

**MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE  
TO BE HELD ON THURSDAY 19<sup>th</sup> FEBRUARY 2026 AT 7.30pm**

**CLERK'S REPORT**

To be considered in conjunction with the Agenda for this meeting. Numbers relate to the item numbers on the Agenda.

**1. Public Forum.**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the Agenda. Each speaker is limited to 3 minutes. The business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

**4. Declarations of Interest.**

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

**5. Chairman's Announcements**

Any announcements are for information only. Should Members wish to discuss any of the issues referred to, this must be via a request to the Chairman of the Committee for inclusion on a future Agenda.

There are no announcements.

**6. Review of Finances to 31<sup>st</sup> December 2025**

**6.1 Finance Report to show income, expenditure and reserves to 31<sup>st</sup> December 2025**

**Funding at 31<sup>st</sup> December 2025**

Precept (full year)	401,537
Environmental Grant	12,752
Donation for Interpretation Board	927
CIL Funding	90
<b>Total</b>	<b>415,306</b>

**Income to 31<sup>st</sup> December 2025**

Cost Centre	Actual income	Annual Budget	Estimated income to 31 <sup>st</sup> Dec*
Admin	18,322	20,000	15,000
Allotments**	1,111	1000	1,000
North Heath Hall	59,857	73,000	54,750
Holbrook Tythe Barn	30,838	46,000	34,500
Multi Court Lettings	19,119	28,000	21,000
Roffey Millennium Hall	55,561	78,000	58,500
<b>Total</b>	<b>184,808</b>	<b>246,000</b>	<b>184,750</b>

## Expenditure to 31<sup>st</sup> December 2025

Cost Centre	Actual Expenditure	Annual Budget	Estimated expenditure to 31 <sup>st</sup> Dec*
Admin	40,225	59,810	44,858
Grants	5,494	10,000	7,500
Burial***	5,596	7,900	5,925
Personnel	276,940	390,150	292,613
Allotments	1,070	1,940	1,455
Amenity, Recs and Open Spaces	46,629	68,100	51,075
North Heath Hall	21,958	35,980	26,985
Holbrook Tythe Barn	15,633	25,880	19,410
Roffey Millennium Hall	34,549	51,270	38,453
<b>Total</b>	<b>448,094</b>	<b>651,030</b>	<b>488,274</b>

\*Total cost centre budget for 2025/26 divided by 9/12th.

\*\*Allotment invoices are sent out annually. The full income is expected by the end of April.

\*\*\* Paid quarterly in Months 2,5,8 & 11

Supporting Finance documents including the Income and Expenditure and Reserves reports as at 31<sup>st</sup> December 2025 are attached in **Appendix 1 and 1a respectively**.

### Income

Overall, the anticipated income is on target. The income from the halls is approx. 2% below the anticipated level at the end of month 9, down on the 0.5% above budget at the end of month 8. This is partly due to a drop off in bookings because of the festive break.

### Expenditure

There has been a slight increase in the underspend which is 8.2% at the end of the month, compared to approx. 6.6% lower than anticipated at the end of month 8.

### Reserves

As at 31<sup>st</sup> December 2025 remaining funds, including the full year precept payment received, together with General Reserves, stood at £392,823.

In addition, there continues to be Earmarked Reserves of £223,890 a reduction of £13,451 from the end of month 8, due to Election costs of £11,776 from the Election EMR, installations costs of the replacement blinds and curtains at North Heath Hall of £780 from R&R EMR and £895 for repairs to the partition wall at RMH from R&R EMR

### Summary

Both income and expenditure are broadly in line with the anticipated levels at the end of month 9, and it is hoped that the income situation will continue to improve over the remaining winter months.

### 6.2 Bank Reconciliations

A copy of the bank reconciliation and statements for the Lloyds Bank Accounts and the CCLA Public Sector Deposit Fund as at 30<sup>th</sup> November 2025 and 31<sup>st</sup> December 2025 have been **circulated by emailed**.

