instructions and information, with adequate training, to ensure that employees are competent to do their work. The Parish Council will provide such information, training and supervision, as is needed for this purpose.
- Engage and consult with employees on day-to-day health and safety conditions as they arise.
- Implement emergency procedures.
- Maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery and ensure safe storage/ use of substances.
- Maintain up to date records of Health and Safety incidents and Report under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) as appropriate.
- Give a high level of commitment to health and safety and will comply with all statutory requirements.

### **WHO DOES THE POLICY APPLY TO**

The Policy applies to all employees and Councillors of North Horsham Parish Council

### **REVIEW OF THE POLICY**

Subject to any new legislation or changes in case law which require immediate amendment; or any changes in the needs of the Parish Council, the Health and Safety - Statement of General Policy will be reviewed every 2 years. The next review will be in July 2027.

Adopted at the PCM July 2021

Reviewed July 2025