



NORTH HORSHAM PARISH COUNCIL

Precept requirement for 2026/27

Forecast for 2025/26		
Revenue expenditure	£	644,528.00
Income		
Precept	£	401,537.00
One off Grant for Interpretation Board	£	927.00
Environmental Grant	£	12,752.00
Income inc hall hires, interest	£	252,100.00
	£	667,316.00
Predicted Surplus at 31.3.26	£	22,788.00

General Reserve Considerations for 2025/26		
General Reserve at 31.3.25	£	279,893.00
Transfer to EMR for Trees	£	4,000.00
Transfer to Vat Contingency EMR	£	10,000.00
Transfer to EMR for Mowbray Community Building	£	5,000.00
Transfer to EMR for Playground	£	5,000.00
Transfer to EMR for NHH Heating	£	5,000.00
Transfer to EMR for RMH Lift	£	5,000.00
Transfer to EMR for R&R	£	5,000.00
Actual General Reserve at 01.04.25	£	240,893.00

Final funding for 2025/26		
General Reserve at 01.04.25	£	240,893.00
plus Predicted surplus for 2025/26	£	22,788.00
Predicted carried Over General Reserve as at 31.3.26	£	263,681.00

Budget for 2026/27		
Revenue expenditure	£	680,372.00
Income		
Environmental Grant	£	12,752.00
Income from hall hires, allotments, other	£	257,150.00
	£	269,902.00
Deficit	£	410,470.00

Precept calculation for 2026/27		
Proposed expenditure less expected income	£	410,470.00
NHH Heating EMR	£	5,000.00 (+)
RMH Lift EMR	£	5,000.00 (+)
Mowbray Community Facility	£	10,000.00 (+)
Contribution to replenish R&R EMR	£	29,000.00 (+)
Contribution to replenish Elections EMR	£	6,000.00 (+)
Contribution to replenish Vat EMR	£	5,000.00 (+)
Funds left at 31.3.26	£	263,681.00 (-)
Proposed General Reserve at 31.3.2027	£	210,000.00 (+)
Final precept requirement for 2026/27	£	416,789.00

* Comment : Amount of overspend based on predicted expenditure to year end.

** Comment: In excess of the previously agreed £150k

*** Comment: Amount available to cover General Reserves at year end, to Earmark for planned activities or to offset against 2025/26 expenditure

In summary

Tax Base 2026/27		9112.5	HDC Figure notified on 10.11.25
Potential Precept	£	416,789.00	
Per Band D Charge	£	45.74	
Band D Charge 2025/26	£	44.73	
Increase in Band D Charge		2.3%	or £1.01 per annum/8p per month
Precept 2025/26	£	401,537.00	
Increase in Precept		3.8%	