### 6.3 VAT Analysis

A copy of the summary sheet for the 3<sup>rd</sup> quarter of 2025/26 is attached as **Appendix 2**.

## **Decisions:**

- 6.1 To consider the Financial Report to 31<sup>st</sup> December 2025 including reserve balances**
- 6.2 To confirm, with counter signature by the Chairman the bank reconciliations and bank statements for the Lloyds Bank Accounts and CCLA Public Sector Deposit Fund as at 30<sup>th</sup> November and 31<sup>st</sup> December 2025**
- 6.3 To note the VAT Analysis to 31<sup>st</sup> December 2025**

## **8. Property Reinstatement Valuations**

Back in 2022, the Council placed instructions for reinstatement cost assessments (RCAs) for insurance purposes on the three buildings owned by the Parish Council; Holbrook Tythe Barn, North Heath Hall; and Roffey Millennium Hall.

As part of this valuation, the surveyor recommended renewing these valuations every three years, in line with RICS guidance, to ensure the properties remain accurately insured at the correct value.

Quotations have been provided by the previous surveyor as follows :-

- Roffey Millenium Hall, RH12 4DT - RCA = £615 + VAT
- Holbrook Tythe Barn, RH12 5JF - RCA = £615 + VAT
- North Heath Hall, RH12 5PU - RCA = £615 + VAT

These quotes are only a £20 per building increase on the 2022 prices but they could be subject to a 2026 increase. Whilst these costs would be allocated to the Professional Services Budget, an allowance has not been included in the 2026/27 budget for these costs and would therefore results in the budget being exceed, with the excess effectively funded by General Reserves. As per FR 5.17, the Finance and Administration Committee can approve this request for Supplemental Budget as it falls below £2,000

**Decision : To consider instructing valuations on the three Parish Council owned properties and agree any Supplemental Budget if required**

## **9. Grant Applications**

The applications and supporting documentation has been circulated to Members by email prior to the meeting. There is a current Grant budget available for the 2025/26 financial year of £4,505.

Southwater Bridge Club - £4,000 requested

This is the first application from Southwater Bridge Club.

**Decision : To consider a Grant application from Southwater Bridge Club**

North Horsham Friendship Club - £450 requested

This is the 14<sup>th</sup> application from the Friendship Club and the funding would be used for the ongoing sessions including entertainment.

Previous Awards

October 2014	£500	Set Up costs
October 2015	£300	Ongoing work
December 2016	£150	Christmas entertainer and small gifts
February 2018	£200	Entertainer and transport costs
February 2019	£225	Entertainer and transport costs
February 2020	£300	Entertainer and transport costs
March 2022	£300	Ongoing sessions including entertainment
February 2023	£400	Ongoing sessions including Entertainment
April 2023	£830	Excursion transport costs
February 2024	£400	Ongoing sessions including Entertainment
April 2024	£850	Excursion transport costs
February 2025	£400	Ongoing sessions including Entertainment
June 2025	£519	Garden Party & Gazebos

**Decision : To consider a Grant application from North Horsham Friendship Club**

4 Sight Vision - £1,870 requested

This is the 3<sup>rd</sup> application from 4 Sight Vision and the funding would be used to fund the support of 22 of the 76 clients living in North Horsham.

Previous Awards

February 2024	£1,100	Ongoing work
February 2025	£1,430	To support 20 blind and sight impaired people who are living in North Horsham

**Decision : To consider a Grant application from 4 Sight Vision**

**12. Debtors**

A confidential summary of the current listing will be available to Members at the meeting and Members asked to consider any action (if necessary).

