

**NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
THURSDAY 28TH MAY 2026 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA
Numbers relate to those on the Agenda.**

3. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

5. Declaration of Interests

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

Decision: To receive any Declarations of Interest from Members of the Committee.

7. Chairman's Announcements

The following announcements are for information only. Should Members wish to discuss any of the issues referred to on a future Agenda, this must be via a request to the Chairman of the Committee.

- i.* Members are asked to note that the following compliance complaints have been received since the last meeting within the North Horsham Parish.

Ref: EN/26/0153

Address: 42 Brushwood Road, Horsham, RH12 4PE.

Alleged breach: Erection of boundary railing between no's 42 and 44 on open plan estate without planning permission.

Ref: EN/26/0163

Address: 8 Littlehaven Lane, Horsham, RH12 4JA.

Alleged breach: Untidy property.

Ref: EN/26/0175

Address: 85 Crawley Road, Horsham, West Sussex, RH12 4DS.

Alleged breach: Erection of a shed in rear garden without planning permission.

Ref: EN/26/

Address:

Alleged breach:

- ii. The Parish Office has been copied into an email from SGN to the local WSCC/HDC Councillors seeking their comment on a proposed temporary storage and welfare area in York Close. They are proposing to use this area



from 10 August to 7 September 2026 and have given assurances that the area will be securely fenced, kept tidy throughout the duration of the works, and fully reinstated once the site is cleared. Any surface damage caused by the temporary installation will be repaired to the appropriate standard. As the proposed

area is near residential properties, those households will be contacted directly to explain the purpose of the compound and provide a named company contact should they have any concerns during the works. The deadline for any comment is 2nd June but as NHPC was only copied into the email, the matter has not been placed onto the Agenda for discussion. If Members do have any comment please contact Cllr Jay Mercer or Cllr Sam Raby directly as they are the Councillors being consulted.

8. Planning Appeals

There have been no new Appeals lodged since the last meeting.

Recent notification has been received from HDC that the Appeal, ref. 6004083, has been Dismissed in respect of DC/25/1594 - Unit 1, 7 Littlehaven Lane, Horsham, RH12 4JF, for the erection of a first-floor extension for residential use above the existing commercial premises. This application was last referenced as a lodged appeal at the February PET meeting (Min. PET/105/26 refers).

Decision: To note that no new Appeals have been received, and the dismissal of the Appeal in relation to Unit 1, 7 Littlehaven Lane, Horsham.

9. Planning Applications

The current list of Planning Applications for comment is attached as **Appendix 1**.

Decision: To consider Planning Applications received since 30th April 2026.

10. **Planning Decisions** The current list of Planning Decisions by HDC is attached as **Appendix 2**.

Decision: To note the Schedule of Planning Decisions made by Horsham District Council since the last meeting in respect of previous applications.

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
28TH MAY 2026**

DC/26/0557	HORSHAM RURAL
Site Address: Langhurst Park, Langhurst Wood Road, Horsham, RH12 4QD. Proposal: Erection of an additional cryogenic storage facility in temporary portacabin structure.	
Parish Council Comment 30/04/2026:	
HDC Decision	

DC/26/0571	ROFFEY SOUTH
Site Address: 30 Sycamore Avenue, Horsham, RH12 4TS. Proposal: Replacement of existing flat roof with pitched roof over garage and front porch.	
Parish Council Comment 30/04/2026:	
HDC Decision	

DC/26/0705	ROFFEY SOUTH
Site Address: 31 Wood End, Horsham, RH12 4NT. Proposal: Surgery to 1x Oak.	
Parish Council Comment 28/05/2026:	
HDC Decision	

DC/26/0615	ROFFEY NORTH
Site Address: 245 Crawley Road, Horsham, RH12 4HF. Proposal: Erection of a part single-storey, part two-storey extension.	
Parish Council Comment 28/05/2026:	
HDC Decision	

DC/26/0585 – Sent to NHPC due to land in question also bordering North Horsham Parish	WARNHAM PC – ITCHINGFIELD, SLINFOLD, WARNHAM
Site Address: Land at Station Road, Warnham, RH12 3SR. Proposal: Outline application for the erection of approximately 24 residential dwellings, with all matters reserved except for access.	
Parish Council Comment 28/05/2026:	
HDC Decision	

DC/26/0663	ROFFEY NORTH
Site Address: 102 Lambs Farm Road, Horsham, RH12 4LR. Proposal: Creation of new window to front elevation and Installation of side rooflight.	
Parish Council Comment 28/05/2026:	
HDC Decision	

DC/26/0646 – Found on Parish Order Doc 11/05/26 – NOT REQUIRED ON RETURN	HOLBROOK EAST
Site Address: Former Novartis Site, Parsonage Road, Horsham, RH12 5AA. Proposal: Non Material Amendment to previously approved application DC/25/0415 (The construction of 244 new homes (Use Class C3) with vehicular and pedestrian access from Parsonage Road, public open space, landscaping, parking and associated works) for the replacement of the Parking Strategy Plan to show amended split between allocated and unallocated car parking spaces and amendments to 3 x house types to provide separate kitchens.	
Parish Council Comment 28/05/2026:	
HDC Decision	