BUDGET 2026/27
PROPERTY COMMITTEE

		BUDGET 2025/26	ESTIMATED TO 31.03.2026	NOTES 2025/26	BUDGET 2026/27	NOTES 2026/27
EXPENDITURE - REVENUE						
403	ROFFEY MILLENNIUM HALL					
4011	NNDR (Business Rates)	8,500	8,500	5% increase + rounding	8,925	5% increase + rounding
4012	Water Rates	1,800	3,600	5% increase + rounding	4,000	Add 10% to estimated
4014	Electricity	7,300	12,000	Est to fig is based on actual spend last year + 5%. Usage so far in 24/25 on target, but bear in mind, winter costs still to come. 5% increase on estimated to fig + rounding	12,000	In contract until 2027
4015	Gas	8,100	6,000	Est to fig is based on actual spend last year + 5%. Usage so far in 24/25 on target, but bear in mind, winter costs still to come. 5% increase on estimated to fig + rounding	6,000	In contract until 2026
4016	Caretaking Materials	3,900	3,900	New floor machine required (£2300.00) +5% increase + rounding	1,990	Minus floor machine + 5% increase + rounding + 6 monthly service (incl call outs) of floor machine £310.00 per annum
4017	Refuse Clearance (HDC)	2,200	2,200	5% increase + rounding	2,310	5% increase + rounding
4018	Sanitary Disposals	290	295	Used advised increase costs	305	Advised of price inc wef 11/25 so forecast and budget amended if required
4019	Window Cleaning	1,200	1,200	5% increase + rounding	1,320	Advised from 01.04.25- increased by 9.8% - other quotes obtained, but still the most competitive
4020	Refreshment Sale Costs	510	510	5% increase + rounding	235	5% increase + rounding
4034	Maintenance - electrical	2,700	2,700	5% increase + rounding	2,835	5% increase + rounding
4035	Maintenance - electrical insp.	640	640	5% increase + rounding (Note: next PET due Mar 27)	1,025	5% + rounding + Display Energy Certificate & advisory report due March 2027 (£350.00). (Note: next PET due May 2027, not Mar 2027)
4036	Maintenance - general	3,900	3,900	5% increase + rounding	4,095	5% increase + rounding
4037	Maintenance - fire alarm	650	650	5% increase + rounding	685	5% increase + rounding
4039	Maintenance - intruder alarm	1,200	1,200	5% increase + rounding	1,260	5% increase + rounding
4040	Maintenance - lift	880	1,075	5% increase + rounding	1,370	Est to is because of increased repairs. 5% increase on estimated fig + rounding + SIM card £240.00 per annum
4041	Maintenance - fire extinguishers	270	270	5% increase + rounding	285	5% increase + rounding
4042	Maintenance - gas boiler	1,200	1,200	5% increase + rounding	1,260	5% increase + rounding
4044	Maintenance - partition wall	700	700	5% increase + rounding	735	5% increase + rounding
4061	Legionella Testing	550	550	RA due Apr 25 (£138.00) + advised 10% increase + rounding	450	No RA due for 26/27. Quoted price for WEA + 5% increase on thermometer calibration + rounding
4062	Maintenance - air conditioning	360	360	5% increase + rounding	378	5% increase + rounding
4063	Maintenance - plumbing	1,600	1,600	5% increase + rounding	1,680	5% increase + rounding
4064	Maintenance - lightning conductor	360	360	5% increase + rounding	378	5% increase + rounding
4065	Fire Prevention Sundries	130	130	Minus FRA costs (£675) + 5% increase + rounding	600	5% + rounding + 4 x dorgards for Chichester, Amberley, Cowdray & Bramber + fitting (£460.00). Note: FRA due April 2027
4066	Keyholder Services	330	330	5% increase + rounding + allow for one possible call out	347	5% increase + rounding
4500	Internal decorations	2,000	2,003	For rolling decorating schedule	3,000	As a bigger building more budget required than other buildings as shown during previous decorating audits
4046	Small Equipment	0	0		500	New proposed budget
		51,270	55,873		57,968	