**Decision : To receive the Debtors listing as at 31<sup>st</sup> January 2026 and agree any action**

07/01/2026

North Horsham Parish Council

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Detailed Income & Expenditure by Budget Heading 31/12/2025

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 Administration</b>								
1008 Miscellaneous Income	5,025	25	0	(25)			0.0%	
1011 S106 Funding Smart TVs (RMH)	2,805	0	0	0			0.0%	
1175 CIL Payment	0	90	0	(90)			0.0%	90
1176 Precept	380,247	401,537	401,537	0			100.0%	
1196 Interest Received	28,824	18,092	20,000	1,908			90.5%	
Administration :- Income	<b>416,901</b>	<b>419,744</b>	<b>421,537</b>	<b>1,793</b>			<b>99.6%</b>	<b>90</b>
4007 Councillors Training	90	45	1,000	955		955	4.5%	
4008 Councillors Expenses	6,339	4,669	7,000	2,331		2,331	66.7%	
4021 Telephone/Fax/Internet	2,827	2,102	3,400	1,298		1,298	61.8%	
4022 Postage	691	643	840	197		197	76.5%	
4023 Stationery and Printing	733	513	1,600	1,087		1,087	32.0%	
4024 Subscriptions	3,210	3,456	3,400	(56)		(56)	101.6%	
4025 Insurance	15,296	8,467	15,500	7,034		7,034	54.6%	
4028 IT Costs	3,547	3,936	3,600	(336)		(336)	109.3%	
4029 Website Maintenance	264	164	200	36		36	82.0%	
4032 Publicity/Marketing	0	0	500	500		500	0.0%	
4033 Newsletter	892	662	920	259		259	71.9%	
4038 Office Equipment Maint.	517	387	950	563		563	40.8%	
4051 Bank Charges	78	188	350	162		162	53.7%	
4053 PWLB Loan Charges	10,231	4,930	5,000	70		70	98.6%	
4057 External Audit Fees	1,430	0	1,500	1,500		1,500	0.0%	
4058 Professional Services	2,278	2,685	2,500	(185)		(185)	107.4%	
4059 Internal Audit Fees	399	130	450	320		320	28.8%	
4100 Chairman's Allowance	0	0	400	400		400	0.0%	
4120 Roffey Hall Equipment	460	338	700	362		362	48.3%	
4122 Office Equipment	4,323	707	2,000	1,293		1,293	35.4%	
4123 VE Day 80	0	1,204	2,000	796		796	60.2%	
4246 Solar Power HTB	16,688	0	0	0		0	0.0%	
4247 Youth Provision	5,000	5,000	6,000	1,000		1,000	83.3%	
4256 S106 Smart TVs (RMH)	2,805	0	0	0		0	0.0%	
Administration :- Indirect Expenditure	<b>78,099</b>	<b>40,225</b>	<b>59,810</b>	<b>19,585</b>	<b>0</b>	<b>19,585</b>	<b>67.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>338,803</b>	<b>379,519</b>	<b>361,727</b>	<b>(17,792)</b>				
6001 less Transfer to EMR	0	90	0	(90)				
<b>Movement to/(from) Gen Reserve</b>	<b>338,803</b>	<b>379,429</b>	<b>361,727</b>	<b>(17,702)</b>				
<b>103 Grants</b>								
4155 Other Grants and Donations	7,711	5,494	10,000	4,506		4,506	54.9%	
Grants :- Indirect Expenditure	<b>7,711</b>	<b>5,494</b>	<b>10,000</b>	<b>4,506</b>	<b>0</b>	<b>4,506</b>	<b>54.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(7,711)</b>	<b>(5,494)</b>	<b>(10,000)</b>	<b>(4,506)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2025

