



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 20TH AUGUST 2026 AT 7.30pm

Present:

Cllr. K. Burgess*, Cllr J. Dancer*, Cllr. J. Davidson (Vice Chairman)*, Cllr. Mrs G. Davidson-Fernandez*, Cllr. Mrs J. Gough, Cllr. R. Knight, Cllr. D. Mahon, Cllr. T. Rickett BEM, Cllr. D. Searle, Cllr. N. Simmonds*, Cllr. R. Turner (Chairman), Cllr. Mrs S. Wilton* (*denotes absence)

In attendance: Kirsty Tickner - Committee Clerk

PET/036/26 Public Forum

There were two members of the public present who confirmed there was nothing on the Agenda that they were there about, and that they wanted to listen.

PET/037/26 Apologies for absence

Members **NOTED** the apology and reason for absence from Cllrs. Davidson, Davidson-Fernandez, Simmonds, and Wilton. No apology for absence was received from Cllrs. Burgess and Dancer.

PET/038/26 Declarations of interest

There was no declaration of interest declared.

PET/039/26 Minutes

The Minutes of the Committee Meeting held on 23rd July 2026 were **AGREED** and signed by the Chairman as a true record.

PET/040/26 Chairman's Announcements

- i. Members noted the following compliance complaint that had been received since the last meeting within the North Horsham Parish:

Ref: EN/26/0238

Address: 79 Swallowtail Road, Horsham, RH12 5YQ.

Alleged breach: Erection of a fence over 1 metre in height adjacent to the highway without planning permission.

Ref: EN/26/0242

Address: 18 Greenfields Way, Horsham, RH12 4LQ.

Alleged breach: Erection of a wall forward of the building line of residential property without planning permission (breach of condition 6 of HU/117/66).

Ref: EN/26/0253

Address: 26 South Holmes Road, Horsham, RH13 6HR.

Alleged breach: Erection of building in garden without planning permission

- ii. Members were asked to recall an item on the July Agenda regarding Traffic Calming on Crawley Road, North Horsham (Min. PET/034/26 refers). An **AGREED** action from the meeting was for the concerns of Members to be sent to Horsham District Council (HDC), who they believe to be responsible for the enforcement of vehicles parking on double yellow lines, and for the clearing of leaves in pinch points to enable access for cyclists in the cycle lanes.

Recent photos obtained during the school holidays of the pinch points on Crawley road, during daytime hours during the week, showed no evidence in the photos of cars parking on double yellow lines, and no evidence of a build up of leaves was found either, only evidence was found of some tall weeds growing on the edges of the pinch points, mainly on the northern end of the road.

Recent contact has been made with the parking enforcement team at HDC to let them know the comments of Members and Residents regarding parking on double yellow lines, and also that it seems to happen more during the school day during term time.

Recent contact has been made with the Cleansing team at HDC to let them know of the comments of Members and Residents regarding vegetation in pinch points and how it seems to be more of an issue during the Autumn and Winter months. By complete coincidence, the day after contact was made, road sweepers were seen sweeping and pulling out weeds on the sides of Crawley road and in the cycle lanes in the pinch points.

- iii. As circulated on the weekly correspondence email on 19th August, NHPC has recently been advised of a proposal to divert part of FP1501 in Rusper. As the location is in another parish, and as the diversion is for a short distance between two points to enable development to be carried out in accordance with the planning permission granted under reference DC/24/0699, it is not proposed that NHPC should make any comment. If any Members wish the Council to make a comment, please advise the Clerk as soon as possible so that the matter may be added to the Agenda for the September Council meeting.

The Chairman's Announcements were **NOTED**.

PET/041/26

Planning Appeals

6.1 Horsham District Council (HDC) recently advised that an appeal has been made to the Secretary of State against their refusal of Planning Consent in relation to DC/25/1899 - Land To The South of Amberley Close Playing Fields, Rowlands Road, Horsham, RH12 4LH, for the erection of 1no single-storey detached self-build / custom-build dwelling with associated works. The Planning Inspectorate Reference is 6012699.

This application was last considered under the Parish Council's Scheme of Delegation on the 18th December 2025 (Min. PET/082/25 refers). The comment submitted was "Members have concerns of overdevelopment, with the build not being appropriate for this location and seeming too large for the plot of land, concerns of privacy and outlook from existing properties, loss of

area of open land, road access and the problematic parking that appears to exist in this location could be exacerbated by a build with no ability to have parking on the land, the effect on the street scene, and concerns about the issues raised by Southern Water. Members also AGREED that they would like this application to go to the Committee due to the number of concerns about it and the number of objection letters on the portal.”

The appeal will be determined on the basis of Written Representations. This means that the appeal will be decided on written statements of the parties concerned and that no public hearing or local inquiry will be held. The procedure to be followed is set out in Part 2 of The Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended. HDC have forwarded all the representations made to them on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal. If further comment is agreed to be added, or to modify/withdraw our previous comment, it can be done online at <https://appeal-planning-decision.service.gov.uk/comment-planning-appeal/enter-appeal-reference> . If you do not have access to the internet, you can send your comments to:

The Planning Inspectorate
C/O QUADIENT
69 Buckingham Avenue
Slough
SL1 4PN

All representations must be received by HDC on 21st August 2026. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. **All representations must quote the appeal reference.** Please note that any representations submitted to the Planning Inspectorate will be copied to the appellant and the local planning authority and will be considered by the Inspector when determining the appeal.

The appeal documents can be viewed on the Council’s website at <https://publicaccess.horsham.gov.uk/public-access/> by searching using the planning application reference DC/25/1899. A copy of the Council’s statement should also be available on the council’s website, but please do not delay sending your own representations if the statement is not available.

