



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 29th JANUARY 2026 AT 7.30pm

Present: Cllr. K. Burgess, Cllr J. Dancer*, Cllr. J. Davidson (Vice Chairman), Cllr. Mrs G. Davidson-Fernandez, Cllr. Mrs J. Gough, Cllr. R. Knight, Cllr. D. Mahon*, Cllr. T. Rickett BEM, Cllr. D. Searle, Cllr. N. Simmonds, Cllr. R. Turner (Chairman), Cllr. Mrs S. Wilton (*denotes absence)

In attendance: Kirsty Tickner - Committee Clerk
There were 35+ members of the public present, including Cllr. B. Walters (HDC), Cllr. J. Mercer (HDC and WSCC), and Cllr. S. Raby (NHPC, HDC and WSCC).
Paul Eagle - Principal Transport Planner from WSCC

PET/090/26 Public Forum
All Public Forum attendees agreed to comment and ask questions at the end of the presentation in Agenda item 5.

PET/091/26 Apologies for absence
Members **NOTED** the apology and reason for absence from Cllr. Mahon. No apology for absence was received from Cllr. Dancer.

PET/092/26 Declarations of Interest
There was no declaration of interest declared.

PET/093/26 Minutes
The Minutes of the Committee Meeting held on 18th December 2025 were **AGREED** and signed by the Chairman as a true record.

PET/094/26 Presentation from the Transport Planning and Policy Team from WSCC on the 'Dutch' style roundabout proposals within the Stage 2 Consultation on proposals to improve walking, cycling and public transport proposals between Mowbray and the town via North street, Kings Road and Rusper Road.

At the November 2025 PET meeting, Members were made aware of the 'WSCC Stage 2 Consultation on the proposals as above (PET/075/25 refers). One of the detailed proposals is for 'A 'Dutch' style roundabout at Parsonage Road/Kings Road with segregated cycle track and, parallel pedestrian crossings to give pedestrians and cyclists priority over other vehicles like the example at Westgate in Chichester'. Back in November, Members felt that they did not have enough information on how the proposed 'Dutch' style roundabout will work at Parsonage Road/Kings Road for them to be able to make any comment, and agreed for contact to be made with WSCC to ask them for a presentation to be made to Members. A member of the Transport

Planning & Policy Team was contacted and they were happy to do a presentation to Members to provide further information on the 'Dutch' style roundabout proposals and to answer any questions.

The Chairman of the Committee welcomed Paul Eagle, Principal Transport Planner from WSCC, to do the presentation (copy attached as **Appendix 1**).

Attendees sitting in the public gallery raised questions and concerns, such as:

- Is the modelling based on current traffic problem areas? Concerns of the modelling, with the capacity of traffic on Station Road. Is the benefits table of the presentation from the perspective of the motorists?
- Would it not be better to wait for the completion of some of the property developments such as Mowbray, before thinking of these proposals?
- Has a traffic survey been completed, and if not, would that not be better than the modelling, to gauge a clearer idea of the impact on traffic problem areas?
- Will there be access for taxis, especially ones carrying elderly people or people with disabilities? There is more than one elderly residential care home in the Kings Road area.
- If you are a resident of Kings Road, would you still need to use the Dutch style roundabout?
- How would the bus gate deliver much benefit, as it could push traffic down other roads such as Parsonage Road and Redkiln Way? Would it not be better to look at the impact on surrounding roads, before a lot of money is spent on the scheme?
- Parsonage Road already suffers from traffic build up from the railway line, and Foundry Lane is difficult for traffic to travel along currently. With extra traffic and emergency vehicles using those roads, it could exacerbate the current issues.
- No buses travel along Parsonage Road, and some residents can't walk, or walk to get a bus. Providing any priority access of buses on Kings Road would not help Parsonage Road residents.
- Harwood Road is not ideal to take on more traffic, with an anecdotal report of a recent accident along there.
- The proposals for the Foundry Lane roundabout and the T Junction idea are very concerning.
- Is the scheme not just a way of moving traffic into other areas, therefore causing issues in those areas?
- There is an environmental impact on residents, such as those on Kings Road, having to travel further due to the proposed changes to road layout? Can Kings Road resident access be granted to use the bus gate area?

- Concern of a small business unit in Kings Court, that holds exams at some times of the year. Would they have any say in when the construction works would begin?
- Have other schemes been considered that would make it safer and easier for cyclists at the Kings Road/Foundry Lane, other than what is being proposed?
- Would improved signage not be a better use of money before any major road layout scheme is considered?
- How was the original consultation communicated with residents? Some found out about it on social media but not until after the consultation had closed, and then found out about tonight's presentation.