Month No: 9

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>104 Burial</u>								
4101 Burial Charges	7,461	5,596	7,900	2,304		2,304	70.8%	
Burial :- Indirect Expenditure	<b>7,461</b>	<b>5,596</b>	<b>7,900</b>	<b>2,304</b>	<b>0</b>	<b>2,304</b>	<b>70.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(7,461)</b>	<b>(5,596)</b>	<b>(7,900)</b>	<b>(2,304)</b>				
<u>106 Personnel</u>								
1178 Training Income	0	205	0	(205)			0.0%	
Personnel :- Income	<b>0</b>	<b>205</b>	<b>0</b>	<b>(205)</b>				<b>0</b>
4001 Salaries/NI/Pensions	346,734	271,324	382,000	110,676		110,676	71.0%	
4003 Payroll Admin Charge	1,363	735	1,400	665		665	52.5%	
4009 Staff Expenses/Mileage	3,368	2,731	4,500	1,769		1,769	60.7%	
4010 Staff Training	650	1,794	1,600	(194)		(194)	112.1%	
4030 Recruitment Advertising	88	216	250	34		34	86.4%	
4067 Protective Clothing	64	140	400	260		260	34.9%	
Personnel :- Indirect Expenditure	<b>352,267</b>	<b>276,940</b>	<b>390,150</b>	<b>113,210</b>	<b>0</b>	<b>113,210</b>	<b>71.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(352,267)</b>	<b>(276,735)</b>	<b>(390,150)</b>	<b>(113,415)</b>				
<u>301 Allotments</u>								
1050 Allotment Rents	1,108	1,111	1,000	(111)			111.1%	
Allotments :- Income	<b>1,108</b>	<b>1,111</b>	<b>1,000</b>	<b>(111)</b>			<b>111.1%</b>	<b>0</b>
4012 Water Rates	147	24	410	386		386	5.9%	
4102 Allotment Rent	300	275	300	25		25	91.7%	
4200 Grass cutting	406	751	810	59		59	92.7%	
4259 Allotment Maintenance	17	20	420	400		400	4.8%	
Allotments :- Indirect Expenditure	<b>870</b>	<b>1,070</b>	<b>1,940</b>	<b>870</b>	<b>0</b>	<b>870</b>	<b>55.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>238</b>	<b>41</b>	<b>(940)</b>	<b>(981)</b>				
<u>302 Amenity, Recs &amp; Open Sp</u>								
1100 Grants Received	12,274	13,679	12,274	(1,405)			111.4%	
Amenity, Recs & Open Sp :- Income	<b>12,274</b>	<b>13,679</b>	<b>12,274</b>	<b>(1,405)</b>			<b>111.4%</b>	<b>0</b>
4019 Window Cleaning	860	809	1,200	391		391	67.4%	
4200 Grass cutting	14,658	16,994	22,400	5,406		5,406	75.9%	
4250 Bus Shelter Repairs	1,945	1,118	2,100	982		982	53.2%	
4251 Play Area & M Crts Maint	3,181	7,546	9,100	1,554	790	764	91.6%	
4252 Open Spaces	9,827	4,651	11,600	6,949	220	6,729	42.0%	
4253 Litter Warden/Clearance	610	308	1,100	792		792	28.0%	