**BUDGET 2026/27
PROPERTY COMMITTEE**

		BUDGET 2025/26	ESTIMATED TO* 31.03.2026	NOTES 2025/26	BUDGET 2026/27	NOTES 2026/27
EXPENDITURE - REVENUE						
401	NORTH HEATH HALL					
4011	NNDR (Business Rates)	8,200	8,200	5% increase + rounding	8,610	5% increase + rounding
4012	Water Rates	1,100	1,180	5% increase + rounding	1,300	Add 10% to estimated
4014	Electricity	3,100	3,600	5% increase + rounding	3,600	In contract until 2027
4015	Gas	6,300	10,500	5% increase + rounding	10,500	In contract until 2026
4016	Caretaking Materials	1,700	1,700	5% increase + rounding	2,095	5% increase + rounding + 6 monthly service (incl call outs) of floor machine £310.00 per annum
4017	Refuse Clearance (HDC)	1,000	1,000	5% increase + rounding	1,050	5% increase + rounding
4018	Sanitary Disposals	290	295	Reduction - to bring into line with advised costs	305	Advised of price inc wef 11/25 so forecast and budget amended if required
4019	Window Cleaning	820	820	5% increase + rounding	900	Advised from 01.04.25- increased by 9.8% - other quotes obtained, but still the most competitive
4034	Maintenance - electrical	1,800	1,800	5% increase + rounding	1,890	5% increase + rounding
4035	Maintenance - electrical insp.	1,100	1,100	Minus PET costs (£1045) + 5% increase + rounding	1,505	5% + rounding + Display Energy Certificate & advisory report due March 2027 (£350.00)
4036	Maintenance - general	2,700	2,700	5% increase + rounding	2,835	5% increase + rounding
4037	Maintenance - fire alarm	690	690	5% increase + rounding	725	5% increase + rounding
4039	Maintenance - intruder alarm	1,200	1,200	5% increase + rounding	1,260	5% increase + rounding
4041	Maintenance - fire extinguishers	190	190	5% increase + rounding	200	5% increase + rounding
4042	Maintenance - gas boiler	1,000	1,000	5% increase + rounding	1,050	5% increase + rounding
4044	Maintenance - partition wall	1,100	1,100	5% increase + rounding	1,155	5% increase + rounding
4061	Legionella Testing	480	480	RA due Apr 25 (£138.00) + advised 10% increase + rounding	450	No RA due for 26/27. Quoted price for WEA + 5% increase on thermometer calibration + rounding
4063	Maintenance - plumbing	760	760	5% increase + rounding	800	5% increase + rounding
4065	Fire Prevention Sundries	120	120	Minus FRA costs (£675) + 5% increase + rounding	130	5% increase + rounding. Note: FRA due April 2027
4066	Keyholder Services	330	330	5% increase + rounding + allow for one possible call out	350	5% increase + rounding
4500	Internal decoration	2,000	2,025	For rolling decorating schedule	2,000	No change
4046	Small Equipment	0	0		500	New proposed budget
		35,980	40,790		43,210	

**BUDGET 2026/27
PROPERTY COMMITTEE**

			BUDGET 2025/26	ESTIMATED TO* 31.03.2026	NOTES 2025/26	BUDGET 2026/27	NOTES 2026/27
EXPENDITURE - REVENUE							
402		HOLBROOK TYTHE BARN					
4011		NNDR (Business Rates)	4,700	4,700	5% increase + rounding	4,935	5% increase + rounding
4012		Water Rates	1,600	2,522	5% increase + rounding	2,774	Add 10% to estimated
4014		Electricity	4,200	3,644	5% increase + rounding	3,644	In contract until 2027
4015		Gas	1,800	2,400	5% increase + rounding	2,400	In contract until 2026
4016		Caretaking Materials	1,700	1,700	5% increase + rounding	3,535	New floor machine required (£1750.00) +5% increase + rounding
4017		Refuse Clearance (HDC)	980	980	5% increase + rounding	1,029	5% increase + rounding
4018		Sanitary Disposals	370	380	Used advised increase costs	389	Advised of price inc wef 11/25 so forecast and budget amended if required
4019		Window Cleaning	530	530	5% increase + rounding	625	From 01.04.25- increased by 9.8% - Also need to budget annual cleaning of panels- £40.00 per clean
4034		Maintenance - electrical	1,300	1,300	5% increase + rounding	1,365	5% increase + rounding
4035		Maintenance - electrical insp.	690	690	5% increase + rounding (Note: next PET due May 26)	2,805	5% increase + rounding. Servicing of inverter due Feb 2027. £250.00 quoted every two years. Also PET due June 2026 - budget £1830.00
4036		Maintenance - general	2,200	2,200	5% increase + rounding	2,310	5% increase + rounding
4037		Maintenance - fire alarm	700	700	5% increase + rounding	735	5% increase + rounding
4039		Maintenance - intruder alarm	1,100	1,100	5% increase + rounding	1,155	5% increase + rounding
4041		Maintenance - fire extinguishers	190	190	5% increase + rounding	200	5% increase + rounding
4042		Maintenance - gas boiler	580	580	5% increase + rounding	609	5% increase + rounding
4061		Legionella Testing	450	450	RA due Apr 25 (£138.00) + advised 10% increase + rounding	420	No RA due for 26/27. Quoted price for WEA + 5% increase on thermometer calibration + rounding
4063		Maintenance - plumbing	850	850	5% increase + rounding	893	5% increase + rounding
4065		Fire Prevention Sundries	110	110	Minus FRA costs (£675) + 5% increase + rounding	116	5% increase + rounding. Note: FRA due April 2027
4066		Keyholder Services	330	330	5% increase + rounding + allow for one possible call out	347	5% increase + rounding
4500		Internal decoration	1,500	1,690	For rolling decorating schedule	1,500	No change - as dado rail installed, future costs should be less
4046		Small Equipment	0	0		500	New proposed budget
			25,880	27,046		32,286	