NHPC Members then raised their questions and concerns, and tried to avoid repeats from the public gallery, such as:

- Where is the funding from The Community Infrastructure Levy (CIL) and S106 coming from?
- Would costs not be better being put towards a foot bridge over the railway line?
- Is modelling based on the impact of the railway line on Parsonage Road?
- Do buses have to travel through the middle of the town, could they not use an alternative route to the bus centre?
- Around funding, if there is no funding apart from CIL and S106 money, how can investment be put into the scheme?

Paul Eagle made responses to concerns and questions such as:

- The modelling was based on the years up to 2030 and takes into account new developments such as Mowbray and the Novartis developments.
- More detailed modelling will be required, and the impact on the surrounding roads will be looked at further, and modelling from the motorists perspective will need to happen. If routes need to change, that could happen but costs may affect that.
- There will be a traffic survey carried out in Spring 2026.
- Access for taxis should be given in the proposed bus gate area.
- Residents of Kings Road would need to use the proposed Dutch style roundabout.
- They will need to look at whether any Kings Road resident access can be given in the bus gate area.
- It could be a number of years before the scheme begins. Value for money needs to be assured early on in the process.
- Remarks made about the construction timetable will be noted.
- The idea of the scheme is to get more traffic off the road, and get more people cycling, walking, and using public transport.

- There is some funding from CIL and S106 money
- A feasibility study would need to be done early on in the process, which could affect the rest of the process. They have to be working on schemes such as these, ready to accept government funding when it comes up, due to limited time to accept funding, and be ready to go. Money is spent to look at potential schemes, before major funds are spent.

Members discussed the presentation after listening to the public gallery, and asking their own questions, and **AGREED** that the presentation has been helpful, and how they would want to see this happen again as the scheme progresses down the line, to keep Members and the public informed, and asked for WSCC to keep in touch with NHPC. Members **AGREED** that they need more information and are not ready to give a definitive response to the scheme.

PET/095/26 Chairman's Announcements

- Members noted the following compliance complaints that had been received since the last meeting within the North Horsham Parish:

Ref: EN/26/0437

Address: 52 Wordsworth Place, Horsham, RH12 5PS.

Alleged breach: Extension of residential curtilage into adjoining woodland following implementation of DC/24/1232 (Erection of a two storey side extension and replacement of conservatory roof).

Ref: EN/26/0017

Address: 114 Beech Road, Horsham, RH12 4TX.

Alleged breach: Erection of 1.3m high fence forward of principal elevation of property in breach of condition 4 of HR/123/74

- Members were advised that the Planning Compliance Statistics report for 2025 had been issued and circulated to all members with the Agenda for the meeting.
- Members were asked to recall that at the Council Meeting held 8th January, it was agreed that this Committee should consider a resident request for a grit bin to be installed. However, the resident has since advised that following discussions with neighbours, some of whom would not be supportive of an installation, he did not wish for the matter to proceed further.

The Chairman's Announcements were **NOTED**.

PET/096/26 Planning Appeals

Members **NOTED** that there were no Planning Appeals.

PET/097/26 Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 18th December 2025 and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 2** to these Minutes

PET/098/26 Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

PET/099/26 Date of next Meeting

The next meeting is scheduled for Thursday 26th February 2026 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.50pm.

.....Chairman

.....Date

Unconfirmed

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
29TH JANUARY 2026**

DC/26/0016 – First found on Parish report 19/01/2026	HOLBROOK EAST
Site Address: 24 Burns Close, Horsham, RH12 5PF. Proposal: Erection of a two storey side extension, erection of a front porch, alterations to fenestration, and associated alterations to access and landscaping.	
Parish Council Comment 29/01/2026: No objection.	
HDC Decision	

DC/26/0066 – First found on Parish report 26/01/2026	ROFFEY NORTH
Site Address: 65 Lambs Farm Road, Horsham, RH12 4JJ. Proposal: Erection of a single storey rear infill and extension.	
Parish Council Comment 29/01/2026: No objection.	
HDC Decision	

DC/25/2071	ROFFEY NORTH
Site Address: 5 Lambs Farm Close, Horsham, RH12 4JZ. Proposal: Erection of a first-floor side extension over existing garage, erection of front porch and associated alterations.	
Parish Council Comment 29/01/2026: No objection.	
HDC Decision	