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2025

Month No: 9

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4254 Community Services - Dog Bins	2,299	1,774	2,700	926		926	65.7%	
4255 Street Lighting - Maint/Supply	2,252	4,566	6,900	2,334		2,334	66.2%	
4258 Multicourts Maintenance	3,188	3,980	5,100	1,120		1,120	78.0%	
4260 Workshop	132	160	500	340		340	32.0%	
4302 Notice Board Maintenance	258	243	900	657		657	27.0%	
4303 Festive Lighting	4,200	4,480	4,500	20		20	99.6%	
<b>Amenity, Recs &amp; Open Sp :- Indirect Expenditure</b>	<b>43,410</b>	<b>46,629</b>	<b>68,100</b>	<b>21,471</b>	<b>1,010</b>	<b>20,461</b>	<b>70.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(31,136)</b>	<b>(32,949)</b>	<b>(55,826)</b>	<b>(22,877)</b>				
6001 less Transfer to EMR	660	0	0	0				
<b>Movement to/(from) Gen Reserve</b>	<b>(31,796)</b>	<b>(32,949)</b>	<b>(55,826)</b>	<b>(22,877)</b>				
<u>401 North Heath Hall</u>								
1000 Hall Lettings	76,339	59,857	73,000	13,143			82.0%	
North Heath Hall :- Income	<b>76,339</b>	<b>59,857</b>	<b>73,000</b>	<b>13,143</b>			<b>82.0%</b>	<b>0</b>
4011 NNDR	6,508	4,396	8,200	3,804	3,804		53.6%	
4012 Water Rates	911	837	1,100	263	263		76.1%	
4014 Electricity	3,790	2,526	3,100	574	574		81.5%	
4015 Gas	4,586	3,412	6,300	2,888	2,888		54.2%	
4016 Caretaking Materials	948	967	1,700	733	733		56.9%	
4017 Refuse Bin Clearance	906	756	1,000	244	244		75.6%	
4018 Sanitary Waste	272	217	290	73	73		74.8%	
4019 Window Cleaning	648	486	820	335	335		59.2%	
4034 Maintenance - Electrical	1,809	420	1,800	1,380	1,380		23.3%	
4035 Maintenance - Elect Eqp Insp	2,036	857	1,100	243	243		77.9%	
4036 Maintenance - General	2,593	1,945	2,700	755	755		72.0%	
4037 Maintenance - Fire Alarm Syst	530	420	690	270	270		60.9%	
4039 Maint - Intruder Alarm	950	950	1,200	250	250		79.2%	
4041 Maintenance - Fire Extg Insp	143	0	190	190	190		0.0%	
4042 Maintenance - Gas Boiler etc	845	494	1,000	506	506		49.4%	
4044 Maintenance - Partition Wall	782	790	1,100	310	310		71.8%	
4061 Legionella Testing	325	325	480	155	155		67.6%	
4063 Maintenance - Plumbing	717	0	760	760	760		0.0%	
4065 Fire Prevention Sundries	674	0	120	120	120		0.0%	
4066 Keyholder Services	180	135	330	195	195		40.9%	
4500 Internal Redecorations	2,000	2,025	2,000	(25)		(25)	101.3%	
<b>North Heath Hall :- Indirect Expenditure</b>	<b>32,154</b>	<b>21,958</b>	<b>35,980</b>	<b>14,022</b>	<b>0</b>	<b>14,022</b>	<b>61.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>44,185</b>	<b>37,899</b>	<b>37,020</b>	<b>(879)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2025

Month No: 9

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>402</b> <u>Holbrook Recreation Centre</u>								
1000 Hall Lettings	42,774	30,838	46,000	15,162			67.0%	
1010 Multi Court Lettings	28,089	19,119	28,000	8,881			68.3%	
<b>Holbrook Recreation Centre :- Income</b>	<b>70,863</b>	<b>49,956</b>	<b>74,000</b>	<b>24,044</b>			<b>67.5%</b>	<b>0</b>
4011 NNDR	3,493	2,620	4,700	2,080	2,080		55.7%	
4012 Water Rates	1,034	1,236	1,600	364	364		77.2%	
4014 Electricity	3,681	2,463	4,200	1,737	1,737		58.7%	
4015 Gas	2,406	918	1,800	882	882		51.0%	
4016 Caretaking Materials	1,096	694	1,700	1,006	1,006		40.8%	
4017 Refuse Bin Clearance	859	756	980	224	224		77.2%	
4018 Sanitary Waste	354	280	370	90	90		75.6%	
4019 Window Cleaning	284	236	530	294	294		44.5%	
4034 Maintenance - Electrical	0	157	1,300	1,143	1,143		12.1%	
4035 Maintenance - Elect Eqp Insp	616	497	690	193	193		72.0%	
4036 Maintenance - General	1,229	1,468	2,200	732	732		66.7%	
4037 Maintenance - Fire Alarm Syt	420	420	700	280	280		60.0%	
4039 Maint - Intruder Alarm	950	950	1,100	150	150		86.4%	
4041 Maintenance - Fire Extg Insp	18	0	190	190	190		0.0%	
4042 Maintenance - Gas Boiler etc	212	683	580	(103)	(103)		117.7%	
4061 Legionella Testing	295	310	450	140	140		68.8%	
4063 Maintenance - Plumbing	395	71	850	779	779		8.4%	
4065 Fire Prevention Sundries	688	0	110	110	110		0.0%	
4066 Keyholder Services	305	185	330	145	145		56.1%	
4500 Internal Redecorations	320	1,690	1,500	(190)	(190)		112.7%	
<b>Holbrook Recreation Centre :- Indirect Expenditure</b>	<b>18,655</b>	<b>15,633</b>	<b>25,880</b>	<b>10,247</b>	<b>0</b>	<b>10,247</b>	<b>60.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>52,208</b>	<b>34,323</b>	<b>48,120</b>	<b>13,797</b>				
<b>403</b> <u>Roffey Millennium Hall</u>								
1000 Hall Lettings	73,451	52,444	78,000	25,556			67.2%	
1004 Equipment Sale/Sundry Income	1,774	1,007	0	(1,007)			0.0%	
1006 Refreshment Sale Income	2,470	2,111	0	(2,111)			0.0%	
<b>Roffey Millennium Hall :- Income</b>	<b>77,695</b>	<b>55,561</b>	<b>78,000</b>	<b>22,439</b>			<b>71.2%</b>	<b>0</b>
4011 NNDR	7,090	5,800	8,500	2,701	2,701		68.2%	
4012 Water Rates	2,148	2,610	1,800	(810)	(810)		145.0%	
4014 Electricity	9,840	6,811	7,300	489	489		93.3%	
4015 Gas	7,095	3,278	8,100	4,822	4,822		40.5%	
4016 Caretaking Materials	1,177	2,558	3,900	1,342	1,342		65.6%	
4017 Refuse Bin Clearance	1,982	1,786	2,200	414	414		81.2%	
4018 Sanitary Waste	272	217	290	73	73		74.9%	