**BUDGET 2026/27
PROPERTY COMMITTEE**

		BUDGET 2025/26	ESTIMATED TO 31.03.2026	NOTES 2025/26	BUDGET 2026/27	NOTES 2026/27 * increase to previous year's budget unless stated otherwise
EXPENDITURE - REVENUE						
AMENITIES - ALLOTMENTS						
301	4012	Water Rates	410	410	Est to fig is based on actual spend last year + 5% (need to consider additional water was used to water the new turf at Amberley play area) . 5% increase on estimated to fig + rounding	430 5% increase + rounding
	4102	Rent to WSCC - Harwood Rd	300	300	New agreement in place	300 No change
	4200	Grounds Maintenance (grass)	810	810	Contract expires March 2025, so added 5% increase as per guidance by current contractor	855 New contract 25-27 went up by 5.5%
	4259	Allotment Maintenance	420	420	No increase required	420 No increase required
			1,940	1,940		2,005

OTHER AMENITIES						
302	4019	Bus shelter cleaning	1,200	1,200	5% increase + rounding	1,320 Advised from 01.04.25- increased by 9.8% - other quotes obtained, but still the most competitive
	4200	Grounds Maintenance	22,400	22,400	Contract expires March 2025, so added 5% increase as per guidance by current contractor	23,635 New contract 25-27 went up by 5.5%
	4250	Bus Shelter Maintenance	2,100	2,100	5% increase + rounding (includes 2 x painting bus shelters as per rolling maintenance programme)	2,205 5% increase + rounding (includes 2 x painting bus shelters as per rolling maintenance programme)
	4251	Play Area & M Crts Maintenance	9,100	9,100	5% increase + rounding. Proposd £5k earmarked for playground upgrade at Holbrook Tythe Barn	9,555 5% increase + rounding
	4252	Open Space Maintenance	11,600	11,600	5% increase + rounding. Proposed £4k earmarked for tree inspection & any works May 2025	12,180 5% increase + rounding
	4253	Litter Warden Equipment	1,100	1,100	5% increase + rounding	1,155 5% increase + rounding
	4254	Dog Bin Emptying - HDC	2,700	2,700	5% increase + rounding	2,835 5% increase + rounding
	4255	Street Lighting Maint/Supply	6,900	6,000	5% increase + rounding. Structural test due on 2 x lights in August 2025 - quoted £750.00 + vat)	6,458 No structural test due 26/27. 5% increase + rounding
	4258	Multi Courts Maintenance	5,100	5,100	Contract due to expire Nov 2024, so 5% increase + rounding. PET & servicing of multicourts lights due Apr 2025 (est £1135.00)	4,170 No PET due 2026/27, so fixed contract price budgeted. Note: Next PET due April 2028
	4260	Workshop	500	500	No increase required	500 No increase required
	4302	Notice Board Maintenance	900	900	No increase required	900 No increase required
	4303	Festive Ligthng	4,500	4,500	5% increase + rounding	7,000 Based on current increased costs and allows for trees at other buildings
			68,100	67,200		71,913