S106/26/0024	HORSHAM RURAL
Site Address: Land Parcel at 518618 134195, Old Holbrook, Horsham. Proposal: Application for Discharge of S106 Obligations (Schedule 3, Part 2) of Outline Planning Permission reference DC/16/1677: Phase 1 Reserved Matters Areas Plan.	
Parish Council Comment 28/05/2026:	
HDC Decision	

DC/26/0728	ROFFEY SOUTH
Site Address: 90 Wallis Way, Horsham, RH13 6ST. Proposal: Fell 1x Oak and surgery to 1x Oak.	
Parish Council Comment 28/05/2026:	
HDC Decision	

DC/26/0777	ROFFEY NORTH
Site Address: 14 White Horse Road, Horsham, RH12 4UL. Proposal: Surgery 2x Silver Birch.	
Parish Council Comment 28/05/2026:	
HDC Decision	

DC/26/0812	ROFFEY SOUTH
Site Address: 42 Roebuck Close, Horsham, RH13 5UN. Proposal: Surgery x 1 Oak.	
Parish Council Comment 28/05/2026:	
HDC Decision	

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING DECISIONS
30.04.2026 – 28.05.2026**

DC/26/0468	HOLBROOK WEST
Site Address: 8 Heather Close, Horsham, RH12 5XD. Proposal: Erection of new front wall to property and increased height to side boundary wall.	
Parish Council Comment 30/04/2026: No objection.	
HDC Decision	PERMITTED

DC/26/0481	ROFFEY SOUTH
Site Address: 7 Rowan Way, Horsham, RH12 4NS. Proposal: Erection of a single storey side and rear extension, and conversion of garage into habitable living space.	
Parish Council Comment 30/04/2026: No objection.	
HDC Decision	PERMITTED

DC/26/0508	HOLBROOK EAST
Site Address: 2 Gateford Drive, Horsham, RH12 5FW. Proposal: Demolition of existing detached garage and erection of replacement garage with home office accommodation at first floor level.	
Parish Council Comment 30/04/2026: No objection, providing it is not used as a separate unit for residential purposes.	
HDC Decision	PERMITTED

DC/26/0258 – AMENDED APPLICATION	ROFFEY SOUTH
Site Address: Hassocks House, Comptons Brow Lane, Horsham, West Sussex. Proposal: Conversion of existing garage into habitable accommodation, extension and conversion of existing workshop into a garage with guest accommodation above, together with associated works to front garden. An Amended plan has been received.	
Previous Parish Council Comment 26/03/2026 Objection due to Members being concerned this could result in an additional dwelling in an insufficient area with inadequate provision of parking.	
Parish Council Comment 30/04/2026: Objection, and no change to previous comment made on 26/03/2026, which still stands.	
HDC Decision	PERMITTED

DC/26/0452	HOLBROOK WEST
Site Address: 79 Pondtail Road, Horsham, RH12 5HP. Proposal: Surgery to 1 x Oak.	
Parish Council Comment 26/03/2026: No objection to the surgery of the Oak tree, subject to the comments of HDC's Tree Officer.	
HDC Decision	PERMITTED

DC/26/0094	ROFFEY NORTH
Site Address: 23 Broadwood Close, Horsham, RH12 4JY. Proposal: Demolition of existing single story side extension. Erection of a two storey dwelling to end of terrace.	
Parish Council Comment 26/03/2026: Objection due to Members being concerned of overdevelopment of the site, of parking issues that could be exacerbated, of access to the site, and it being very close to the boundary of public open space.	
HDC Decision	PERMITTED

DC/26/0225	ROFFEY NORTH
Site Address: 26 Amberley Road, Horsham, RH12 4LN. Proposal: Removal of Conditions 4 and 6 of previously approved application DC/24/1893 (Demolition of existing garages and erection of a three bed dwelling) relating to water neutrality.	
Parish Council Comment 26/03/2026: No objection but NHPC Members would like the Developer to continue with water conservation.	
HDC Decision	PERMITTED

DC/26/0318	ROFFEY SOUTH
Site Address: 12 Forest Mews, Horsham, RH12 4GG. Proposal: Erection of a single storey rear extension and associated landscaping.	
Parish Council Comment 26/03/2026: No objection but NHPC Members have noted with concern the proximity of the trees.	
HDC Decision	PERMITTED

DC/26/0295	HORSHAM RURAL
<p>Site Address: North End House, Old Holbrook, Horsham, RH12 4TW.</p> <p>Proposal: Erection of a front porch, part single storey and part two storey rear extension and single storey side extensions.</p>	
<p>Parish Council Comment 26/03/2026: No objection.</p>	
HDC Decision	PERMITTED

DC/26/0376	HOLBROOK EAST
<p>Site Address: 1 Bailey Close, Horsham, RH12 5QR.</p> <p>Proposal: Erection of a single storey front extension, a two-storey rear and side extension with a single storey infill rear extension.</p>	
<p>Parish Council Comment 26/03/2026: No objection.</p>	
HDC Decision	REFUSED

DC/26/0402	ROFFEY NORTH
<p>Site Address: 8 Amberley Close, Horsham, RH12 4LL.</p> <p>Proposal: Erection of a single storey front, side and rear extensions with related roof extensions and installation of rooflights.</p>	
<p>Parish Council Comment 26/03/2026: Objection due to Members being concerned of it being close to the boundary, being an excessive size for the location, and overdevelopment.</p>	
HDC Decision	PERMITTED