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2025

Month No: 9

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4019 Window Cleaning	790	816	1,200	384		384	68.0%	
4020 Refreshment Sale Cost/Sundries	637	418	510	92		92	81.9%	
4034 Maintenance - Electrical	2,545	403	2,700	2,297		2,297	14.9%	
4035 Maintenance - Elect Eqp Insp	1,027	497	640	143		143	77.6%	
4036 Maintenance - General	4,278	2,423	3,900	1,477		1,477	62.1%	
4037 Maintenance - Fire Alarm Syst	607	420	650	230		230	64.6%	
4039 Maint - Intruder Alarm	950	972	1,200	229		229	81.0%	
4040 Maintenance - Elevator	698	1,165	880	(285)		(285)	132.4%	
4041 Maintenance - Fire Extg Insp	91	94	270	176		176	34.8%	
4042 Maintenance - Gas Boiler etc	978	283	1,200	917		917	23.5%	
4044 Maintenance - Partition Wall	375	375	700	325		325	53.6%	
4061 Legionella Testing	335	330	550	220		220	59.9%	
4062 Air Conditionaig Maintenance	270	270	360	90		90	75.0%	
4063 Maintenance - Plumbing	1,286	693	1,600	907		907	43.3%	
4064 Lightning Conductor Works	195	195	360	165		165	54.2%	
4065 Fire Prevention Sundries	726	0	130	130		130	0.0%	
4066 Keyholder Services	270	135	330	195		195	40.9%	
4500 Internal Redecorations	1,980	2,003	2,000	(3)		(3)	100.1%	
Roffey Millennium Hall :- Indirect Expenditure	<b>47,642</b>	<b>34,549</b>	<b>51,270</b>	<b>16,721</b>	<b>0</b>	<b>16,721</b>	<b>67.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>30,053</b>	<b>21,012</b>	<b>26,730</b>	<b>5,718</b>				
<b>901 Earmarked Reserves</b>								
4900 Repairs & Renewals Reserve	113,109	39,737	0	(39,737)		(39,737)	0.0%	39,737
4901 VAT Contingency	0	14,643	0	(14,643)		(14,643)	0.0%	14,625
Earmarked Reserves :- Indirect Expenditure	<b>113,109</b>	<b>54,379</b>	<b>0</b>	<b>(54,379)</b>	<b>0</b>	<b>(54,379)</b>		<b>54,361</b>
<b>Net Expenditure</b>	<b>(113,109)</b>	<b>(54,379)</b>	<b>0</b>	<b>54,379</b>				
6000 plus Transfer from EMR	113,109	54,379	0	(54,379)				
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>				
Grand Totals:- Income	<b>655,180</b>	<b>600,114</b>	<b>659,811</b>	<b>59,697</b>			<b>91.0%</b>	
Expenditure	<b>701,378</b>	<b>502,473</b>	<b>651,030</b>	<b>148,557</b>	<b>1,010</b>	<b>147,547</b>	<b>77.3%</b>	
<b>Net Income over Expenditure</b>	<b>(46,197)</b>	<b>97,641</b>	<b>8,781</b>	<b>(88,860)</b>				
plus Transfer from EMR	<b>113,109</b>	<b>54,379</b>	<b>0</b>	<b>(54,379)</b>				
less Transfer to EMR	<b>660</b>	<b>90</b>	<b>0</b>	<b>(90)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>66,252</b>	<b>151,930</b>	<b>8,781</b>	<b>(143,149)</b>				