**BUDGET 2026/27
F & A COMMITTEE**

		BUDGET 2025/26	ESTIMATED TO 31.03.26	NOTES 2025/26	BUDGET 2026/27	NOTES 2026/27
EXPENDITURE - REVENUE						
101						
	4007	1,000	1,000		1,000	No increase required
	4008	7,000	7,934	Est Assume inc approved at Nov Council	13,200	Allows for all Clrns to receive increased amount
	4021	3,400	2,900	would allow for a 5% increase	3,400	No increase required
	4022	840	850		840	No increase required
	4023	1,600	1,000		1,600	No increase required
	4024	3,400	3,455	would allow for a 5% increase	3,800	would allow for a 10% increase
	4025	15,500	15,500	would allow for a 5% increase	16,500	would allow for a 5% increase
	4028	3,600	3,600	would allow for a 5% increase	4,000	would allow for a 5% increase in suport contract and 2no new screens and PDF programme x 1
	4029	200	150	would allow for a 5% increase	200	No increase required
	4032	500	0	Need to retain a budget	500	No increase required
	4033	920	900	would allow for a 5% increase	950	would allow for a 5% increase
	4038	950	550		950	No increase required
	4051	350	170	Bank Charges to start 14.01.25	350	No increase required
	4053	5,000	4,930	final payment September 25	0	Loan Repaid
	4057	1,500	1,430	would allow for a 5% increase	1,500	No increase required
	4058	2,500	3,095	would allow for a 5% increase & contingency	4,250	would allow for a 5% increase on estimated
	4059	450	400	Allows for any additional advice	450	No increase required
	4100	400	400		400	No increase required
	4120	700	600		2,000	2 x portable air conditioning units for Deputy Clerk & Facilities Officer's offices - can also be used for hirers in rooms with no air conditioning. £1160.00 + vat
	4122	2,000	1,800	No New IT Purchases in 2025/26	2,000	No increase required
		2,000	1,204	Agreed at Council 05.09.24	0	Not required
	4247	6,000	5,000	Increase in Budget	6,000	No increase required
103	4155	10,000	10,000		12,000	Increase as per FA/32/25
104	4101	7,900	7,461	would allow for a 5% increase	7,900	No increase required
		77,710	74,329		83,790	

**BUDGET 2026/27
PERSONNEL COMMITTEE**

			BUDGET 2025/26	ESTIMATED TO 31.03.2026	NOTES 2025/26	BUDGET 2026/27	NOTES 2026/27
EXPENDITURE - REVENUE							
106	4001	Salaries/NI/Pensions	382,000	369,000	Budget assumed increase of 5% in 25/26 but actual award of 3.2% included in Estimated together with inc in E'er NI increase	381,000	Assumes further increase of 4% in 26/27 & reduced 15% E'er contribution rate to LGPS
	4003	Payroll Administration Charge	1,400	1,400	Assumes further increase of 5% in 25/26	1,450	Assumes further increase of 4% in 26/27
	4009	Staff Expenses	4,500	4,500		4,500	
	4010	Staff Training	1,600	1,600	2 x Emergency First Aid at Work - due Jan 2026, Debbie due April 2025 (£200 each) + PASMA training (£500) for TC, NS & 1 x Caretaker due Feb 2026	1,600	No increase necessary
	4030	Recruitment Advertising	250	450	2 caretaker vacancies in 2025/26	250	No increase necessary
	4067	Staff Personal Protective Clothing	400	400		400	No increase necessary
			390,150	377,350		389,200	

**BUDGET 2026/27
INCOME**

			BUDGET 2025/26	ESTIMATED TO 31.3.2026	NOTES 2025/26	BUDGET 2026/27 <small>(rounded nearest £1k)</small>	NOTES 2026/27
INCOME							
401	1000	Hall Lettings - NHH	73,000	84,000	5% inc on 24/25 estimate	88,000	5% inc on 25/26 estimate
402	1000	Hall Lettings - HTB	46,000	42,000	5% inc on 24/25 estimate	44,000	5% inc on 25/26 estimate
	1010	Multi Court Income	28,000	25,000	5% inc on 24/25 estimate	26,000	5% inc on 25/26 estimate
403	1000	Hall Lettings RMH	78,000	74,000	5% inc on 24/25 estimate	78,000	5% inc on 25/26 estimate
	1004	Miscellaneous Income	0	1,500		0	
	1006	Sale of Beverages	0	2,500		0	
101	1196	Interest Received	20,000	22,000		20,000	No Increase required
301	1050	Allotment Rents	1,000	1,100	5% inc on 24/25 estimate	1,150	5% inc on 25/26 estimate
			246,000	252,100		257,150	