



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 25TH JUNE 2026 AT 7.30pm

Present:

Cllr. K. Burgess, Cllr J. Dancer*, Cllr. J. Davidson (Vice Chairman), Cllr. Mrs G. Davidson-Fernandez, Cllr. Mrs J. Gough, Cllr. R. Knight, Cllr. D. Mahon*, Cllr. T. Rickett BEM*, Cllr. D. Searle, Cllr. N. Simmonds*, Cllr. R. Turner (Chairman), Cllr. Mrs S. Wilton (*denotes absence)

In attendance: Kirsty Tickner - Committee Clerk

PET/014/26 Public Forum

There was one member of the public present who was a HDC Councillor, who confirmed they wanted to listen.

PET/015/26 Apologies for absence

Members **NOTED** the apology and reason for absence from Cllrs. Mahon, Rickett BEM, and Simmonds. No apology for absence was received from Cllr. Dancer.

PET/016/26 Declarations of interest

There was no declaration of interest declared.

PET/017/26 Minutes

The Minutes of the Committee Meeting held on 28th May 2026 were **AGREED** and signed by the Chairman as a true record.

PET/018/26 Chairman's Announcements

- i. Members noted that no compliance complaints had been received since the last meeting within the North Horsham Parish.
- ii. Members were asked to recall the most recent Chairman's Announcement regarding a proposed Network Rail meeting, at the PET meeting on the 30th April 2026 (Min. PET/129/26/ii refers). Earlier this month, contact was made again with Chloe Hobden, the line manager for the Level Crossing Managers in Sussex, to ask if there are any dates for a potential meeting, that the three nominated Councillors can check which one most of them can attend. As of the 25/06/2026, no response has been received. If no response is received before the August PET meeting, the next contact will be made in early September 2026.
- iii. Members were asked to recall the last time there was an Agenda item regarding speeding on Lambs Farm Road at the PET meeting in June 2025 (Min. PET/018/25 refers), and a Chairman's Announcement regarding the update on the TRO application at the PET meeting in October 2025 (Min. PET/061/25/iii refers). On Wednesday 3rd June 2026, the Clerk submitted a

Community Highway Scheme (CHS) application for a 20 mile per hour speed limit between the school on Lambs Farm Road and just past the row of shops, with the support from West Sussex County Council (WSCC) Cllr. Jay Mercer. This was done in time for the deadline for the 2026 round up of CHS applications next month.

The Chairman's Announcements were **NOTED**.

PET/019/26 Planning Appeals

Members **NOTED** that there were no Planning Appeals.

PET/020/26 Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 28th May 2026 and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

PET/021/26 Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

PET/022/26 Speed Indicator Devices (SIDs) within the Parish

The Council has been recently approached by residents concerned about speeding in the Parish, with particular mention of Lambs Farm Road (as previously discussed), and also Rusper Road. All members were copied into the correspondence regarding the latter on the weekly emails dated 29.04.26 and 06.05.26. The Council were advised that they could explore the purchase of a SID, liaise with Highways about potential installation sites and if wishing to, the Council could agree to use CIL Funding for the purchase of the equipment.

Members were reminded that NHPC is already expecting a CHS application to be considered by WSCC reducing the speed limit from 30mph to 20mph on a stretch of Lambs Farm Road, as per the Chairman's Announcement.

Members discussed Rusper Road, and how the north end of the road towards the A264 can have vehicles coming off that onto Rusper road into the 40 mile per hour speed limit section who don't reduce speed in time when going into the 30 mile per hour section, and how there can be a build-up of vehicles by Littlehaven Train Station.

Members **AGREED** they want to investigate further with the cost of SIDs and what models are available and if once installed, they can be moved if needed, and determine appropriate installation sites with Highways, and **AGREED** they would want to use CIL Funding for the purchase of equipment.

PET/023/26 Speed Limit Reduction on Harwood Road

A resident has recently been in contact with the Parish Office as they are preparing a Community Highways Scheme (CHS) application to reduce the speed limit from 40mph to 30mph on the stretch of Harwood Road that is outside of North Horsham Parish, from Redkiln Way roundabout to the roundabout junction with Kings Road/ Foundry Lane. WSCC Cllr Nigel Dennis supports the application, but it has been suggested that it would be sensible to consider a complete road rather than the section currently proposed.

NHPC was asked for support to extend the 30mph limit that ceases around the Falklands Avenue junction, all the way down past the Redkiln Way roundabout.

The NHPC section of Harwood Road falls into two WSCC Wards; St Leonards Forest (Cllr Sam Raby) and Horsham East (Cllr Jay Mercer). Cllr Jay Mercer has advised the following :-

This is something that the three county councillors through whose divisions Harwood Road passes have agreed that we should do. So, yes, I would support it.