DC/25/2096	ROFFEY NORTH
Site Address: 23 Lime Avenue, Horsham, RH12 4DZ. Proposal: Erection of a single storey rear extension.	
Parish Council Comment 29/01/2026: No objection.	
HDC Decision	

DC/25/2090	HOLBROOK EAST
Site Address: Chennells Brook Lodge, Rusper Road, Horsham, RH12 5QW. Proposal: Surgery to 1 x Oak.	
Parish Council Comment 29/01/2026: No objection to the surgery of the Oak tree, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/26/0011	ROFFEY NORTH
Site Address: Parsonage Business Park, Parsonage Way, Horsham, RH12 4AL. Proposal: Surgery to Group of trees including Sycamore, Silver Birch, Common Hazel, Common Ash, Commonholly, Pedunculate Oak, Goat Willow, Common Yew and Mixed Species. Surgery to 2 x Pine. Fell 1 x Common Hawthorn.	
Parish Council Comment 29/01/2026: No objection to the surgery of the trees, or the felling of the Common Hawthorn, subject to the comments of HDC's Tree Officer. The Committee requests that the felled tree be replaced with an appropriate native species in a suitable nearby location.	
HDC Decision	

DC/25/2156	ROFFEY NORTH
Site Address: 3 Havengate, Horsham, RH12 4BH. Proposal: Demolition of existing garage. Erection of single storey side extension.	
Parish Council Comment 29/01/2026: No objection.	
HDC Decision	

DC/25/2157	ROFFEY NORTH
Site Address: 2 Allingham Gardens, Horsham, RH12 4US. Proposal: Erection of a single storey rear extension.	
Parish Council Comment 29/01/2026: No objection.	
HDC Decision	

DC/25/2140	HOLBROOK WEST
<p>Site Address: Rockwell, 44 Pondtail Road, Horsham, RH12 5HR.</p> <p>Proposal: Loft conversion with hip to gable conversion, installation of 2 pitched roof dormers and a rooflight to the front roof slope and 2 pitched roof dormers to the rear roof slope.</p>	
<p>Parish Council Comment 29/01/2026: No objection in principle, however Members feel the design could be improved.</p>	
HDC Decision	

DC/26/0012	HORSHAM RURAL
<p>Site Address: Mowbray, Sports Hub Sub-Phase, Wimland Road, Faygate.</p> <p>Proposal: Application for approval of Reserved Matters pursuant to Condition 5 of Outline Planning Permission reference DC/16/1677 for the Sports Hub including Pavilion and covered spectator stands, ancillary amenity buildings, access roads, landscaping, foot/cycle paths, car and cycle parking, and drainage including drainage basins, and associated infrastructure.</p>	
<p>Parish Council Comment 29/01/2026: No objection.</p>	
HDC Decision	

DC/26/0024	HOLBROOK WEST
<p>Site Address: Bentley House, North Heath Lane, Industrial Estate, North Heath Lane, Horsham, RH12 5QE.</p> <p>Proposal: Change of use of building to provide 9 residential units.</p>	
<p>Parish Council Comment 29/01/2026: No objection in principle, however, Members have concerns for the safety of potential residents and regarding access.</p>	
HDC Decision	

DC/26/0038	ROFFEY NORTH
<p>Site Address: 45 Rusper Road, Horsham, RH12 4BA.</p> <p>Proposal: Erection of a single storey rear extension and garage conversion.</p>	
<p>Parish Council Comment 29/01/2026: No objection.</p>	
HDC Decision	

DC/26/0055	ROFFEY NORTH
Site Address: 14 Maple Close, Horsham, RH12 4EZ. Proposal: Surgery to 1 x Oak.	
Parish Council Comment 29/01/2026: No objection to the surgery of the Oak tree, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/25/2092	ROFFEY SOUTH
Site Address: 82 South Holmes Road, Horsham, RH13 6HP. Proposal: Surgery to 1 x Oak.	
Parish Council Comment 29/01/2026: No objection to the surgery of the Oak tree, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/26/0032	ROFFEY SOUTH
Site Address: 22 Delius Gardens, Horsham, RH13 6RY. Proposal: Demolition of existing conservatory and erection of a two storey rear extension.	
Parish Council Comment 29/01/2026: No objection.	
HDC Decision	

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Horsham Area STP Feasibility Study – Presentation to North Horsham Parish Council