6.2 Horsham District Council (HDC) have advised that an appeal has been made to the Secretary of State against their refusal of Planning Consent in relation to DC/26/0376 - 1 Bailey Close, Horsham, RH12 5QR, for the erection of a single storey front extension, a two-storey rear and side extension with a single storey infill rear extension. The Planning Inspectorate Reference is 603133.

This application was considered at the PET Committee Meeting held 26th March 2026 (Min. PET/121/26 refers) and the Committee offered No Objection.

The appeal will be determined on the basis of Written Representations. This means that the appeal will be decided on written statements of the parties concerned and that no public hearing or local inquiry will be held. The

procedure to be followed is set out in Part 1 of The Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009 and as this appeal is proceeding under the Householder Appeals Service, there is no opportunity for the submission of further comments.

The appeal documents can be viewed on the Council's website at <https://publicaccess.horsham.gov.uk/public-access/> by searching using the planning application reference DC/26/0376.

Members **NOTED** the Appeals received since the last meeting

PET/042/26 Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 23rd July 2026 and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

PET/043/26 Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

PET/044/26 Date of next Meeting

The next meeting is scheduled for Thursday 24th September 2026 at 7.30pm.

There being no other business, the Chairman closed the meeting at 7.54pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
20TH AUGUST 2026**

DC/26/1248	ROFFEY NORTH
Site Address: 9 Allingham Gardens, Horsham, RH12 4US. Proposal: Fell 1 x Oak.	
Parish Council Comment 20/08/2026: No objection to the felling of the Oak tree, subject to the comments of HDC's Tree Officer. The Committee requests that the felled tree be replaced with an Oak tree, in a suitable nearby location.	
HDC Decision	

DC/26/1145	ROFFEY NORTH
Site Address: 30 Brushwood Road, Horsham, RH12 4PE. Proposal: Fell x 1 Oak.	
Parish Council Comment 20/08/2026: No objection to the felling of the Oak tree, subject to the comments of HDC's Tree Officer. The Committee requests that the felled tree be replaced with an Oak tree, in a suitable nearby location.	
HDC Decision	

DC/26/1174	ROFFEY NORTH
Site Address: 88 Lambs Farm Road, Horsham, RH12 4LA. Proposal: Demolition of existing garage and rear sun room and erection of single storey side and rear extension and front porch.	
Parish Council Comment 20/08/2026: No objection, however, Members are concerned that the driveway appears to be shown as not being porous.	
HDC Decision	

DC/26/0899	HORSHAM RURAL
Site Address: 31 Oriel Road, Horsham, RH12 6AG. Proposal: Landscaping works to front / side garden.	
Parish Council Comment 20/08/2026: No objection.	
HDC Decision	

DC/26/1124	ROFFEY NORTH
Site Address: 5 Derwent Close, Horsham, RH12 4GW. Proposal: Erection of a two storey front extension and associated alterations.	
Parish Council Comment 20/08/2026: No objection.	
HDC Decision	

DC/26/1195	ROFFEY SOUTH
Site Address: Holly End, Holly Close, Horsham, RH12 4PA. Proposal: Surgery to 1x Oak and 4x Beech.	
Parish Council Comment 20/08/2026: No objection to the surgery of the Oak and Beech trees, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/26/1106	ROFFEY NORTH
Site Address: 171 Farhalls Crescent, Horsham, RH12 4BX. Proposal: Conversion of the existing detached garage into habitable living space to form a home hair salon incidental to the main dwelling, including raising the roof to increase the internal head height and replacement of the existing garage door with an entrance door.	
Parish Council Comment 20/08/2026: No objection, however, Members noted that there is no mention of signage within the application, and Members endorse the recommendations from the EHO.	
HDC Decision	

DC/26/1198	ROFFEY NORTH
Site Address: Moorhead Farm, Old Crawley Road, Horsham, RH12 4RU. Proposal: Partial demolition of the rear of the house and erection of a first-floor rear and partial two storey rear extension. Replacement of windows.	
Parish Council Comment 20/08/2026: No objection provided appropriate materials are used for the proposed changes to this historical building.	
HDC Decision	

DC/26/0516	HOLBROOK WEST
Site Address: Land Fronting 6 To 23 Broome Close, Horsham. Proposal: Surgery to 3 x Oak.	
Parish Council Comment 20/08/2026: No objection to the surgery of the Oak trees, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DISC/26/0248	HORSHAM RURAL
Site Address: Mowbray, Phase 3, Old Holbrook, Horsham. Proposal: Application for Approval of Details Reserved by Condition 13 and 14 (as amended by DC/19/0984) to approved application DC/16/1677.	
Parish Council Comment 20/08/2026: No objection.	
HDC Decision	

DISC/26/0247	HORSHAM RURAL
Site Address: Mowbray, Phase 2, Old Holbrook, Horsham. Proposal: Application for Approval of Details Reserved by Condition 14 (as amended by DC/19/0984) to approved application DC/16/1677.	
Parish Council Comment 20/08/2026: No objection.	
HDC Decision	

DC/26/1247	HORSHAM RURAL
Site Address: Development At Rusper Road, Horsham, RH12 4QR. Proposal: Surgery x 18 Oak, x 1 Ash, Fell x 1 Silver Berch, x 3 Ash, x 1 Elder.	
Parish Council Comment 20/08/2026: No objection to the surgery of the Oak and Ash trees, and to the felling of the Silver Berch Ash, and Elder trees, subject to the comments of HDC's Tree Officer. The Committee would like to see that the felled trees are replaced with an appropriate native species, in a suitable nearby location.	
HDC Decision	