Members were reminded that NHPC is already expecting a CHS application to be considered by WSCC reducing the speed limit from 30mph to 20mph on a stretch of Lambs Farm Road, having been deemed too costly for the standard TRO application that was submitted last year.

Members discussed the sections of Harwood Road within the Parish and the section outside it, and how the further south you go there are not many residential roads coming directly off it, and how coming out of Manor Fields can be awkward at times, and how they are concerned about the different speed limits there are between the Moorhead roundabout and Redkiln Way.

Members **AGREED** that as it stands, they are undecided on supporting a Speed Limit Reduction on the stretch of Harwood Road between Falklands Avenue and the Kings Road Roundabout, and they want to ask West Sussex County Council (WSCC), for a review on the speed limits between the Moorhead roundabout and Redkiln Way.

PET/024/26 Date of next Meeting

The next meeting is scheduled for Thursday 23rd July 2026 at 7.30pm.

There being no other business, the Chairman closed the meeting at 7.52pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
25TH JUNE 2026**

DC/26/0974 – NOT REQUIRED ON RETURN	HORSHAM RURAL
Site Address: Telecommunications Mast 11774, Old Holbrook, North Horsham, Rusper Road, Horsham, RH12 5JW. Proposal: Installation of 1No SUEZ CVX-165 omni-directional antenna, 1No SUEZ modem (with integrated ventilation valve) and associated ancillary equipment, all mounted onto proposed equipment support bracket.	
Parish Council Comment 25/06/2026: No comment to make.	
HDC Decision	

DC/26/0854	ROFFEY NORTH
Site Address: 3 Bramber Close, Horsham, RH12 4LY. Proposal: Installation of cladding to the first floor front elevation.	
Parish Council Comment 25/06/2026: No objection.	
HDC Decision	

S106/26/0027	HORSHAM RURAL
Site Address: Land Parcel at 518618 134195, Old Holbrook, Horsham, West Sussex. Proposal: Details pursuant to Schedule 4, Part 15 of the legal agreement (ref DC/16/1677) for the Phase 2 Eastern Allotments Specification.	
Parish Council Comment 25/06/2026: No objection.	
HDC Decision	

DC/26/0902	HOLBROOK WEST
Site Address: 32 Greenfinch Way, Horsham, RH12 5HB. Proposal: Surgery x 1 Oak.	
Parish Council Comment 25/06/2026: No objection to the surgery of the tree, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/26/0920	HOLBROOK WEST
Site Address: 74 Gorringes Brook, Horsham, RH12 5HH. Proposal: Surgery to 1x Oak.	
Parish Council Comment 25/06/2026: No objection to the surgery of the tree, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/26/0900	HOLBROOK EAST
Site Address: 44 Brook Road, Horsham, RH12 5FY. Proposal: Surgery x 1 Oak.	
Parish Council Comment 25/06/2026: No objection to the surgery of the tree, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/26/0894	HOLBROOK WEST
Site Address: 33 Skylark View, Horsham, RH12 5EA. Proposal: Erection of a first-floor side extension over existing garage, and partial conversion of garage into habitable living space and associated alterations.	
Parish Council Comment 25/06/2026: No objection.	
HDC Decision	

DC/26/0877	ROFFEY NORTH
Site Address: 34 Rusper Road, Horsham, RH12 4BD. Proposal: Demolition of existing single storey rear extensions and erection of a single storey rear extension. Conversion of loft into habitable living space and installation of a rear dormer. Replacement of garage roof with flat sedum roof including solar panels. Alterations to fenestration.	
Parish Council Comment 25/06/2026: No objection.	
HDC Decision	

DC/26/0876 – NOT REQUIRED ON RETURN	HOLBROOK EAST
Site Address: Land at Former Novartis Site, Parsonage Road, Horsham, West Sussex. Proposal: Non Material Amendment to previously approved application DC/25/0415 (The construction of 244 new homes (Use Class C3) with vehicular and pedestrian access from Parsonage Road, public open space, landscaping, parking and associated works.) amendments to highways network and drainage infrastructure.	
Parish Council Comment 25/06/2026: No comment to make.	
HDC Decision	

DC/26/0956	HOLBROOK EAST
Site Address: 15 Tern Avenue, Horsham, RH12 5AT. Proposal: Conversion of garage to habitable space together with the replacement of front garage door with window and installation of window to rear.	
Parish Council Comment 25/06/2026: No objection in principle, however, Members are concerned about the impact on parking.	
HDC Decision	