Paul Eagle – Thursday 29th January 2026



Horsham Area Sustainable Transport Corridors Feasibility Study Presentation overview for today's meeting:

Overview of proposals for CD3 Town Centre to Mowbray

- a) Detailed look at 'Dutch' style roundabout, Parsonage Road
- b) High level summary of Proposals on traffic movements (Modelling results)

High level summary of Active England Design Tools

Next steps

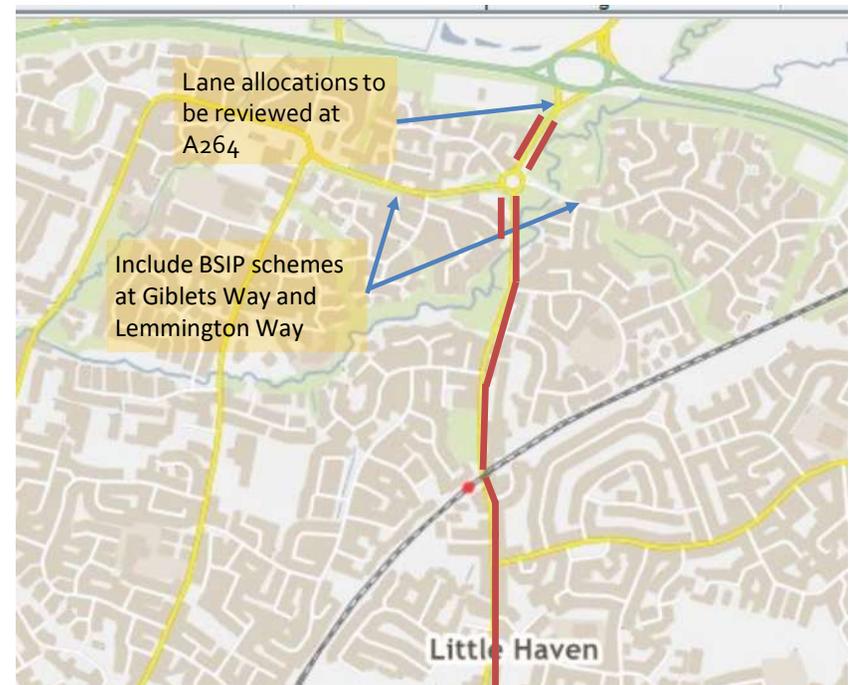
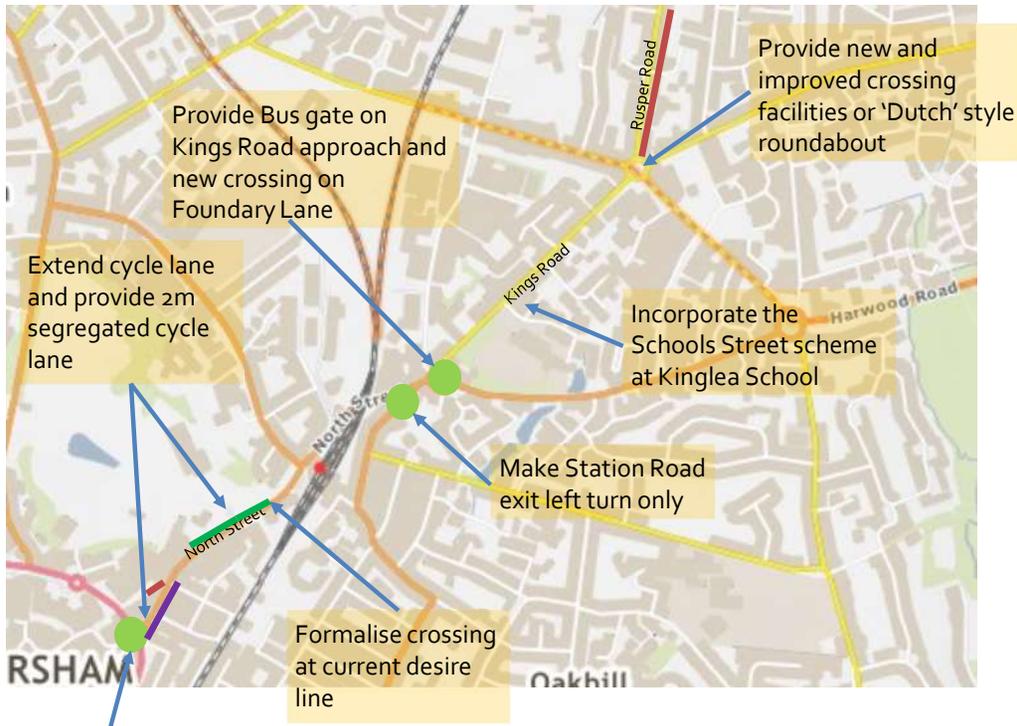
Q & A Session