NORTH HORSHAM PARISH COUNCIL  
 RESERVE BALANCES - 31st December 2025

		FROM Reserve				TO Reserve										NOTE
		BALANCE	TRANSFER	EXPENDITURE	INCOME	BALANCE	TRANSFER	EXPENDITURE	INCOME							
		31.03.2023	01.04.2023	ACTUAL 31.03.2024	ACTUAL 31.03.2024	31.03.2024	01.04.2024	ACTUAL 31.03.2025	ACTUAL 31.03.2025							
310/0	GENERAL RESERVES	272610	-54821	546381	629194	300602	-87620	588269	655180	279893	-39090	448094	600114	392823		
	<b>EARMARKED RESERVES</b>	0				0				0				0		
320/0	REVENUE - VAT CONTINGENCY	7955				7955				7955	10000	14643		3312		
321/0	REPAIRS & RENEWALS (R&R)	68589		10814		57775	35000	19500		73275	5000	24047		54228	3	
322/0	ELECTION	19950				19950				19950		11776		8174		
323/0	TREE MANAGEMENT WORK	965	4000	860		4105	4660			8765	4000	2915		9850	6	
324/0	TREE MANAGEMENT WORK	0	3540			3540		3540		0				0	10	
327/0	ROFFEY YOUTH CLUB	5621		5000		621				621				621	9	
328/0	PLANNING	8035				8035				8035				8035		
329/0	EMR - GRANT FOR LED LIGHTS	0		2076	2076	0				0				0	8	
330/0	EMR - MARCH 2023	2546	-21	2525		0				0				0	7	
331/0	RMH BOILER	30000	5000			35000	5000			40000				40000		
332/0	PLAYGROUND UPGRADE	50000	25000			75000	25000	62942		37058	5000			42058		
333/0	NHH WASHROOM REFURBISHMENT	0	15000	2462		12538	8000	20538		0				0	5	
334/0	EMR - PERIODIC ELECTRIC TESTING- 2023/24	0	2150			2150		2150		0				0	11	
335/0	CAPITAL RECEIPT	25000				25000				25000				25000		
337/0	NORTH HORSHAM COMMUNITY LAND TRUST	3	-3			0				0				0		
336/0	MOWBRAY COMMUNITY FACILITY	0				0				0	5000			5000		
338/0	COMMUNITY INFRASTRUCTURE LEVY 2020/2021	0				0				0				0		
339/0	COMMUNITY INFRASTRUCTURE LEVY 2021/2022	1835		795		1040		555		485		485		0	4	
340/0	COMMUNITY INFRASTRUCTURE LEVY 2022/2023	11805				11805				11805		515		11290	5	
341/0	EMR - LIGHT FITTINGS - NHH - 2023/24	0	155			155		155		0				0	13	
342/0	EMR - NHH HEATING	0				0	5000	3768		1232	5000			6232	15	
343/0	EMR - RMH LIFT	0				0	5000			5000	5000			10000	12	
344/0	EMR - CIL 2025/26	0				0	0			0	0		90	90	16	
		504913	0	570913	631270	565270	40	701417	655180	519073	-90	502475	600204	616712		

