North Horsham Parish Council

Roffey Millennium Hall,
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Notice of a Meeting of the Parish Council

Councillors are respectfully summoned to attend a Meeting of North Horsham Parish Council on **Thursday 5th November 2026 commencing at 7.30pm** at Roffey Millennium Hall, Crawley Road, Horsham for the transaction of the business on the agenda below.

Sarah Norman
Clerk to the Council
29th October 2026

AGENDA

1 Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier

2 Apologies for absence

Decision: To receive apologies for absence and approve if required

3 Declarations of Interest

See Clerk's report
Any changes in interests should be reported to the Clerk as soon as possible
Decision: To receive any Declarations of Interest from Members of the Council

4 Minutes

Circulated separately and on the Parish Council website

5 Decisions made by delegated power since 3rd September 2026 for ratification

See Clerk's report

6 Committees and Working Parties

Minutes circulated separately and, on the website. Also, see Clerk's report.

6.1 To receive and adopt the Minutes of the Planning, Environment and Transport Committee Meetings held on 24th September 2026

6.2 To receive and adopt the Minutes of the Property Committee Meeting held 15th October 2026

6.3 To receive and adopt the Minutes of the Personnel Committee Meeting held 8th October 2026

7 Reports from Representatives on Outside Bodies

See Clerk's report
Decision: To note information from representatives on outside bodies

8 Reports from District or County Councillors

Decision: To receive any report

9 Report from the North Horsham Community Land Trust (NHCLT) link councillor
See Clerk's report. The Chairman of the NHCLT may wish to give an update
Decision: To receive an update

10 Chairman's Announcements
Decision: To note any Chairman's announcements

11 Financial Matters
See Clerk's report
Decisions :
11.1 To note the Financial Report to 30th September 2026
11.2 To agree the Payment and Transfer lists for August and September 2026

12 Community Governance Review
See Clerk's report
Decision : To note the outcome of the Community Governance Review

13 Scheme of Members' Allowance
See Clerk's report
Decision : To note that due to the dissolution of NHPC, there will be no review of the Members' Allowance by this Council and that the final Allowance to Members will be paid on 24th March 2027

14 Community Infrastructure Levy (CIL)
See Clerk's report
Decisions:
14.1 To receive the Notes of the CIL Working Group Meeting held 14th October 2026 including recommendations
14.2 To consider use of CIL Funding before expiration

15 Motion from Cllr. Torn (in accordance with S.O.9) :-
The Council agrees to authorise necessary expenditure to an approved limit, to obtain appropriate legal advice in relation the recent Community Governance Review, to assess the merits of a legal challenge to the decision to merge North Horsham Parish with Horsham Town and, if considered justified, pursue legal proceedings. Any expenditure to be funded from General Reserves
Decision : To agree any action

16 Council Vehicle
See Clerk's report
Decision : To consider the purchase of a vehicle for Council activities

17 Annual Parish Meeting
See Clerk's report
Decision : To agree whether to proceed with the Option 1 date for the APM of 8th March 2027

18 Policies
See Clerk's report
Decision: To approve the recommendations of the Personnel Committee Meeting 8th October 2026 (Min. PER/19/26) and adopt the updated Disciplinary Policy

19 Correspondence
See Clerk's Report
Decision: To receive correspondence lists from 3rd September to 4th November 2026

20 Date of next Meeting

7th January 2027 (Scheduled)

Please note that the agenda and associated report can also be found on the Parish Council website