Overview of feasibility designs for CD3



- a) Reconfigure/review junction layouts to prioritise buses and new crossing points, potential 'Dutch' style roundabout at Redkiln Way
- b) Introduce Various new sections of Advisory, Shared-Use and segregated cycle lane
- c) Make Station Road exit left turn only
- d) Review need for laybys, and on street parking along the corridor
- e) Provide a bus gate at Foundary Lane roundabout on Kings Road approach
- f) Include the school streets scheme at Kingslea School
- g) 'Dutch' style roundabout at Parsonage Road/Rusper Road
- h) Bus cage markings to be installed where appropriate
- i) Improved wayfinding signage along the corridor
- j) Consider BSIP scheme at Giblets Way and Lemmington Way
- k) Lane allocations to be reviewed on approach to A264

Overview of feasibility designs for CD3



Level of Service:

- Advisory – 
- Shared- Use – 
- Segregated - 

Horsham Area Sustainable Transport Corridors Feasibility Study

Proposal : 'Dutch' style roundabout Parsonage Road/Rusper Road:

Reason for proposal;

- **Improve crossing facilities;** current wayfinding and crossing facilities not up to current standards.
- **Provide a continuous safe route for pedestrians and cyclists;** fills current gap in the facilities on this corridor.
- **Addresses safety;** look to reduce number of collisions involving pedestrians and cyclists.
- **Reduce vehicle approach speeds;** key feature of the design is to help reduce vehicles speeds, by narrowing lanes and entry angles to the roundabout.



Horsham Area Sustainable Transport Corridors Feasibility Study – ‘Dutch’ style roundabout, Parsonage Road/Rusper Road.

Benefits;

- Provision of improved cycle/pedestrian facilities between Kings Road and Rusper Road;
- Improve pedestrian/cycle comfort in terms of slower vehicle speeds on the approaches to the roundabout;
- Clearer wayfinding and filling gap in facilities.
- Improved safety for pedestrians and cyclists reducing number of collisions involving pedestrians and cyclists, and vehicle only collisions.

Disbenefits;

- Perceived to increase delays, but this has not been observed at Westgate in Chichester;
- Educating all users to a new concept, communication campaigns will help to provide information ahead of installation;
- Higher delivery costs than alternative separate crossing facilities..

Horsham Area Sustainable Transport Corridors Feasibility Study



Results from modelling all main proposals;

Results from the high level modelling of all the proposed options on CD3 corridor, shows decreases in traffic on North Street, Albion Way and Kings Road. There are flow increases on parallel routes including Pondtail Road, B2237 North Parade, Parsonage Road, Foundary Lane and Harwood Road.

Conclusions – While there are some redistribution of vehicles as we would expect given the improvements we are proposing, all junctions operate within capacity in the modelling undertaken to date.

There is an opportunity here to improve safety, provide additional crossing points and improve accessibility to local amenities and Kingslea school for cyclists and pedestrians;

Provide improved experience for active travel modes including reducing delays to buses, improving journey times and reliability.

Through trips from Kings Road to North Street, would be impacted on, further modelling of these proposals will be required.

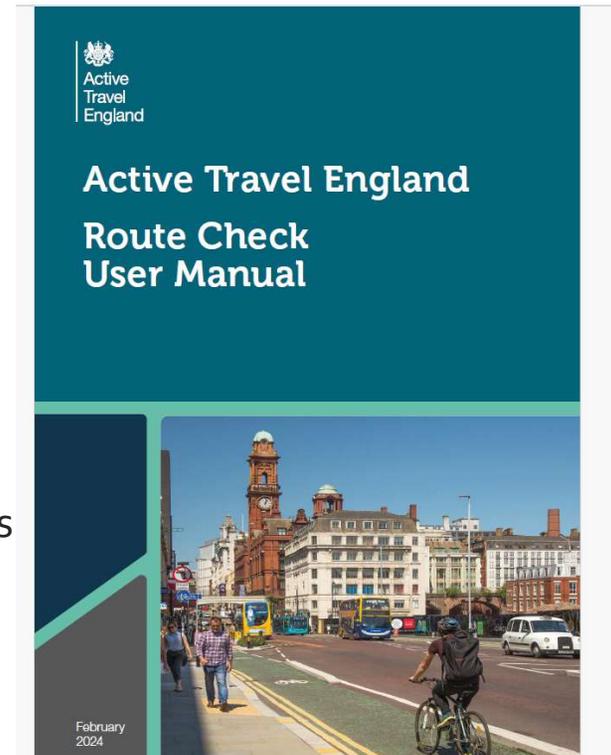
Horsham Area Sustainable Transport Corridors Feasibility Study

