

Notes from the Community Infrastructure Levy (CIL) Working Party Meeting held at Roffey Millennium Hall on Wednesday 10th December 2025 at 11am

In attendance:-

Cllr. R Knight - representing the Property Committee

Cllr. D. Searle - representing the Planning, Environment and Transport Committee

Cllr. J Smithurst - representing the Finance and Administration Committee

Clerk - Sarah Norman; Deputy Clerk - Lisa Underwood

1. Elect a Chairman

Cllr. Knight was elected as the Chairman for the Meeting.

2. Apologies

There were no apologies.

3. To receive and accept the Notes of the last meeting on 9th May 2024

The Notes as previously circulated were accepted.

4. Income and Expenditure - to receive an update including possible future receipts

Members **NOTED** that, after all expenditure to date and accounting for the £5,000 initial contribution to the outdoor gym equipment, CIL money remaining available was £6,379.70.

5. Receive an update on projects already agreed

There were no projects currently pending.

6. To consider any potential future projects

6.1 Members **NOTED** the recommendation from the Property Committee Meeting held 9th October (Min. PR/030/25 refers) namely to install 2 x 4 cycle racks at Roffey Millennium Hall at a quoted cost of £305.20 plus VAT. It was noted that up to date quotations would have to be obtained but it was not anticipated that the costs would change dramatically.

6.2 Members also considered a suggestion from Cllr. Searle regarding batteries for the solar panels at the new Mowbray Community Building, but the Clerk stated that she did not feel it would be possible to justify the community benefit of this project. It was suggested that at the appropriate time, a Climate Change Grant application would be a more suitable source of funding

7. To make recommendation to Council of projects to be undertaken using available funds

The Working Party **AGREED** to **RECOMMEND** to Council the following :-

- (i) Funding for the purchase and installation of 2 x 4 cycle racks at the front of Roffey Millennium Hall.

8. Date of next meeting

It was **NOTED** that the next Working Party meeting would be held in April/May 2026 - exact date to be confirmed.

There being no other business the Meeting closed at 11.30am