Proposal : Assessing all improvements on CD3 using Active England Design Tools to check for suitability and adherence to guidance;

Potential tools to be considered for the review;

- ATE crossing Selector Tool – More relevant to individual design elements;
- **ATE Route Check Tool – Scheme review for Urban or Rural locations;**
- ATE Route Cross Section Tool – Not appropriate for corridor type schemes

Why the Active Route Checker Tool? This tool is designed to help provide useful feedback on schemes in either Urban or Rural locations, scoring based on existing layout and design layout.



Horsham Area Sustainable Transport Corridors Feasibility Study

Proposal : All improvements to be considered and reviewed using Active England Design Tools



Result from ATE Route Checking Tool for B2195 Corridor CD3, Horsham Town Centre to North Horsham.

Street Level of Service			
Catargories	Existing Layout	Proposed Layout	Net Difference
Safety	4%	36%	32%
Accessibility	50%	64%	14%
Comfort	17%	83%	67%
Directness	25%	33%	8%
Attractiveness	25%	42%	17%
Cohesion	13%	63%	50%
Overall ATE Score	13%	43%	29%

Horsham Area Sustainable Transport Corridors Feasibility Study

Proposal : All improvements to be considered and reviewed using Active England Design Tools



Result from ATE Route Checking Tool for B2195 Corridor CD3, Horsham Town Centre to North Horsham.

- It can be seen from the table above that the proposals provide improvements over the existing facilities in all categories.
- The biggest differences being in Comfort, Cohesion and safety.
- With improvements in Attractiveness, Accessibility and Directness still positive but to a lesser extent.

Next Steps



Consultants to cost proposals and present overall cost for each corridor;

Review feedback from stage 2 consultation;

Depending on outcome of stage 2 consultation in terms of overall support, prepare to take the proposals to the next stage of design.

Prepare West Sussex Business Case (SOC) to be included for inclusion in a future Capital programme.

Q & A Session

Overview of feasibility designs for CD9



- a) Extend Advisory cycle lanes to fill gaps
- b) Existing mini roundabout on old Guildford Road to be converted to T-junction to improve cycle connectivity
- c) Shared-use 3m footway/cycleway to be provided in Broadbridge Heath
- d) Shared-use 2.5m footway/cycleway to be provided at Farthings Hill
- e) Junction modifications to incorporate new crossings where appropriate
- f) Some segregated cycle facilities where width will allow
- g) Improved wayfinding signage along the corridor
- h) Formulise crossings on existing desire line

Overview of feasibility designs for CD9



Share your views

Horsham Transport Improvements

The survey is open from Tuesday 11 November to Monday 22 December 2025 at 11:55pm

West Sussex County Council would like your feedback on proposals for transport improvements along two corridors within Horsham:

- Rusper Road, between town centre and Mowbray
- Guildford Road, between town centre and Broadbridge Heath

We welcomed your feedback on our initial ideas and used this to develop proposed designs that include bus priority, improvements to pedestrian and cycle facilities, road safety improvements and measures to reduce congestion.



To get involved, please scan the QR code or visit the website below

yourvoice.westsussex.gov.uk/horsham-transport



Share your views

Horsham Transport Improvements

The survey is open from Tuesday 11 November to Monday 22 December 2025 at 11:55pm

Visit us at one of our consultation events to view information on the proposals and talk to members of the project team. Your feedback is important to help shape the designs and next steps.

Blackbridge Community Centre
Three Acres, Horsham, RH12 1RS

Monday 24 November, 3pm to 7pm

Horsham Park Barn
North Street, Horsham, RH12 1RJ

Tuesday 2 December, 10am to 2pm

If you are unable to access the survey online, or if you need the information in an alternative format, please contact us at:

 LTP@westsussex.gov.uk

 **01243 642105**



If you are deaf or hard of hearing and have the BT Relay UK app installed on your computer, laptop or smartphone, you can contact us on 18001 (01243 642105)



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